PSFIN V8.9 Training

Georgia*FIRST* Wimba Training Series

Tree Management
and
PSFIN Dynamic Reports

April 27, 2010

Handout

Office of Information and
Instructional Technology
Version 1.0
Last Updated: 04/20/2010

GEORGIA*FIRST*
FINANCIAL INFORMATION & REPORTING SYSTEMS FOR TOMORROW
A Project of the University System of Georgia

Agenda

- Wimba Ground Rules
- Review Objectives
- PeopleSoft Tree Management
- PeopleSoft Dynamic Reports
- Q & A

Wimba Ground Rules

- Use chat text box to submit questions
- When submitting questions in the chat box, please submit them to “Main Room”
- May save some questions to end of presentation

Objectives

- Define what a PeopleSoft Tree is and identify what trees are used for
- Review the differences in trees from PeopleSoft v7.5 to v8.9
- Review the proper handling of trees
- Identify how to insert new detail values in a tree
- Identify how to copy a tree
- Identify how to audit a tree
- Identify the PS Dynamic Reports
- Review how report criteria can affect report output
- Review difference examples of PS Dynamic Report Criteria and output

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What is a PeopleSoft Tree?

- Depict hierarchical structures that represent a group of summarization rules for a particular database field
- Can show how your accounts should be summarized (rolled up) for reporting purposes

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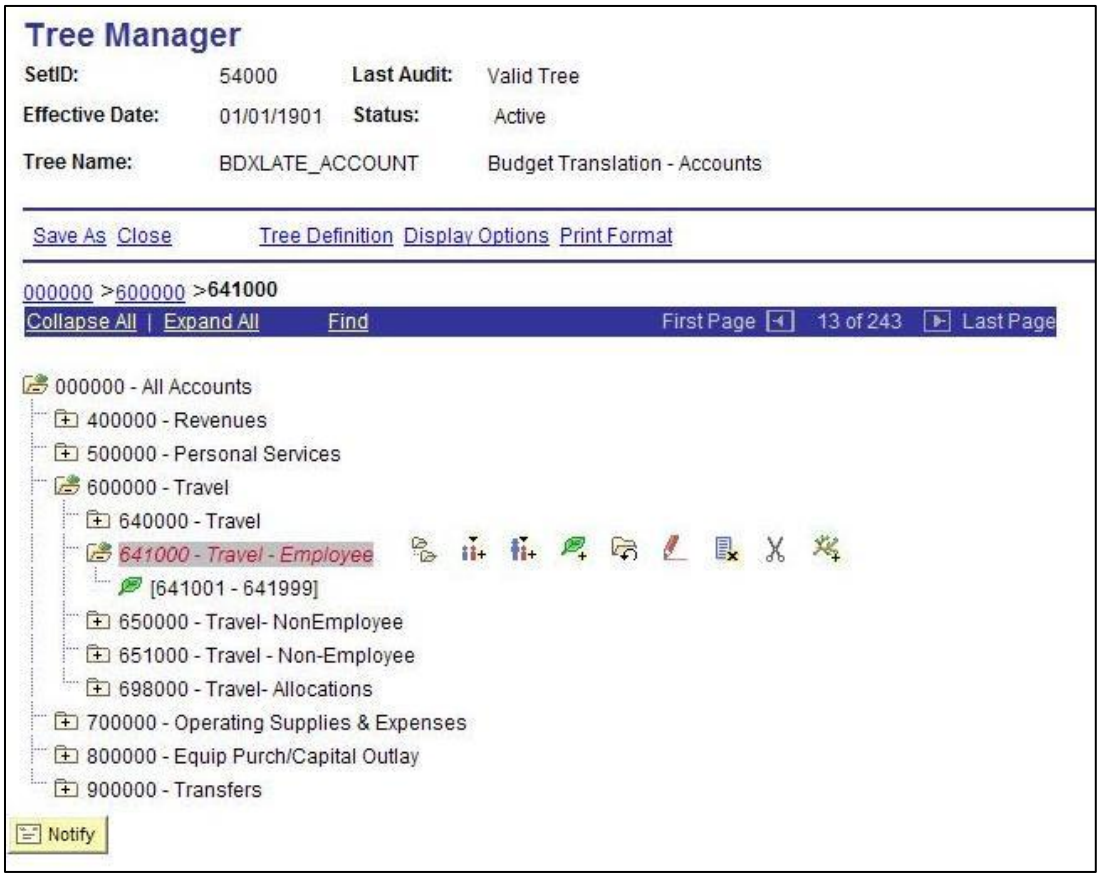
Example: BDXLATE_ACCOUNT Tree



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Advantages

- Gives system a single place to look for summarization rules
- Easier to select and update values in reports and ledgers
- Visual representation

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Differences from v7.5 to v8.9

- Version 7.5:
  - Limited access; Recommendation not to touch
  - Exception: Adding a grant to the GRANT_ALLOC_TREE or creating institution-specific trees for nVision reports
- Version 8.9:
  - May need to copy the IDC_TREE
  - nVision Reports

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Common Tree Terminology

- Effective Dates
  - Initial Values = 1/1/1901
  - Required for all types of trees
  - Linked to nVision reports

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Common Tree Terminology

- Tree Level
  - Provide a way to organize tree nodes
  - In most trees, all nodes at the same level represent the same kind of information

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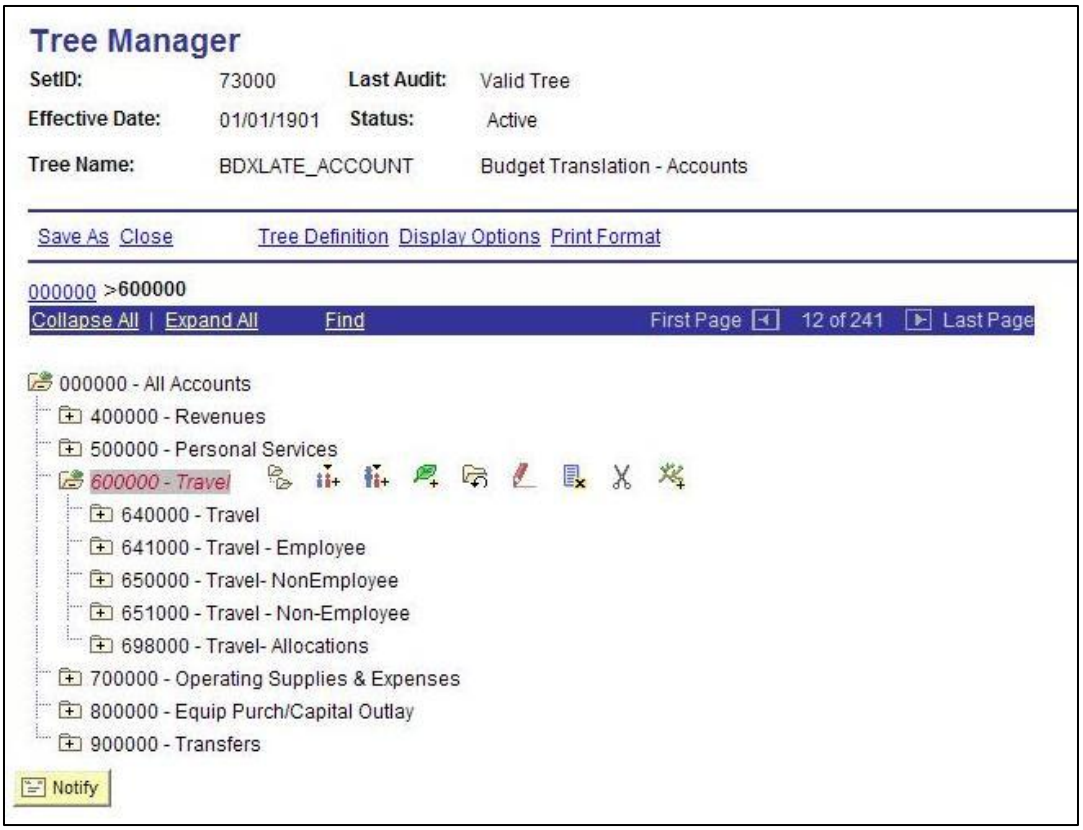
Tree Level



