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# PSFIN V8.9 Training

## Georgia*FIRST* Wimba Training Series

### Tree Management and PSFIN Dynamic Reports

April 27, 2010

Handout

Office of Information and  
Instructional Technology  
Version 1.0  
Last Updated: 04/20/2010

**GEORGIA*FIRST***  
FINANCIAL, INFORMATION & REPORTING SYSTEMS FOR TOMORROW  
A Project of the University System of Georgia

### **Agenda**

- Wimba Ground Rules
- Review Objectives
- PeopleSoft Tree Management
- PeopleSoft Dynamic Reports
- Q & A

### **Wimba Ground Rules**

- Use chat text box to submit questions
- When submitting questions in the chat box, please submit them to “Main Room”
- May save some questions to end of presentation

### **Objectives**

- Define what a PeopleSoft Tree is and identify what trees are used for
- Review the differences in trees from PeopleSoft v7.5 to v8.9
- Review the proper handling of trees
- Identify how to insert new detail values in a tree
- Identify how to copy a tree
- Identify how to audit a tree
- Identify the PS Dynamic Reports
- Review how report criteria can affect report output
- Review difference examples of PS Dynamic Report Criteria and output

## What is a PeopleSoft Tree?

- Depict hierarchical structures that represent a group of summarization rules for a particular database field
- Can show how your accounts should be summarized (rolled up) for reporting purposes

## Example: BDXLATE ACCOUNT Tree

### Tree Manager

<b>SetID:</b>	54000	<b>Last Audit:</b>	Valid Tree
<b>Effective Date:</b>	01/01/1901	<b>Status:</b>	Active
<b>Tree Name:</b>	BDXLATE_ACCOUNT	Budget Translation - Accounts	

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[Save As](#) [Close](#)
[Tree Definition](#) [Display Options](#) [Print Format](#)

















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
**000000 > 600000 > 641000**

[Collapse All](#) | [Expand All](#) | [Find](#)

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-  000000 - All Accounts
  -  400000 - Revenues
  -  500000 - Personal Services
  -  600000 - Travel
    -  640000 - Travel
    -  **641000 - Travel - Employee**










    -  [641001 - 641999]
    -  650000 - Travel- NonEmployee
    -  651000 - Travel - Non-Employee
    -  698000 - Travel- Allocations
  -  700000 - Operating Supplies & Expenses
  -  800000 - Equip Purch/Capital Outlay
  -  900000 - Transfers

 **Notify**

## Advantages

- Gives system a single place to look for summarization rules
- Easier to select and update values in reports and ledgers
- Visual representation

## Differences from v7.5 to v8.9

- Version 7.5:
  - Limited access; Recommendation not to touch
  - Exception: Adding a grant to the GRANT\_ALLOC\_TREE or creating institution-specific trees for nVision reports
- Version 8.9:
  - May need to copy the IDC\_TREE
  - nVision Reports

## Common Tree Terminology

- Effective Dates
  - Initial Values = 1/1/1901
  - Required for all types of trees
  - Linked to nVision reports

## Common Tree Terminology

- Tree Level
  - Provide a way to organize tree nodes
  - In most trees, all nodes at the same level represent the same kind of information



## Tree Level

### Tree Manager


**SetID:** 73000      **Last Audit:** Valid Tree  
**Effective Date:** 01/01/1901      **Status:** Active  
**Tree Name:** BDXLATE\_ACCOUNT      Budget Translation - Accounts




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








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







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 000000 - All Accounts
 

-  400000 - Revenues
-  500000 - Personal Services
-  600000 - Travel
 

  -  640000 - Travel
    -  641000 - Travel - Employee
    -  650000 - Travel- NonEmployee
    -  651000 - Travel - Non-Employee
    -  698000 - Travel- Allocations
  -  700000 - Operating Supplies & Expenses
  -  800000 - Equip Purch/Capital Outlay
  -  900000 - Transfers

 Notify

## Common Tree Terminology

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- Nodes
  - Define hierarchical relationship
  - Can either be categories or items that need to be placed in a relationship with other items
  - Each detail value reports to a tree node at the next higher level
  - Each tree node represents the group of detail values that report to it

## Common Tree Terminology

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- Nodes
  - Each tree node reports to another tree node at a higher level until you reach the top level (root node)
  - Nodes that report to the root node = Children
  - Root Node = Parent
  - Nodes that have same parent = Siblings

## Nodes










### Tree Manager

**SetID:** SHARE      **Last Audit:** Valid Tree  
**Effective Date:** 01/01/1901      **Status:** Active  
**Tree Name:** CASHFLOW\_ACCOUNTS      CashFlow Accounts

[Save As](#) [Close](#)      [Tree Definition](#) [Display Options](#) [Print Format](#)

ALL > GASB\_CASH\_FLOWS > TUITION\_AND\_FEES  
 Collapse All | Expand All      Find      First Page ◀ 45 of 219 ▶ Last Page

ALL - All Accounts
 

-  GASB\_CASH\_FLOWS - GASB - Statement of Cash Flows
  -  **TUITION\_AND\_FEES - Tuition and Fees**
      
    - + TUITION\_FEES\_ASSETS - Tuition n Fees Asset Accounts
    - + TUITION\_DEPOSITS - Liability-Deposits
    - + TUITION\_FEES\_LIAB - Tuition n Fees Liability Accts
    - + TUITION\_FEE\_LIAB\_BAN - Tuit and Fee Liab Banner Clear
    - + TUITION\_FEES\_REVENUE - BOR-Tuition Fees Rev Accts
    - + TUITION\_FEE\_EXPENSE - Tuition Uncollectible Expense
  - + FEDERAL\_APPROPS - Federal Appropriations
  - + GRANTS\_CONTRACTS - Grants and Contracts
  - + PAYMENTS\_SUPPLIERS - Payments to Suppliers
  - + PAYMENTS\_EMPLOYEES - Payments to Employess
  - + SCHOLARSHIP\_FELLOWS - Scholarships and Fellowships
  - + LOANS\_STUDENTS\_EMPL - Loans to Students n Employees

## Common Tree Terminology

- Detail Values – Leaves
  - Link a roll-up structure to the supporting detail
    - I.E., Nodes in account tree are not actual accounts but categories of accounts
  - Leaf icons and square brackets surrounding their names

## Detail Values

### Tree Manager

SetID: SHARE      Last Audit: Valid Tree  
 Effective Date: 01/01/1901      Status: Active  
 Tree Name: CASHFLOW\_ACCOUNTS      CashFlow Accounts

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[Save As](#)   [Close](#)      [Tree Definition](#)   [Display Options](#)   [Print Format](#)

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ALL > GASB\_CASH\_FLOWS > GRANTS\_CONTRACTS > GRANTS\_CONT\_ASSETS  
[Collapse All](#) | [Expand All](#)      [Find](#)      First Page < 45 of 219 > Last Page

ALL - All Accounts
 

- GASB\_CASH\_FLOWS - GASB - Statement of Cash Flows
  - TUITION\_AND\_FEES - Tuition and Fees
  - FEDERAL\_APPROPS - Federal Appropriations
  - GRANTS\_CONTRACTS - Grants and Contracts
    - GRANTS\_CONT\_ASSETS - Grants n Contracts Asset Accts**
      - [124000 - 124999]
      - [125000 - 125999]
      - [127200 - 127399]
    - GRANTS\_CONT\_LIAB - Grants n Contracts Liab Accts
    - GRANTS\_CONT\_REVENUE - Grants n Contracts Rev Accts
  - PAYMENTS\_SUPPLIERS - Payments to Suppliers
  - PAYMENTS\_EMPLOYEES - Payments to Employeess
  - SCHOLARSHIP\_FELLOWS - Scholarships and Fellowships
  - LOANS\_STUDENTS\_EMPL - Loans to Students n Employees
  - AUXILIARY\_ENTERPRISE - BOR-Aux. Enterprise Revenue
  - AUXILIARY LIAB - Auxiliary Liabilities

## Model Trees

- Three types of trees
  - SHARE
  - Institution-Specific
  - iStrategy

## SHARE Trees

- ACCOUNT\_REPORTS
- AER\_CLASS
- AER\_FUNDS
- AGENCY\_FUND\_DEPT
- ALL\_ACCOUNTS
- BEG\_BAL\_VAL\_ACCT
- BSONLY\_ACCOUNT
- CASHFLOW\_ACCOUNTS
- CASHFLOW\_FUNDS
- FUND\_BALANCES
- GASB\_CAP\_ASSETS
- GASB\_NET\_ASSETS
- NIGP\_TREE
- PROGRAM
- REPORT\_FUNDS
- REV\_EXP\_ACCOUNT
- SACS\_SRECNA\_ACCTS
- SRECNA\_ACCOUNTS

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## Institution-Specific Trees

- BDXLATE\_ACCOUNT
- GRANT\_ALLOC\_TREE
- IDC\_TREE



## iStrategy Trees

- Centrally Maintained
  - BI\_CLASS
  - BI\_FUND
  - BI\_PROGRAM
  - 980\_BI\_ACCOUNT
- Institution-Specific
  - XXX\_BI\_DEPARTMENT
  - XXX\_BI\_PROJECT

## Handling Rules for Trees

- SHARE: Generally do not touch
- Institution-Specific: Can alter
  - Insert detail values
  - Copy tree
  - Audit tree
- iStrategy Trees: Can alter institution-specific
  - Effective Date needs to remain 1/1/1901

## Inserting Detail Values

- Tree Manager > Tree Manager > Search for existing tree (GRANT\_ALLOC\_TREE)
- Expand node

## Inserting Detail Values

### Tree Manager

**SetID:** 43000      **Last Audit:** Valid Tree  
**Effective Date:** 07/01/2009      **Status:** Active  
**Tree Name:** GRANT\_ALLOC\_TREE      Grant Allocation Tree









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[Save As](#)   [Close](#)      [Tree Definition](#)   [Display Options](#)   [Print Format](#)











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[ALL\\_PROJ\\_GRANTS](#) > [GRANTS](#) > [OPERATING GRANTS](#) > [STATE](#) > [OTHER\\_STATE](#)  
[Collapse All](#) | [Expand All](#)      [Find](#)      First Page [1] 60 of 901 [2] [Last Page](#)


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 ALL\_PROJ\_GRANTS - All Project/Grants  
      GRANTS - Grants  
          OPERATING\_GRANTS - Operating Grants  
              FEDERAL - Federal  
              STATE - State  
                  HOPE - Hope  
                  PRE\_K - Pre-K  
                  **OTHER\_STATE - Other State**

 [200] - GA Ctr for Collaborative Ed  
 [2001] - Burruss/Every Georgian Counts  
 [2002] - Ed Tech/FY08  
 [2003] - Ed Tech/E-Learning FY08  
 [2004] - BOR/AAMI FY08  
 [2005] - Burruss/GA Supreme Court  
 [2006] - Burruss/TCAD  
 [2007] - Burruss/Drugs Don't Work CY 08  
 [2008] - Ed Tech/FY09  
 [2009] - Thinkfinity FY09



**Detail Value Range**  
  
Tree Node: OTHER\_STATE  
☐ Dynamic Flag  
  
Range From:    
\*Range To:  

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## Copying a Tree

- Tree Manager > Tree Utilities > Copy/Delete Tree
- Select tree to copy (IDC\_TREE)