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Common Tree Terminology

- Nodes
  - Define hierarchical relationship
  - Can either be categories or items that need to be placed in a relationship with other items
  - Each detail value reports to a tree node at the next higher level
  - Each tree node represents the group of detail values that report to it

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Common Tree Terminology

- Nodes
  - Each tree node reports to another tree node at a higher level until you reach the top level (root node)
  - Nodes that report to the root node = Children
  - Root Node = Parent
  - Nodes that have same parent = Siblings

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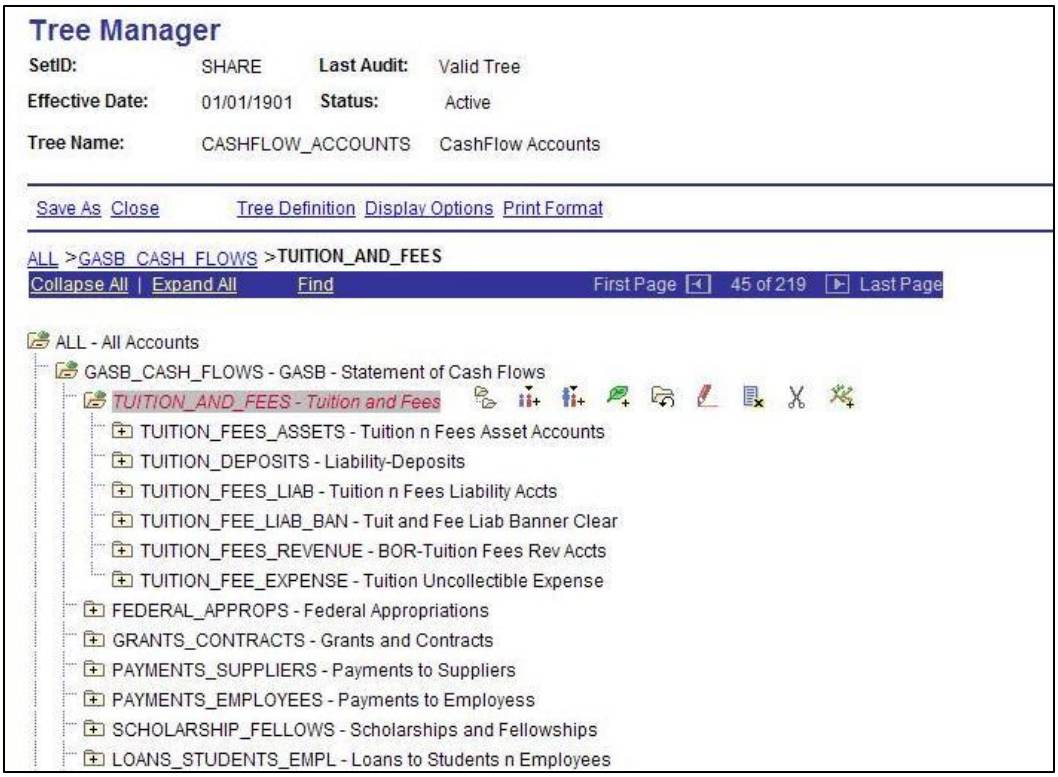
Nodes



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Common Tree Terminology

- Detail Values – Leaves
  - Link a roll-up structure to the supporting detail
    - I.E., Nodes in account tree are not actual accounts but categories of accounts
  - Leaf icons and square brackets surrounding their names

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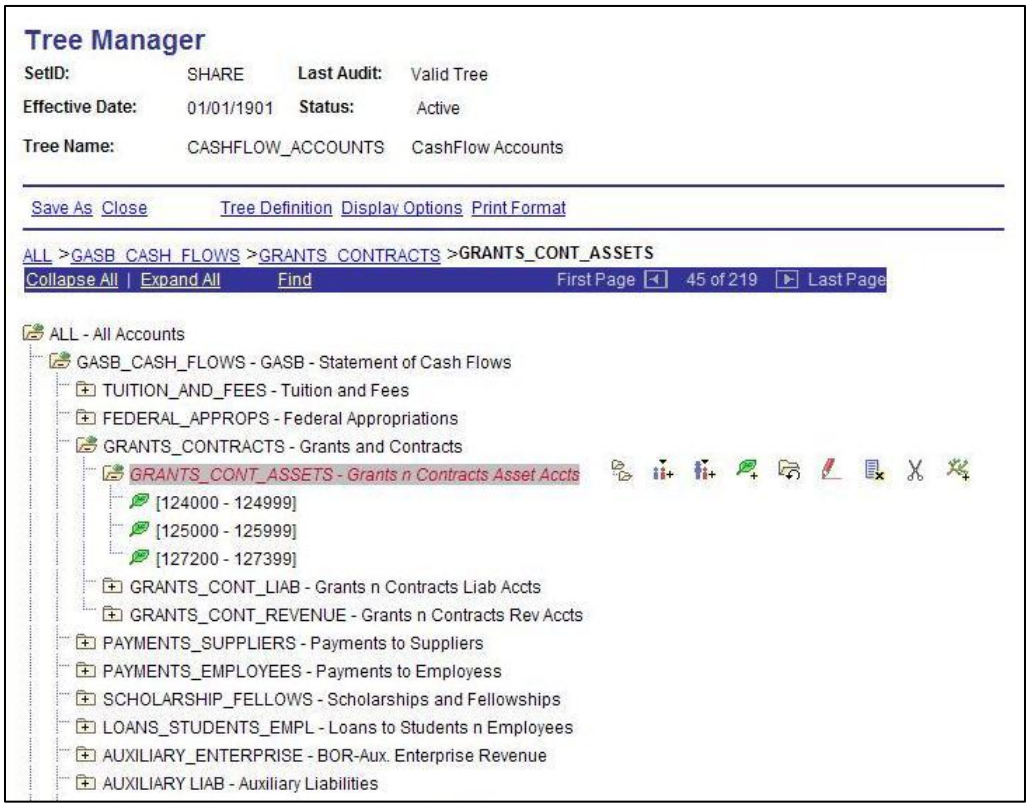
Detail Values