## Copying a Tree

Tree Maintenance
Tree Structure Maintenance

### Tree Maintenance

Tree Definitions		Customize   Find   View 100   First 301-320 of 410 Last			
Select	Key Type	User Key	Tree Name	Effective Date	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	05/01/2005	Valid Tree
<input type="checkbox"/>	SetId	71000	GRANT_ALLOC_TREE	01/01/1901	Valid Tree
<input type="checkbox"/>	SetId	70000	GRANT_ALLOC_TREE	01/01/1901	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	10/31/2004	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	08/31/2004	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	12/01/2005	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	10/01/2005	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	02/01/2006	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	01/01/2006	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	08/01/2005	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	07/01/2005	Valid Tree
<input type="checkbox"/>	SetId	93000	GRANT_ALLOC_TREE	09/01/2005	Valid Tree
<input type="checkbox"/>	SetId	69000	GRT_ALLOC_TREE_DFT	01/01/1901	Valid Tree
<input checked="" type="checkbox"/>	SetId	SHARE	IDC_TREE	01/01/1901	Valid Tree
<input type="checkbox"/>	SetId	39000	IDC_TREE	01/01/1901	Valid Tree
<input type="checkbox"/>	SetId	SHARE	NIGP_TREE	01/01/1900	Valid Tree
<input type="checkbox"/>	SetId	93000	NSF_GRANTS	05/30/2005	Valid Tree
<input type="checkbox"/>	SetId	93000	NSF_SURVEY	01/01/2006	Valid Tree
<input type="checkbox"/>	SetId	39000	NSF_SURVEY	07/01/2003	Valid Tree
<input type="checkbox"/>	SetId	39000	OPERACCT	01/01/1901	Valid Tree

Perform Audits
Copy
Delete
View

### Copy Tree

\*Tree Name:

\*Structure ID:

\*Effective Date:  BY \*Status:

\*Description:

\*Category:

\*Use of Levels:  [Performance Options](#)

\*SetID:

#### Audits

☐ All Detail Values in this Tree  
☐ Allow Duplicate Detail Values

#### Item Counts

Node Count:	4
Leaf Count:	4
Level Count:	4
Branch Count:	0



## Auditing a Tree

- Purpose: ensure that all detail values for a given Chartfield are contained within the specified tree
  - Tree Manager > Tree Auditor
  - Enter/Select Run Control ID

## Auditing a Tree

### Tree Auditor

Run Control ID: TREEAUD [Report Manager](#) [Process Monitor](#) [Run](#)

**Audit Scope**

☒ Single Tree
 ☐ Multiple Trees

**Tree Definition**

Tree Name:  
 SetId:

**Date Selection**

☒ Effective Date of Tree  
  
☐ As of Current Date
   
☐ As of Specific Date 
  
☐ All Trees

[View Results](#)

### Batch Report

Process Instance: 1052011 Run Control ID: TREEAUD  
 User ID: OIITPIAZZA Run Date/Time: 04/06/10 8:17:27AM

**Show Reports Criteria**

☒ Reports with Data
 ☐ All Reports




Report List		Customize	Find	View All	First	1 of 1	Last
Open Report	Report Content				Total Row Count		
Open Report					0		

### Batch Report

Process Instance: 2035      Run Control ID: AUDIT\_TREES  
 User ID: PS      Run Date/Time: 05/08/07 2:04:56PM

Show Reports Criteria



☒ Reports with Data    ☐ All Reports

Report List	Customize   Find   View All   	First  1 of 1  Last
<a href="#">Open Report</a> <a href="#">Report Content</a>		<a href="#">Total Row Count</a>
<a href="#">Open Report</a> Detail Value Not Found in Tree		7



[Return to Search](#)    [Notify](#)

### Detail Value Not Found in Tree

Tree does not contain all detail values found in the application table. Following are a list of keys of detail values that are in the application table, but are not defined in the tree  
  
 Note : The report lists out only the first 300 values that are not found in the tree

Audit Report      Find | View All      First  1 of 1  Last

SetId: 27000 SetCtrlValue: <NONE> Tree Name: ALL\_ACCOUNTS Eff Date: 1901-01-01

Results	Customize   Find   View All   	First  1 of 7  Last
<a href="#">Detail Value Key Field</a>		
XXXXXX		
000000		
999995		
999996		
999997		
999998		
999999		

[OK](#)    [Cancel](#)

## PS Dynamic Reports

- Can specify what information you want included in the report at run time through various criteria
- Most commonly used:
  - Budget Status Report
    - Commitment Control > Budget Reports > Budget Status
  - Ledger Activity Report
    - General Ledger > General Reports > Ledger Activity

## Working with Dynamic Reports

- Greater flexibility
- Need to know how to select and specify criteria
  - Selecting Chartfields
  - Sequencing
  - Subtotal/Summarize

## Budget Status Report

### Commitment Control Budget Status Report

Run Control ID: LedgerActivity

Language: English ▼

[Report Manager](#)
[Process Monitor](#)
Run

**Report Request Parameters**

\*Unit: 27000 Augusta State University

\*Ledger Group: APPROP Appropriation Budget Ledger

Refresh

ChartField Selection						Customize   Find	First	1-12 of 12	Last
Sequence	ChartField Name	Include CF	Subtotal	Value	To Value				
<input type="checkbox"/>	1 Account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	2 Fund Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	3 Department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	4 Program Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	5 Class Field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	6 Project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	7 Budget Reference	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	9 Budget Period	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				
<input type="checkbox"/>	13 Statistics Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>				

Save
Return to Search

Add
Update/Display

## Budget Status Report Example #1

### Commitment Control Budget Status Report

Run Control ID: BUDGETSTATUS      [Report Manager](#)    [Process Monitor](#)    [Run](#)

Language: [English](#)

#### Report Request Parameters

\*Unit: 51000    Valdosta State University

\*Ledger Group: APPROP    Appropriation Budget Ledger

[Refresh](#)

#### ChartField Selection

[Customize](#) | [Find](#) | [First](#) | 1-12 of 12 | [Last](#)