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Model Trees

- Three types of trees
  - SHARE
  - Institution-Specific
  - iStrategy

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SHARE Trees

- ACCOUNT_REPORTS
- AER_CLASS
- AER_FUNDS
- AGENCY_FUND_DEPT
- ALL_ACCOUNTS
- BEG_BAL_VAL_ACCT
- BSONLY_ACCOUNT
- CASHFLOW_ACCOUNTS
- CASHFLOW_FUNDS
- FUND_BALANCES
- GASB_CAP_ASSETS
- GASB_NET_ASSETS
- NIGP_TREE
- PROGRAM
- REPORT_FUNDS
- REV_EXP_ACCOUNT
- SACS_SRECNA_ACCTS
- SRECNA_ACCOUNTS

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Institution-Specific Trees

- BDXLATE_ACCOUNT
- GRANT_ALLOC_TREE
- IDC_TREE

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iStrategy Trees

- Centrally Maintained
  - BI_CLASS
  - BI_FUND
  - BI_PROGRAM
  - 980_BI_ACCOUNT
- Institution-Specific
  - XXX_BI_DEPARTMENT
  - XXX_BI_PROJECT

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Handling Rules for Trees

- SHARE: Generally do not touch
- Institution-Specific: Can alter
  - Insert detail values
  - Copy tree
  - Audit tree
- iStrategy Trees: Can alter institution-specific
  - Effective Date needs to remain 1/1/1901

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Inserting Detail Values

- Tree Manager > Tree Manager > Search for existing tree (GRANT_ALLOC_TREE)
- Expand node

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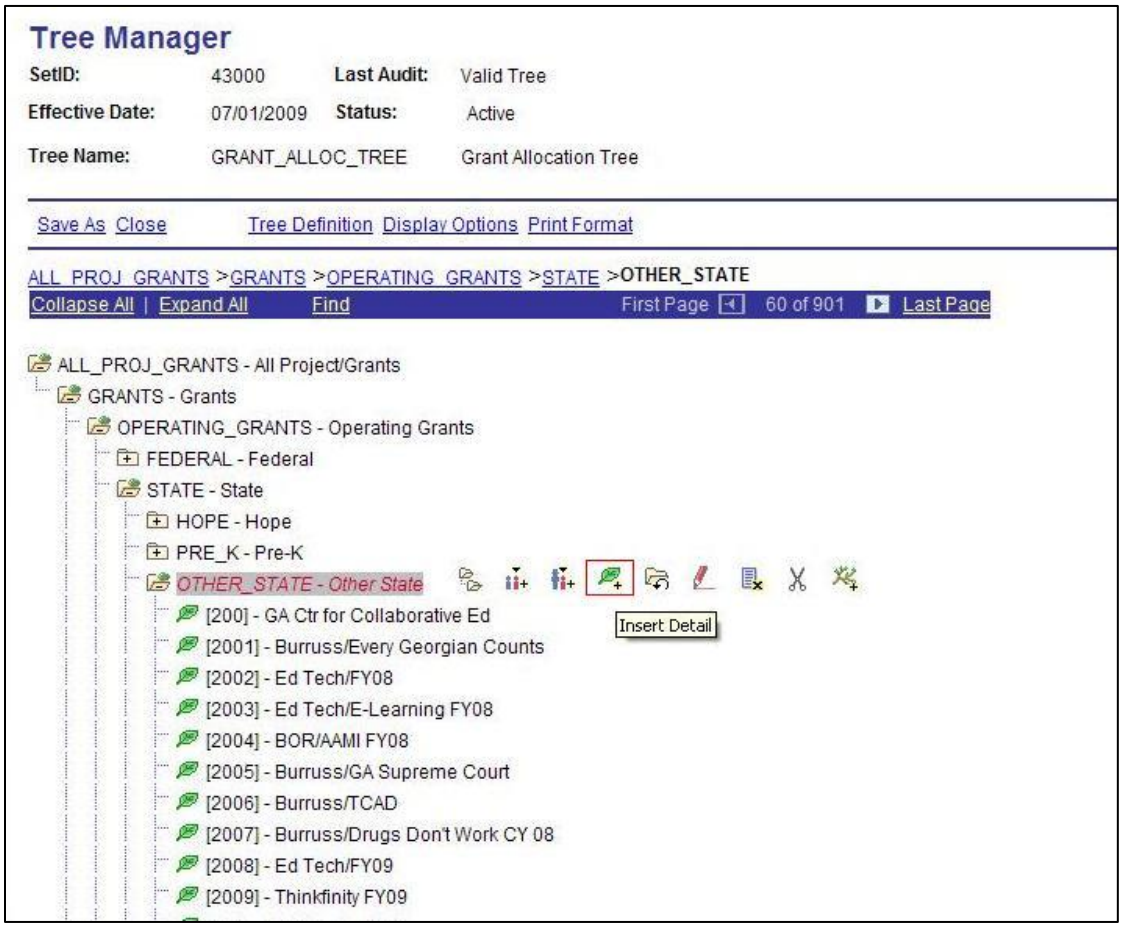
Inserting Detail Values



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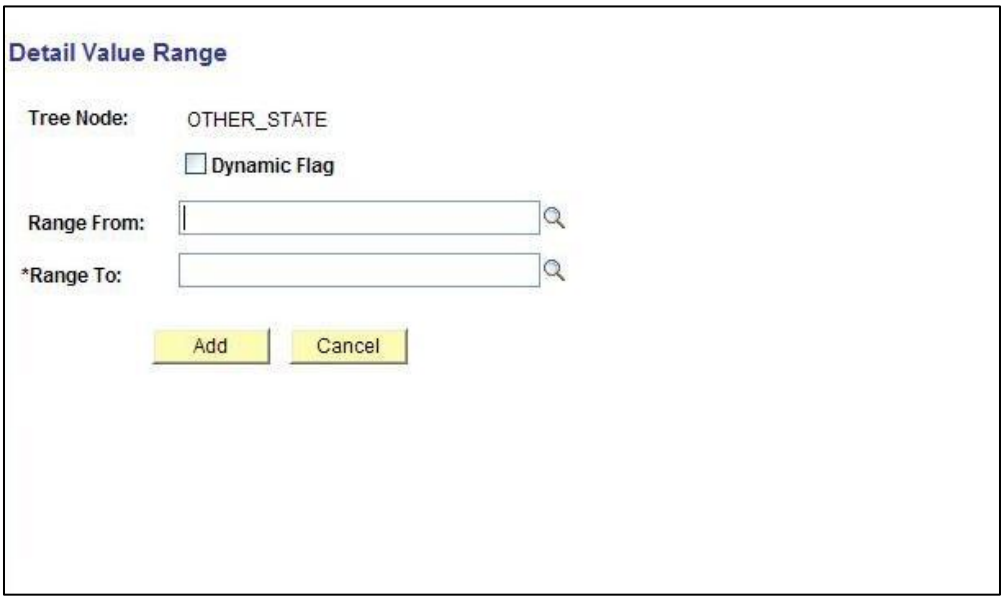