Sequence	ChartField Name	Include CF	Subtotal	Value	To Value
1	Budget Reference	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2010	2010
2	Fund Code	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10000	10900
3	Department	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Account	<input type="checkbox"/>	<input type="checkbox"/>		
	Program Code	<input type="checkbox"/>	<input type="checkbox"/>		
	Class Field	<input type="checkbox"/>	<input type="checkbox"/>		
	Project	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
	Budget Period	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
	Statistics Code	<input type="checkbox"/>	<input type="checkbox"/>		

[Save](#)      [Add](#)    [Update/Display](#)

## Tree Management & PSFIN Dynamic Reports

### Budget Status Report

Report ID: GLS9020  
 Bus. Unit: 51000--Valdosta State University  
 Ledger Grp: APPROP -- Appropriation Budget Ledger  
 Currency : USD  
 Chartfields Criteria  
 Bud Ref: 2010                      Fund: 10000 to 10900                      Dept: All values

Page No. 1  
 Run Date 04/02/2010  
 Run Time 10:30:27

<u>Bud Ref</u>	<u>Fund</u>	<u>Dept</u>	<u>Budget</u>	<u>Assoc Revenue</u>	<u>PreEncumbrance</u>	<u>Encumbrance</u>	<u>Expense</u>	<u>Remaining</u>
2010	10000	1111020	129,379.00	0.00	0.00	22,891.73	94,955.91	531.46
2010	10000	1111030	1,062,180.09	0.00	0.00	329,747.15	706,142.12	26,290.82
2010	10000	1111040	56,971.00	0.00	0.00	502.11	47,504.05	9,964.84
2010	10000	1111050	23,003.00	0.00	0.00	0.00	14,992.99	9,020.12
2010	10000	1111060	66,916.00	0.00	0.00	14,437.74	49,511.72	2,966.54
2010	10000	1111090	33,391.00	0.00	0.00	0.00	30,959.79	2,531.22
2010	10000	1111090	95,864.00	0.00	0.00	14,482.02	60,324.20	11,057.78
2010	10000	1111100	615,375.92	0.00	0.00	162,335.70	399,096.94	53,943.28
2010	10000	1111110	1,246,389.09	0.00	0.00	412,579.12	903,446.77	30,363.19
2010	10000	1111120	834,839.62	0.00	0.00	242,799.35	409,395.99	182,643.29
2010	10000	1111130	1,707,434.58	0.00	0.00	471,552.55	779,291.46	456,590.57
2010	10000	1111150	695,203.00	0.00	0.00	0.00	0.00	695,203.00
2010	10000	1111170	667,849.79	0.00	0.00	134,284.98	392,656.46	150,907.45
2010	10000	1111200	130,334.30	0.00	0.00	39,054.97	70,416.11	21,863.32
2010	10000	1111210	669,877.70	0.00	0.00	211,817.60	322,922.11	135,137.99
2010	10000	1111220	143,556.03	0.00	0.00	45,355.99	76,316.63	21,883.51
2010	10000	1111300	145,822.13	0.00	0.00	45,003.40	76,391.35	24,437.38
2010	10000	1111310	92,031.00	0.00	0.00	29,393.71	50,569.53	13,067.76
2010	10000	1111320	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1121020	1,524,995.36	0.00	0.00	503,242.23	666,690.59	355,052.55
2010	10000	1121030	1,341,679.86	0.00	0.00	427,545.35	599,322.69	324,810.82
2010	10000	1121040	1,259,463.27	0.00	0.00	394,795.45	533,404.76	340,263.06
2010	10000	1121060	33,997.00	0.00	0.00	0.00	16,164.54	17,822.46
2010	10000	1121070	59,053.00	0.00	0.00	15,450.77	29,398.66	14,203.57
2010	10000	1131010	852,119.25	0.00	0.00	253,411.24	532,758.17	65,949.84
2010	10000	1131020	1,449,659.42	0.00	0.00	442,824.34	957,592.64	149,252.44
2010	10000	1131030	1,109,693.53	0.00	0.00	342,607.72	470,931.94	295,253.97
2010	10000	1131040	1,501,312.76	0.00	0.00	469,089.93	990,798.33	152,424.60
2010	10000	1131050	1,815,704.09	0.00	0.00	536,181.98	1,189,449.23	90,072.98
2010	10000	1131060	1,720,999.99	0.00	0.00	489,755.45	1,074,608.99	157,634.54
2010	10000	1131070	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1131090	159,999.77	0.00	0.00	39,239.38	77,789.09	42,971.31
2010	10000	1131100	1,370,819.42	0.00	0.00	379,690.97	572,968.95	419,259.60
2010	10000	1131110	3,750.00	0.00	0.00	-166.00	607.11	3,308.89
2010	10000	1131130	3,600.00	0.00	0.00	3,215.99	350.00	34.11
2010	10000	1131220	125,000.00	0.00	0.00	110,358.00	1,095.16	13,546.84
2010	10000	1141020	1,323,407.63	0.00	0.00	430,491.00	599,215.29	303,701.34
2010	10000	1141030	1,842,042.89	0.00	0.00	599,669.28	792,197.63	451,185.98
2010	10000	1141040	2,125,110.07	0.00	0.00	702,484.95	912,599.57	510,035.65



# Tree Management & PSFIN Dynamic Reports

## Budget Status Report

 PeopleSoft GL  
 BUDGET STATUS REPORT

 Report ID: GLS9020  
 Bus. Unit: 51000--Valdosta State University  
 Ledger Grp: APPROP -- Appropriation Budget Ledger  
 Currency : USD  
 Chartfields Criteria  
 Bud Ref: 2010