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Copying a Tree

- Tree Manager > Tree Utilities > Copy/Delete Tree
- Select tree to copy (IDC_TREE)

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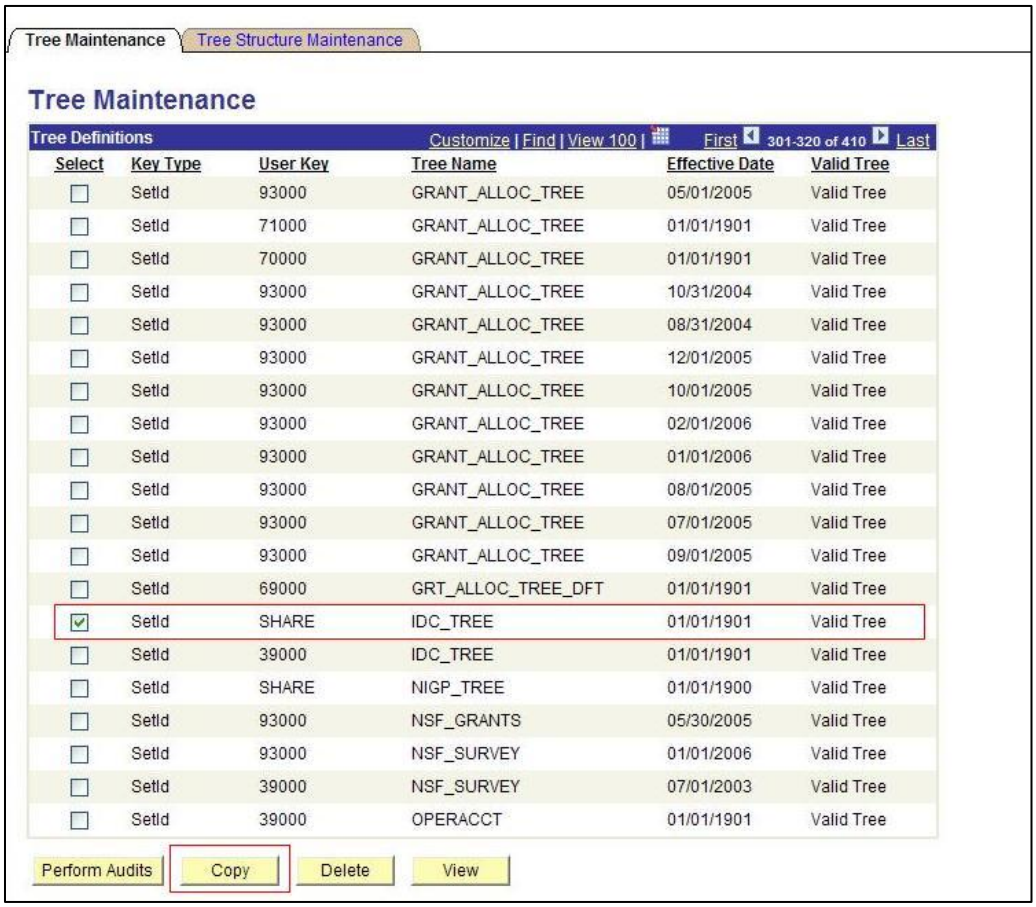
Copying a Tree



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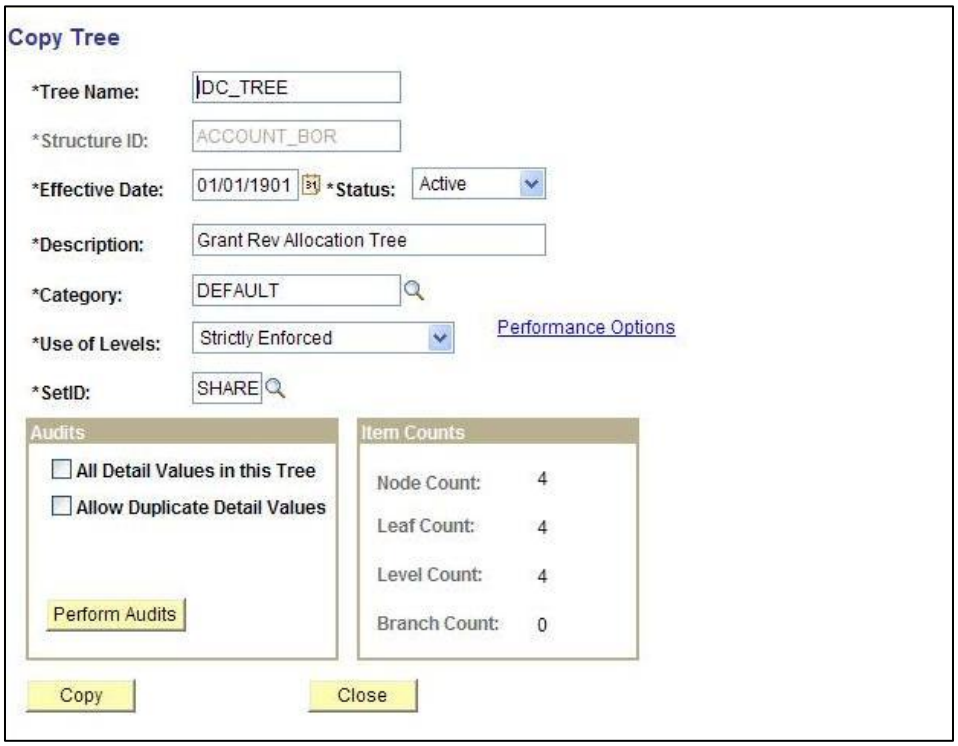

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Auditing a Tree

- Purpose: ensure that all detail values for a given Chartfield are contained within the specified tree
  - Tree Manager > Tree Auditor
  - Enter/Select Run Control ID

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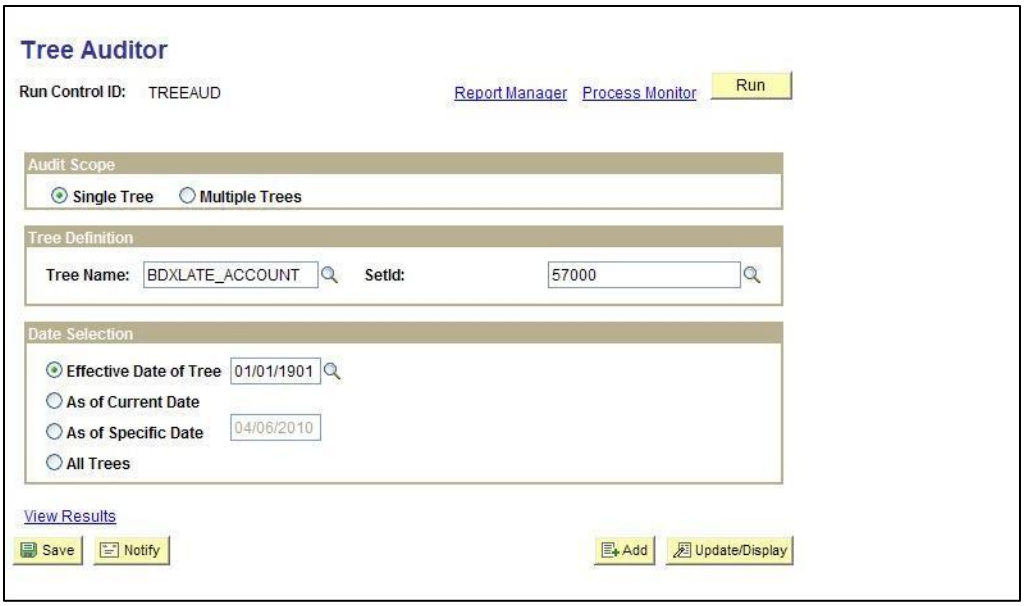
Auditing a Tree