Fund: 10000 to 10900

Dept: All values

 Page No. 3  
 Run Date 04/02/2010  
 Run Time 10:30:27

<u>Bud Ref</u>	<u>Fund</u>	<u>Dept</u>	<u>Budget</u>	<u>Assoc Revenue</u>	<u>PreEncumbrance</u>	<u>Encumbrance</u>	<u>Expense</u>	<u>Remaining</u>
2010	10000	1411020	319,205.81	0.00	0.00	106,767.09	199,323.52	12,115.20
2010	10000	1481010	463,249.64	0.00	0.00	150,423.43	289,198.09	23,629.12
2010	10000	1481011	4,500.00	0.00	0.00	0.00	0.00	4,500.00
2010	10000	1481012	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1481013	110,414.51	0.00	0.00	47,407.11	56,317.41	6,689.99
2010	10000	1481070	269,600.40	0.00	0.00	57,121.52	132,485.72	79,993.16
2010	10000	1481071	699,794.54	0.00	0.00	246,786.05	314,415.51	139,592.98
2010	10000	1481072	269,847.67	0.00	0.00	92,633.59	144,227.42	32,986.66
2010	10000	1481073	70,049.91	0.00	0.00	19,395.98	24,031.66	27,622.27
2010	10000	1481074	116,492.32	0.00	0.00	36,893.56	59,728.05	20,860.71
2010	10000	1481100	125,538.00	0.00	0.00	0.00	86,740.09	39,797.91
2010	10000	1481120	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1481172	99,270.00	0.00	0.00	0.00	0.00	99,270.00
2010	10000	1490001	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1492000	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1521000	3,000.00	0.00	0.00	0.00	2,790.00	210.00
2010	10000	1530000	209,962.82	0.00	0.00	67,310.19	127,433.40	15,219.23
2010	10000	1540000	51,157.96	0.00	0.00	19,120.07	28,098.97	4,949.02
2010	10000	1591000	319,898.35	0.00	0.00	105,910.43	203,493.62	10,494.30
2010	10000	1620000	170,664.39	0.00	0.00	59,942.10	97,034.54	14,687.74
2010	10000	1640000	2,235,284.00	0.00	0.00	0.00	1,541,225.73	694,058.27
2010	10000	1650000	427,057.43	0.00	0.00	120,438.81	201,822.75	104,795.87
2010	10000	9910000	876,241.00	0.00	0.00	142,793.33	451,620.29	281,827.38
2010	10000	9910100	-254,111.00	0.00	0.00	0.00	0.00	-254,111.00
2010	10000	9920000	2,599,000.00	0.00	0.00	603,724.66	1,296,937.49	697,337.85
2010	10000	9920100	-753,421.00	0.00	0.00	0.00	0.00	-753,421.00
2010	10000	9940000	5,042,129.00	0.00	0.00	1,497,835.99	2,097,173.03	1,447,119.98
2010	10000	9940050	70,000.00	0.00	0.00	0.00	70,000.00	0.00
2010	10000	9940051	219,499.00	0.00	0.00	79,974.00	10,936.99	129,677.02
2010	10000	9940100	-1,462,217.00	0.00	0.00	0.00	0.00	-1,462,217.00
2010	10000	9950000	945,147.00	0.00	0.00	220,458.14	449,427.19	275,261.67
2010	10000	9950100	-274,093.00	0.00	0.00	0.00	0.00	-274,093.00
2010	10000	9960000	215,865.00	0.00	0.00	66,734.33	105,635.75	43,494.92
2010	10000	9960100	-62,602.00	0.00	0.00	0.00	0.00	-62,602.00
2010	10000	9970000	155,337.00	0.00	0.00	49,928.47	104,228.11	2,180.42
Subtotal for Fund 10000 :			47,733,196.00	0.00	0.00	13,785,466.99	25,707,804.85	9,239,924.26
2010	10500	0000000	0.00	0.00	0.00	0.00	0.00	0.00
2010	10500	1111020	2,013,904.17	0.00	0.00	589,308.77	1,312,457.50	113,137.90

## Budget Status Report Example #2

### Commitment Control Budget Status Report

Run Control ID: BUDGETSTATUS

[Report Manager](#)

[Process Monitor](#)

[Run](#)

Language: [English](#)

#### Report Request Parameters

\*Unit: 51000 [Valdosta State University](#)

\*Ledger Group: APPROP [Appropriation Budget Ledger](#)

[Refresh](#)

#### ChartField Selection

[Customize](#) | [Find](#)

First 1-12 of 12 Last

Sequence	ChartField Name	Include CF	Subtotal	Value	To Value
<input type="checkbox"/> 1	Budget Reference	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2010	2010
<input type="checkbox"/> 2	Department	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
<input type="checkbox"/> 3	Fund Code	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10000	10900
<input type="checkbox"/>	Project	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	Budget Period	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	Statistics Code	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	Account	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	Program Code	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	Class Field	<input type="checkbox"/>	<input type="checkbox"/>		

[Save](#)

[Add](#)

[Update/Display](#)

# Tree Management & PSFIN Dynamic Reports

## Budget Status Report

Report ID: GLS9020  
 Bus. Unit: 51000--Valdosta State University  
 Ledger Grp: APPROP -- Appropriation Budget Ledger  
 Currency : USD  
 Chartfields Criteria  
 Bud Ref: 2010 Dept: All values Fund: 10000 to 10900