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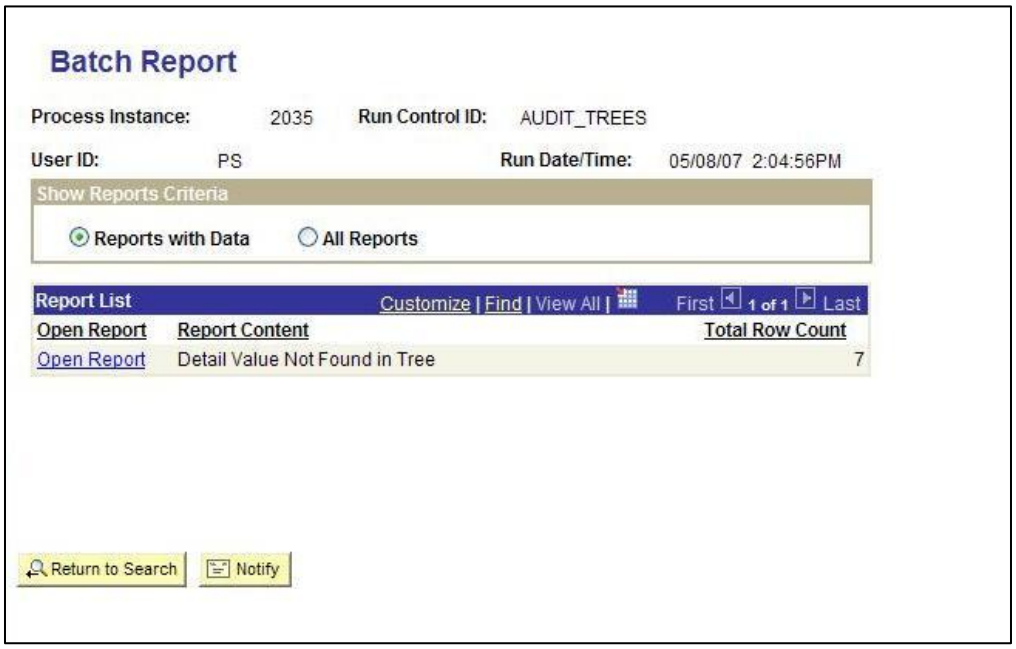

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PS Dynamic Reports

- Can specify what information you want included in the report at run time through various criteria
- Most commonly used:
  - Budget Status Report
    - Commitment Control > Budget Reports > Budget Status
  - Ledger Activity Report
    - General Ledger > General Reports > Ledger Activity

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Working with Dynamic Reports

- Greater flexibility
- Need to know how to select and specify criteria
  - Selecting Chartfields
  - Sequencing
  - Subtotal/Summarize

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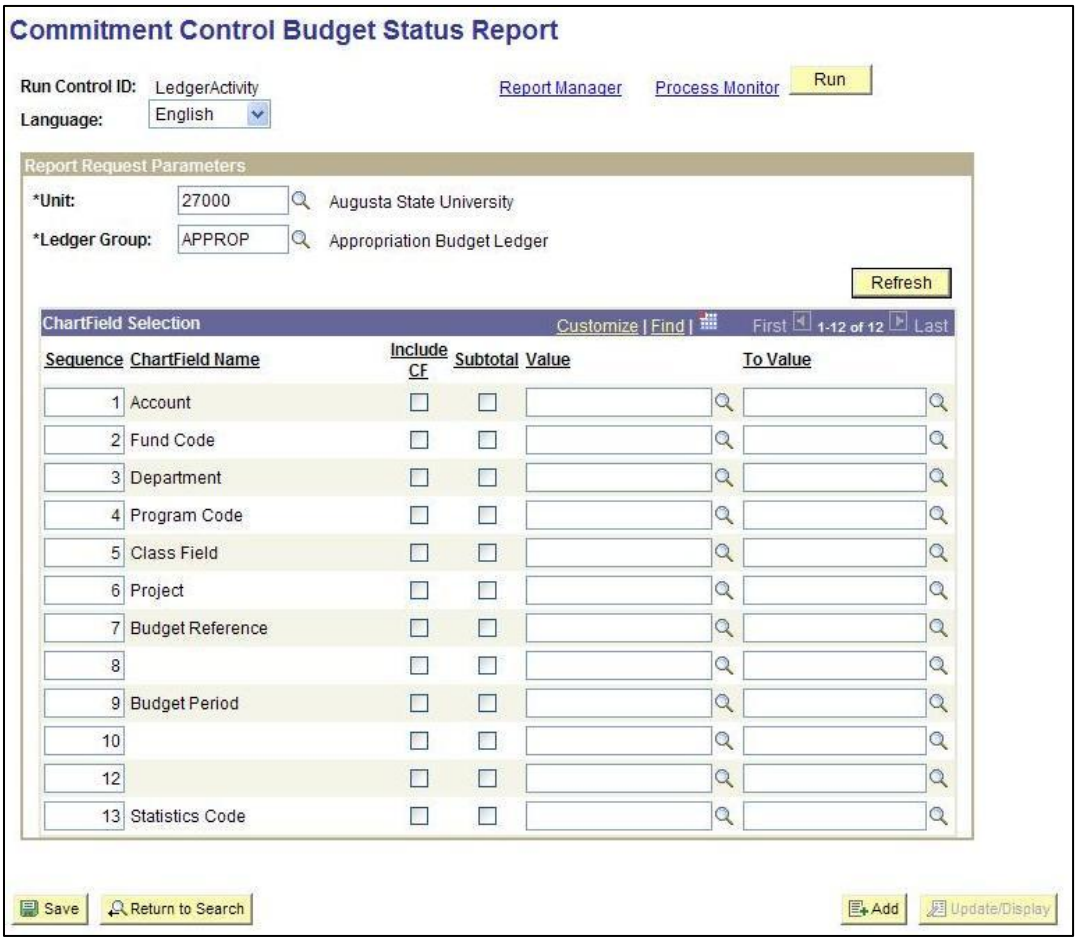
Budget Status Report



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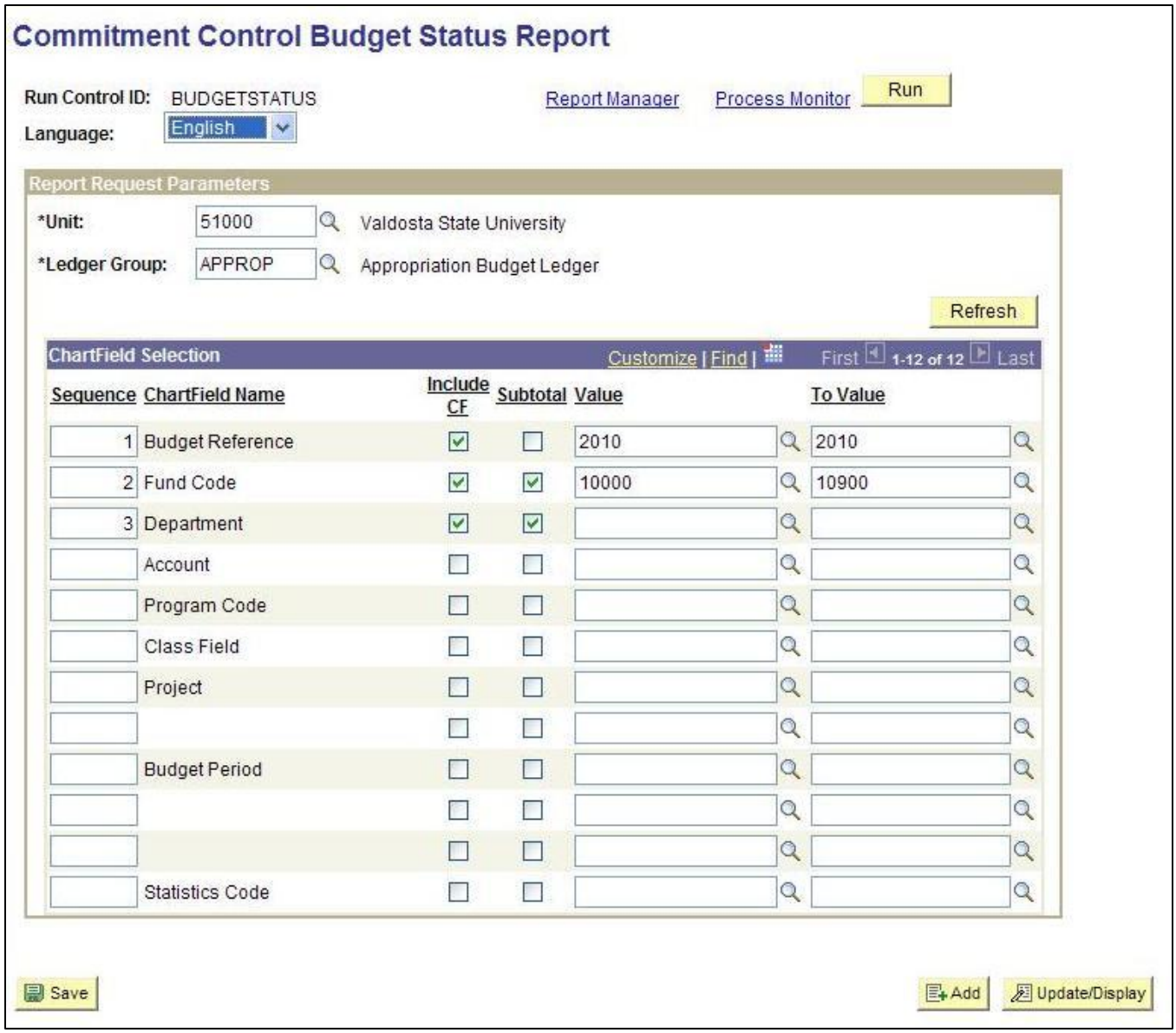
Budget Status Report Example #1



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PeopleSoft GL
BUDGET STATUS REPORT

Report ID: GLS9020
Bus. Unit: 51000--Valdosta State University
Ledger Grp: APPROP -- Appropriation Budget Ledger
Currency : USD
Chartfields Criteria
Bud Ref: 2010 Fund: 10000 to 10900 Dept: All values

Page No. 1
Run Date 04/02/2010
Run Time 10:30:27

Bud Ref	Fund	Dept	Budget	Assoc Revenue	PreEncumbrance	Encumbrance	Expense	Remaining
2010	10000	1111020	128,379.00	0.00	0.00	32,891.73	94,955.81	531.46
2010	10000	1111030	1,062,180.09	0.00	0.00	329,747.15	706,142.12	26,290.82
2010	10000	1111040	56,971.00	0.00	0.00	502.11	47,504.05	9,964.84
2010	10000	1111050	23,003.00	0.00	0.00	0.00	14,982.88	8,020.12
2010	10000	1111060	66,916.00	0.00	0.00	14,437.74	49,511.72	2,966.54
2010	10000	1111080	33,391.00	0.00	0.00	0.00	30,859.78	2,531.22
2010	10000	1111090	85,864.00	0.00	0.00	14,482.02	60,324.20	11,057.78
2010	10000	1111100	615,375.92	0.00	0.00	162,335.70	399,096.94	53,943.28
2010	10000	1111110	1,246,389.08	0.00	0.00	412,579.12	803,446.77	30,363.19
2010	10000	1111120	834,839.62	0.00	0.00	242,799.35	409,395.98	182,643.29
2010	10000	1111130	1,707,434.58	0.00	0.00	471,552.55	779,291.46	456,590.57
2010	10000	1111150	685,203.00	0.00	0.00	0.00	0.00	685,203.00
2010	10000	1111170	667,849.79	0.00	0.00	134,284.98	382,656.46	150,907.45
2010	10000	1111200	130,334.30	0.00	0.00	39,054.97	70,416.11	21,863.32
2010	10000	1111210	669,877.70	0.00	0.00	211,817.60	322,922.11	135,137.99
2010	10000	1111220	143,556.03	0.00	0.00	45,355.89	76,316.63	21,883.51
2010	10000	1111300	145,822.13	0.00	0.00	45,003.40	76,381.35	24,437.38
2010	10000	1111310	92,031.00	0.00	0.00	28,393.71	50,569.53	13,067.76
2010	10000	1111320	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1121020	1,524,985.36	0.00	0.00	503,242.23	666,690.58	355,052.55
2010	10000	1121030	1,341,679.86	0.00	0.00	427,545.35	589,322.69	324,810.82
2010	10000	1121040	1,259,463.27	0.00	0.00	384,795.45	533,404.76	340,263.06
2010	10000	1121060	33,987.00	0.00	0.00	0.00	16,164.54	17,822.46
2010	10000	1121070	59,053.00	0.00	0.00	15,450.77	29,398.66	14,203.57
2010	10000	1131010	852,119.25	0.00	0.00	253,411.24	532,758.17	65,949.84
2010	10000	1131020	1,449,659.42	0.00	0.00	442,824.34	857,582.64	149,252.44
2010	10000	1131030	1,109,693.53	0.00	0.00	342,607.72	470,931.84	295,253.97
2010	10000	1131040	1,501,312.76	0.00	0.00	469,089.93	880,798.33	152,424.60
2010	10000	1131050	1,815,704.09	0.00	0.00	536,181.98	1,189,449.23	90,072.98
2010	10000	1131060	1,720,999.98	0.00	0.00	489,755.45	1,074,608.99	157,634.54
2010	10000	1131070	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1131090	158,999.77	0.00	0.00	38,239.38	77,789.08	42,971.31
2010	10000	1131100	1,370,819.42	0.00	0.00	379,690.97	572,968.85	419,259.60
2010	10000	1131110	3,750.00	0.00	0.00	-166.00	607.11	3,308.89
2010	10000	1131130	3,600.00	0.00	0.00	3,215.89	350.00	34.11
2010	10000	1131220	125,000.00	0.00	0.00	110,358.00	1,095.16	13,546.84
2010	10000	1141020	1,323,407.63	0.00	0.00	430,491.00	589,215.29	303,701.34
2010	10000	1141030	1,842,042.89	0.00	0.00	599,669.28	792,187.63	451,185.98
2010	10000	1141040	2,125,110.07	0.00	0.00	702,484.95	912,589.57	510,035.65