Page No. 1  
 Run Date 04/02/2010  
 Run Time 10:34:21

<u>Bud Ref</u>	<u>Dept</u>	<u>Fund</u>	<u>Budget</u>	<u>Assoc Revenue</u>	<u>PreEncumbrance</u>	<u>Encumbrance</u>	<u>Expense</u>	<u>Remaining</u>
2010	0000000	10500	0.00	0.00	0.00	0.00	0.00	0.00
2010	0000000	10600	0.00	0.00	0.00	0.00	-724,984.00	724,984.00
		Subtotal for Dept 0000000 :	0.00	0.00	0.00	0.00	-724,984.00	724,984.00
2010	1111020	10000	128,379.00	0.00	0.00	32,891.73	94,955.91	531.46
2010	1111020	10500	2,013,904.17	0.00	0.00	589,308.77	1,312,457.50	113,137.90
2010	1111020	10900	20,712.83	0.00	0.00	0.00	20,712.83	0.00
		Subtotal for Dept 1111020 :	2,162,996.00	0.00	0.00	621,200.50	1,428,126.14	113,669.36
2010	1111022	10600	2,000.00	0.00	0.00	0.00	1,676.92	323.08
2010	1111025	10600	122,607.00	0.00	0.00	2,507.12	90,991.33	39,219.55
2010	1111030	10000	1,062,180.09	0.00	0.00	329,747.15	706,142.12	26,290.82
2010	1111030	10500	5,025.00	0.00	0.00	399.00	-67.10	4,693.10
2010	1111030	10600	1,002.00	0.00	0.00	0.00	0.00	1,002.00
2010	1111030	10900	17,775.91	0.00	0.00	0.00	17,775.91	0.00
		Subtotal for Dept 1111030 :	1,095,993.00	0.00	0.00	330,146.15	723,950.93	31,985.92
2010	1111035	10600	56,800.00	0.00	0.00	0.00	48,448.93	9,351.17
2010	1111040	10000	56,971.00	0.00	0.00	502.11	47,504.05	9,964.84
2010	1111040	10500	2,528,036.86	0.00	0.00	723,105.59	1,660,046.75	144,884.52
2010	1111040	10600	9,093.00	0.00	0.00	0.00	0.00	9,093.00
2010	1111040	10900	15,595.14	0.00	0.00	0.00	15,595.14	0.00
		Subtotal for Dept 1111040 :	2,609,696.00	0.00	0.00	723,607.70	1,723,145.94	162,942.36
2010	1111050	10000	23,003.00	0.00	0.00	0.00	14,982.89	9,020.12
2010	1111050	10500	394,216.00	0.00	0.00	0.00	232,309.93	161,906.17
2010	1111050	10600	6,535.00	0.00	0.00	0.00	6,535.00	0.00
		Subtotal for Dept 1111050 :	423,754.00	0.00	0.00	0.00	253,927.71	169,926.29
2010	1111051	10500	700,000.00	0.00	0.00	0.00	381,932.19	319,067.81
2010	1111053	10500	250,000.00	0.00	0.00	4,933.59	230,594.72	14,471.69
2010	1111060	10000	66,816.00	0.00	0.00	14,437.74	49,511.72	2,966.54
2010	1111060	10500	1,196,096.17	0.00	0.00	339,281.06	739,189.50	108,625.61
2010	1111060	10900	9,830.83	0.00	0.00	0.00	9,830.83	0.00
		Subtotal for Dept 1111060 :	1,262,843.00	0.00	0.00	352,718.90	798,532.05	111,592.15
2010	1111080	10000	33,391.00	0.00	0.00	0.00	30,959.79	2,531.22
2010	1111080	10500	2,501,300.79	0.00	0.00	720,471.42	1,605,615.93	175,213.54
2010	1111080	10900	39,746.53	0.00	0.00	0.00	39,746.53	0.00

# Tree Management & PSFIN Dynamic Reports

## Budget Status Report

Report ID: GLS9020  
 Bus. Unit: 51000--Valdosta State University  
 Ledger Grp: APPROP -- Appropriation Budget Ledger  
 Currency : USD  
 Chartfields Criteria  
 Bud Ref: 2010 Dept: All values Fund: 10000 to 10900

Page No. 19  
 Run Date 04/02/2010  
 Run Time 10:34:29

<u>Bud Ref</u>	<u>Dept</u>	<u>Fund</u>	<u>Budget</u>	<u>Assoc Revenue</u>	<u>PreEncumbrance</u>	<u>Encumbrance</u>	<u>Expense</u>	<u>Remaining</u>
2010	9920100	10000	-753,421.00	0.00	0.00	0.00	0.00	-753,421.00
2010	9920100	10500	-14,500.00	0.00	0.00	0.00	0.00	-14,500.00
2010	9920100	10600	-765.00	0.00	0.00	0.00	0.00	-765.00
Subtotal for Dept 9920100 :			-769,686.00	0.00	0.00	0.00	0.00	-769,686.00
2010	9930000	10500	1,406,405.00	0.00	0.00	314,616.35	997,003.57	204,785.08
2010	9940000	10000	5,042,129.00	0.00	0.00	1,497,935.99	2,097,173.03	1,447,119.98
2010	9940050	10000	70,000.00	0.00	0.00	0.00	70,000.00	0.00
2010	9940051	10000	219,498.00	0.00	0.00	79,974.00	10,936.98	129,677.02
2010	9940100	10000	-1,462,217.00	0.00	0.00	0.00	0.00	-1,462,217.00
2010	9950000	10000	945,147.00	0.00	0.00	220,458.14	449,427.19	275,261.67
2010	9950100	10000	-274,093.00	0.00	0.00	0.00	0.00	-274,093.00
2010	9960000	10000	215,865.00	0.00	0.00	66,734.33	105,635.75	43,494.92
2010	9960100	10000	-62,602.00	0.00	0.00	0.00	0.00	-62,602.00
2010	9970000	10000	155,337.00	0.00	0.00	49,928.47	104,228.11	2,180.42
2010	9970000	10500	16,105.00	0.00	0.00	0.00	19,955.00	-3,850.00
2010	9970000	10900	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal for Dept 9970000 :			171,442.00	0.00	0.00	49,928.47	124,193.11	-1,669.58
2010	9971000	10500	500,000.00	0.00	0.00	0.00	0.00	500,000.00
2010	9972000	10500	429,500.00	0.00	0.00	39,279.25	0.00	389,220.75
Grand Total :			104,879,257.00	0.00	0.00	23,389,512.90	58,597,421.64	22,892,322.56

End of Report

## Budget Status Report Helpful Hints

- Sequence dictates not only column order, but also sort order
  - Also governs how the data will be grouped and subtotaled
- Selecting too many Chartfields with wide or all-inclusive parameters may result in long and cumbersome reports
- Budget Status Report does not provide transaction detail
  - Summary of activity

## Ledger Activity Report

### Ledger Activity Report

Run Control ID: LedgerActivity

Language: English

[Report Manager](#)
[Process Monitor](#)
[Run](#)

**Report Request Parameters**

Unit: 21000

Ledger: ACTUALS

Fiscal Year: 2010

From Period: 2

Currency: USD

To Period: 3

☐ Show Discrepancies Only

☐ Show Journal Detail

☐ Display Full Numeric Field

[Restore](#)

**ChartField Selection**

Sequence	Chartfield Name	Include CF	Summarize	Detail	All Values	Value	To Value
1	Account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	Fund Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	Department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	Program Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5	Class Field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6	Project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7	Budget Reference	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	Book Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9	Adjustment Type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10	Statistics Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

[Save](#)
[Return to Search](#)
[Notify](#)

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[Update/Display](#)

## Ledger Activity Report Example #1

### Ledger Activity Report

Run Control ID: LedgerActivity      [Report Manager](#)    [Process Monitor](#)    [Run](#)

Language: English

#### Report Request Parameters

Unit: 27000    Ledger: ACTUALS

Fiscal Year: 2010    Currency: USD

From Period: 4    To Period: 6

☐ Show Discrepancies Only    ☒ Show Journal Detail    ☐ Display Full Numeric Field

[Refresh](#)

#### ChartField Selection

[Customize](#) | [Find](#) | [First](#) | [1-10 of 10](#) | [Last](#)

Sequence	ChartField Name	Include CF	Summarize	Detail	All Values	Value	To Value
1	Account	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<span>511100</span>	<span>522100</span>
2	Fund Code	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<span>10000</span>	<span>10500</span>
3	Department	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<span>1011001</span>	<span>1011111</span>
4	Program Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
5	Class Field	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
6	Project	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
7	Budget Reference	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
	Statistics Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Adjustment Type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Book Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

[Save](#)    [Return to Search](#)    [Previous in List](#)    [Next in List](#)    [Notify](#)

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# Tree Management & PSFIN Dynamic Reports

## Ledger Activity Report

Report ID: GLS7002  
 Bus. Unit: 27000--Augusta State University  
 Ledger: ACTUALS -- Actuals Ledger  
 For Fiscal Year 2010 Period 4 to 6  
 Account: 511100 to 522100 Fund: 10000 to 10500 Dept: 1011001 to 1011111 Currency Code: USD

PeopleSoft GL  
 GENERAL LEDGER ACTIVITY

Page No. 1  
 Run Date 04/01/2010  
 Run Time 09:09:14

Cur	Journal Date	Journal ID	Seq	Line	Account	Fund	Dept	Program	Class	Debit	Credit	Balance
					Project		Bud Ref					
USD	Beginning Balance:				511100	10000	1011010					179,077.53
10/30/2009	P000444755	381	511100		10000	1011010	2010	11100	11000	87,315.00	0.00	87,315.00
								Period 4 Total:				87,315.00
11/30/2009	0000449081	2	511100		10000	1011010	2010	11100	11000	0.00	82,924.57	
11/30/2009	P000448048	442	511100		10000	1011010	2010	11100	11000	82,924.57	0.00	0.00
								Period 5 Total:				0.00
12/15/2009	P000451855	196	511100		10000	1011010	2010	11100	11000	83,134.30	0.00	83,134.30
								Period 6 Total:				83,134.30
USD	Total Activity:				511100	10000	1011010					170,449.30
	Ending Balance:											349,526.83
USD	Beginning Balance:				511100	10000	1011050					127,840.73
10/30/2009	P000444755	559	511100		10000	1011050	2010	11100	11000	65,389.70	0.00	65,389.70
								Period 4 Total:				65,389.70
11/30/2009	0000449081	4	511100		10000	1011050	2010	11100	11000	0.00	62,601.68	
11/30/2009	P000448048	540	511100		10000	1011050	2010	11100	11000	62,601.68	0.00	0.00
								Period 5 Total:				0.00
12/15/2009	P000451855	275	511100		10000	1011050	2010	11100	11000	62,601.68	0.00	



# Tree Management & PSFIN Dynamic Reports

## Ledger Activity Report

Report ID: GLS7002  
 Bus. Unit: 27000--Augusta State University  
 Ledger: ACTUALS -- Actuals Ledger  
 For Fiscal Year 2010 Period 4 to 6  
 Account: 511100 to 522100 Fund: 10000 to 10500 Dept: 1011001 to 1011111 Currency Code: USD

PeopleSoft GL  
 GENERAL LEDGER ACTIVITY

Page No. 20  
 Run Date 04/01/2010  
 Run Time 09:08:14

Cur	Journal Date	Journal ID	Seq	Line	Account	Fund	Dept	Program	Class	Debit	Credit	Balance
					Project		Bud Ref					
					522100	10000	1011110					
USD	Total Activity:											9,787.18
	Ending Balance:											14,264.92
<hr/>												
					522100	10000	1011111					
USD	Beginning Balance:											12,471.80
	10/09/2009	P000439640	157	522100	10000	1011111	11100	11000				
						2010				2,198.02	0.00	
	10/23/2009	P000441554	210	522100	10000	1011111	11100	11000				
						2010				2,198.03	0.00	
									Period	4 Total:		4,376.05
	11/06/2009	P000445391	182	522100	10000	1011111	11100	11000				
						2010				2,198.04	0.00	
	11/20/2009	P000446474	159	522100	10000	1011111	11100	11000				
						2010				2,198.02	0.00	
									Period	5 Total:		4,376.06
	12/04/2009	P000449622	158	522100	10000	1011111	11100	11000				
						2010				1,591.53	0.00	
	12/18/2009	P000454965	165	522100	10000	1011111	11100	11000				
						2010				1,218.77	0.00	
	12/31/2009	P000454970	92	522100	10000	1011111	11100	11000				
						2010				1,096.89	0.00	
									Period	6 Total:		3,897.19
					522100	10000	1011111					
USD	Total Activity:											12,649.30
	Ending Balance:											25,121.10