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PeopleSoft GL
BUDGET STATUS REPORT

Report ID: GLS8020
Bus. Unit: 51000--Valdosta State University
Ledger Grp: APPROP -- Appropriation Budget Ledger
Currency : USD
Chartfields Criteria
Bud Ref: 2010 Fund: 10000 to 10900 Dept: All values

Page No. 3
Run Date 04/02/2010
Run Time 10:30:27

Bud Ref	Fund	Dept	Budget	Assoc Revenue	PreEncumbrance	Encumbrance	Expense	Remaining
2010	10000	1411020	318,205.81	0.00	0.00	106,767.09	199,323.52	12,115.20
2010	10000	1481010	463,249.64	0.00	0.00	150,423.43	289,198.09	23,628.12
2010	10000	1481011	4,500.00	0.00	0.00	0.00	0.00	4,500.00
2010	10000	1481012	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1481013	110,414.51	0.00	0.00	47,407.11	56,317.41	6,689.99
2010	10000	1481070	268,600.40	0.00	0.00	57,121.52	132,485.72	79,993.16
2010	10000	1481071	699,794.54	0.00	0.00	246,786.05	314,415.51	138,592.98
2010	10000	1481072	269,847.67	0.00	0.00	92,633.59	144,227.42	32,986.66
2010	10000	1481073	70,049.91	0.00	0.00	18,395.98	24,031.66	27,622.27
2010	10000	1481074	116,492.32	0.00	0.00	36,893.56	58,728.05	20,860.71
2010	10000	1481100	125,538.00	0.00	0.00	0.00	86,740.09	38,797.91
2010	10000	1481120	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1481172	89,270.00	0.00	0.00	0.00	0.00	89,270.00
2010	10000	1490001	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1492000	0.00	0.00	0.00	0.00	0.00	0.00
2010	10000	1521000	3,000.00	0.00	0.00	0.00	2,790.00	210.00
2010	10000	1530000	209,962.82	0.00	0.00	67,310.19	127,433.40	15,219.23
2010	10000	1540000	51,157.96	0.00	0.00	19,120.07	28,088.87	4,949.02
2010	10000	1591000	319,898.35	0.00	0.00	105,910.43	203,493.62	10,494.30
2010	10000	1620000	170,664.38	0.00	0.00	59,942.10	97,034.54	14,687.74
2010	10000	1640000	2,235,284.00	0.00	0.00	0.00	1,541,225.73	694,058.27
2010	10000	1650000	427,057.43	0.00	0.00	120,438.81	201,822.75	104,795.87
2010	10000	9910000	876,241.00	0.00	0.00	142,793.33	451,620.29	281,827.38
2010	10000	9910100	-254,111.00	0.00	0.00	0.00	0.00	-254,111.00
2010	10000	9920000	2,598,000.00	0.00	0.00	603,724.66	1,296,937.49	697,337.85
2010	10000	9920100	-753,421.00	0.00	0.00	0.00	0.00	-753,421.00
2010	10000	9940000	5,042,129.00	0.00	0.00	1,497,835.99	2,097,173.03	1,447,119.98
2010	10000	9940050	70,000.00	0.00	0.00	0.00	70,000.00	0.00
2010	10000	9940051	219,488.00	0.00	0.00	79,974.00	10,836.98	128,677.02
2010	10000	9940100	-1,462,217.00	0.00	0.00	0.00	0.00	-1,462,217.00
2010	10000	9950000	945,147.00	0.00	0.00	220,458.14	449,427.19	275,261.67
2010	10000	9950100	-274,093.00	0.00	0.00	0.00	0.00	-274,093.00
2010	10000	9960000	215,865.00	0.00	0.00	66,734.33	105,635.75	43,494.92
2010	10000	9960100	-62,602.00	0.00	0.00	0.00	0.00	-62,602.00
2010	10000	9970000	155,337.00	0.00	0.00	48,928.47	104,228.11	2,180.42
		Subtotal for Fund 10000 :	47,733,196.00	0.00	0.00	13,785,466.99	25,707,804.85	9,239,924.26
2010	10500	0000000	0.00	0.00	0.00	0.00	0.00	0.00
2010	10500	1111020	2,013,904.17	0.00	0.00	589,308.77	1,312,457.50	113,137.90