## Ledger Activity Report Example #2

### Ledger Activity Report

Run Control ID: LedgerActivity      Report Manager      Process Monitor      Run

Language: English

**Report Request Parameters**

Unit: 98000      Ledger: ACTUALS      Fiscal Year: 2010      Currency: USD      From Period: 1      To Period: 7

☐ Show Discrepancies Only      ☒ Show Journal Detail      ☐ Display Full Numeric Field

Refresh

**ChartField Selection**      Customize | Find |      First 1-10 of 10 Last

Sequence	ChartField Name	Include CF	Summarize	Detail	All Values	Value	To Value
1	Account	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	712100	715100
2	Fund Code	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
3	Department	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1211000	1212300
4	Program Code	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
5	Class Field	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
6	Project	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
7	Budget Reference	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
	Statistics Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Adjustment Type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Book Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Save      Return to Search      Previous in List      Next in List      Notify      Add      Update/Display

# Tree Management & PSFIN Dynamic Reports

## Ledger Activity Report

Report ID: GLS7002  
 Bus. Unit: 98000--Board of Regents  
 Ledger: ACTUALS -- Actuals Ledger  
 For Fiscal Year 2010 Period 1 to 6  
 Account: 712100 to 715100 Dept: 1211000 to 1212300 Currency Code: USD

PeopleSoft GL  
 GENERAL LEDGER ACTIVITY

Page No. 1  
 Run Date 04/01/2010  
 Run Time 09:44:20

Cur	Journal Date	Journal ID	Seq	Line	Account	Fund	Dept	Program	Class	Debit	Credit	Balance
USD	Beginning Balance:				714100	10000	1211000	16100	11000			0.00
	09/13/2009	0000411021	3							20.00	0.00	
										Period 2 Total:		20.00
	09/23/2009	0000424413	3							603.01	0.00	
										Period 3 Total:		603.01
	10/05/2009	AP00429297	46							279.94	0.00	
	10/14/2009	0000431874	1							99.59	0.00	
										Period 4 Total:		369.52
	11/03/2009	EXAC439809	12							64.79	0.00	
	11/03/2009	EXAC439809	17							68.46	0.00	
	11/03/2009	EXAC439809	18							117.46	0.00	
	11/16/2009	0000443033	2							155.44	0.00	
										Period 5 Total:		406.14
	12/17/2009	AP00454375	55							773.22	0.00	
	12/18/2009	0000454706	2							174.75	0.00	
										Period 6 Total:		947.97
USD	Total Activity:				714100	10000	1211000	16100	11000			2,346.64
	Ending Balance:											2,346.64
USD	Beginning Balance:				714100	10000	1212100	16100	11000			0.00
	07/22/2009	AP00403984	56							20.00	0.00	
	07/22/2009	AP00403984	57							20.00	0.00	
										Period 1 Total:		40.00
	08/20/2009	0000413338	2							357.27	0.00	
	08/20/2009	AP00413616	35							30.00	0.00	
	08/28/2009	AP00416357	47							122.94	0.00	
	08/31/2009	0000416512	4							917.56	0.00	
										Period 2 Total:		1,327.67

Report ID: GLS7002  
 Bus. Unit: 98000--Board of Regents  
 Ledger: ACTUALS -- Actuals Ledger  
 For Fiscal Year 2010 Period 1 to 6  
 Account: 712100 to 715100 Dept: 1211000 to 1212300 Currency Code: USD

PeopleSoft GL  
 GENERAL LEDGER ACTIVITY

Page No. 3  
 Run Date 04/01/2010  
 Run Time 09:44:20

Cur	Journal Date	Journal ID	Seq	Line	Account	Fund	Dept	Program	Class	Debit	Credit	Balance
										Period 4 Total:		143.54
	11/16/2009	0000443116	4							110.70	0.00	
										Period 5 Total:		110.70
	12/18/2009	0000454706	4							127.27	0.00	
										Period 6 Total:		127.27
USD	Total Activity:				714102	10000	1212100	16100	11000			426.46
	Ending Balance:											426.46
USD	Beginning Balance:				715100	10000	1212100	16100	11000			0.00
	09/14/2009	AP00411804	63							233.75	0.00	
	09/27/2009	AP00415942	51							25.50	0.00	
										Period 2 Total:		259.25
	09/14/2009	AP00421298	15							55.00	0.00	
	09/21/2009	0000423317	2							1,754.00	0.00	
	09/21/2009	0000423317	4							409.00	0.00	
	09/29/2009	AP00426828	59							618.75	0.00	
										Period 3 Total:		2,836.75
	10/12/2009	AP00431272	24							110.00	0.00	
	10/12/2009	AP00431272	25							441.25	0.00	
										Period 4 Total:		551.25
	12/11/2009	AP00452064	34							27.50	0.00	
	12/11/2009	AP00452064	35							25.50	0.00	
										Period 6 Total:		53.00
USD	Total Activity:				715100	10000	1212100	16100	11000			3,700.25
	Ending Balance:											3,700.25

## Other Dynamic Reports

- Ledger vs. Journal Integrity Report
- Budget Transaction Detail Report
- Commitment Control Ledger Details Report
- Journal Line/Accounting Entry Reconciliation Report
- Ledger Summary Report
- Open Item Listing Report

### **Objectives**

- Defined what a PeopleSoft Tree is and identify what trees are used for
- Reviewed the differences in trees from PeopleSoft v7.5 to v8.9
- Reviewed the proper handling of trees
- Identified how to insert new detail values in a tree
- Identified how to copy a tree
- Identified how to audit a tree
- Identified the PS Dynamic Reports
- Reviewed how report criteria can affect report output
- Reviewed difference examples of PS Dynamic Report Criteria and output

### **Archive**

- The archive for this Wimba Training Session will be available no later than end of day, April 29, 2010.
- The archive and training materials will be posted to the GeorgiaFIRST website:  
<http://www.usg.edu/gafirst-fin/training/archives/>