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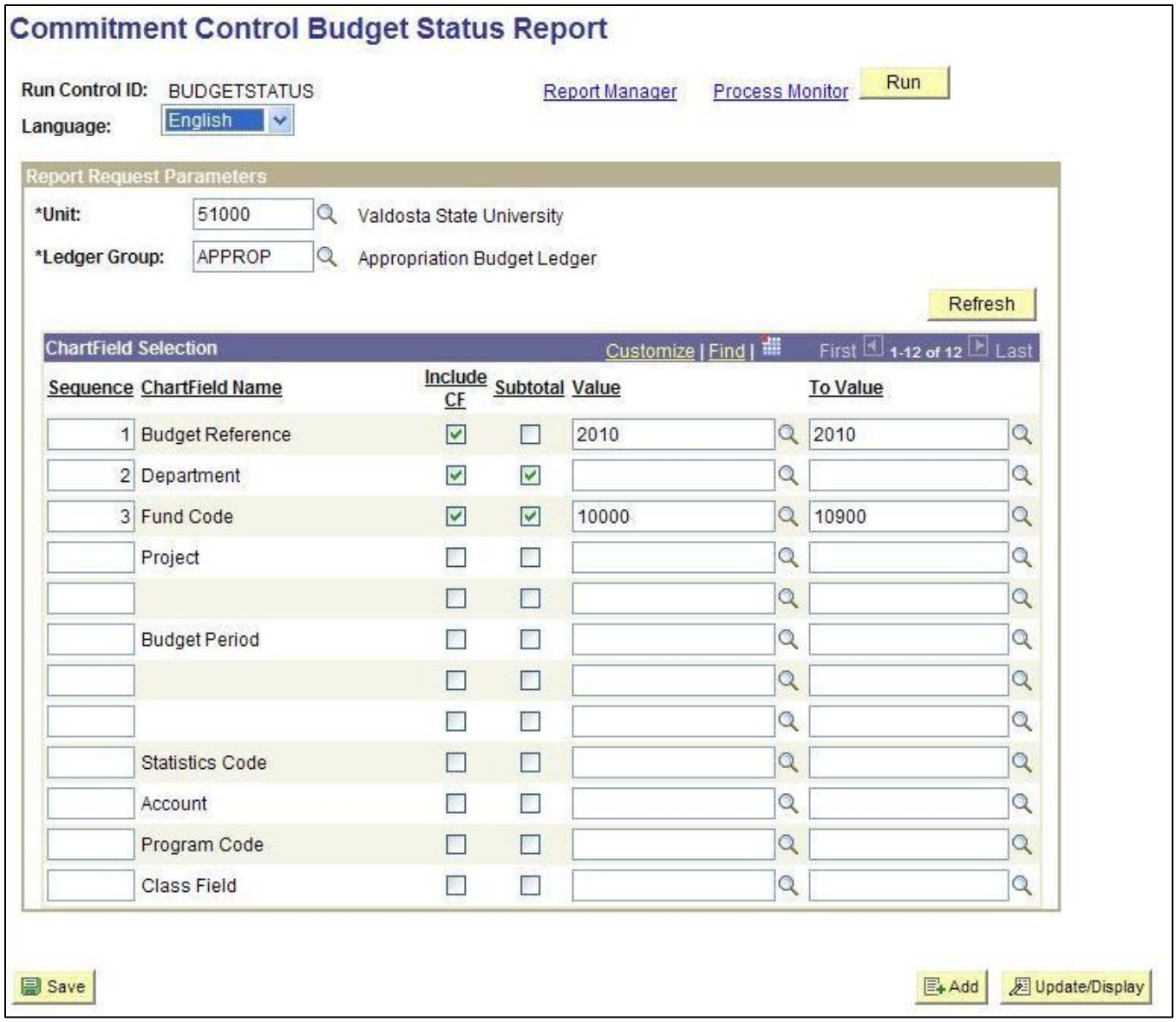
Budget Status Report Example #2



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PeopleSoft GL
BUDGET STATUS REPORT

Report ID: GLS9020
Bus. Unit: 51000--Valdosta State University
Ledger Grp: APPROP -- Appropriation Budget Ledger
Currency : USD
Chartfields Criteria
Bud Ref: 2010 Dept: All values Fund: 10000 to 10900

Page No. 1
Run Date 04/02/2010
Run Time 10:34:21

Bud Ref	Dept	Fund	Budget	Assoc Revenue	PreEncumbrance	Encumbrance	Expense	Remaining
2010	0000000	10500	0.00	0.00	0.00	0.00	0.00	0.00
2010	0000000	10600	0.00	0.00	0.00	0.00	-724,884.00	724,884.00
	Subtotal for Dept 0000000 :		0.00	0.00	0.00	0.00	-724,884.00	724,884.00
2010	1111020	10000	128,379.00	0.00	0.00	32,891.73	94,955.81	531.46
2010	1111020	10500	2,013,904.17	0.00	0.00	589,308.77	1,312,457.50	113,137.90
2010	1111020	10900	20,712.83	0.00	0.00	0.00	20,712.83	0.00
	Subtotal for Dept 1111020 :		2,162,996.00	0.00	0.00	621,200.50	1,428,126.14	113,669.36
2010	1111022	10600	2,000.00	0.00	0.00	0.00	1,676.92	323.08
2010	1111025	10600	122,607.00	0.00	0.00	2,507.12	80,881.33	39,219.55
2010	1111030	10000	1,062,180.09	0.00	0.00	329,747.15	706,142.12	26,290.82
2010	1111030	10500	5,025.00	0.00	0.00	399.00	-67.10	4,693.10
2010	1111030	10600	1,002.00	0.00	0.00	0.00	0.00	1,002.00
2010	1111030	10900	17,775.91	0.00	0.00	0.00	17,775.91	0.00
	Subtotal for Dept 1111030 :		1,085,983.00	0.00	0.00	330,146.15	723,850.93	31,985.92
2010	1111035	10600	56,800.00	0.00	0.00	0.00	48,448.83	8,351.17
2010	1111040	10000	56,971.00	0.00	0.00	502.11	47,504.05	8,964.84
2010	1111040	10500	2,528,036.86	0.00	0.00	723,105.59	1,660,046.75	144,884.52
2010	1111040	10600	9,093.00	0.00	0.00	0.00	0.00	9,093.00
2010	1111040	10900	15,595.14	0.00	0.00	0.00	15,595.14	0.00
	Subtotal for Dept 1111040 :		2,609,696.00	0.00	0.00	723,607.70	1,723,145.94	162,942.36
2010	1111050	10000	23,003.00	0.00	0.00	0.00	14,982.88	8,020.12
2010	1111050	10500	394,216.00	0.00	0.00	0.00	232,309.83	161,906.17
2010	1111050	10600	6,535.00	0.00	0.00	0.00	6,535.00	0.00
	Subtotal for Dept 1111050 :		423,754.00	0.00	0.00	0.00	253,827.71	169,926.29
2010	1111051	10500	700,000.00	0.00	0.00	0.00	381,932.19	318,067.81
2010	1111053	10500	250,000.00	0.00	0.00	4,933.59	230,594.72	14,471.69
2010	1111060	10000	66,916.00	0.00	0.00	14,437.74	49,511.72	2,966.54
2010	1111060	10500	1,196,096.17	0.00	0.00	338,281.06	739,189.50	108,625.61
2010	1111060	10900	9,830.83	0.00	0.00	0.00	9,830.83	0.00
	Subtotal for Dept 1111060 :		1,262,843.00	0.00	0.00	352,718.80	798,532.05	111,592.15
2010	1111080	10000	33,391.00	0.00	0.00	0.00	30,859.78	2,531.22
2010	1111080	10500	2,501,300.79	0.00	0.00	720,471.42	1,605,615.83	175,213.54
2010	1111080	10900	39,746.53	0.00	0.00	0.00	39,746.53	0.00

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PeopleSoft GL
BUDGET STATUS REPORT

Report ID: GLS9020
Bus. Unit: 51000--Valdosta State University
Ledger Grp: APPROP -- Appropriation Budget Ledger
Currency : USD
Chartfields Criteria
Bud Ref: 2010 Dept: All values Fund: 10000 to 10900

Page No. 19
Run Date 04/02/2010
Run Time 10:34:28

Bud Ref	Dept	Fund	Budget	Assoc Revenue	PreEncumbrance	Encumbrance	Expense	Remaining
2010	9920100	10000	-753,421.00	0.00	0.00	0.00	0.00	-753,421.00
2010	9920100	10500	-14,500.00	0.00	0.00	0.00	0.00	-14,500.00
2010	9920100	10600	-765.00	0.00	0.00	0.00	0.00	-765.00
	Subtotal for Dept 9920100 :		-768,686.00	0.00	0.00	0.00	0.00	-768,686.00
2010	9930000	10500	1,406,405.00	0.00	0.00	314,616.35	997,003.57	204,785.08
2010	9940000	10000	5,042,129.00	0.00	0.00	1,497,835.99	2,097,173.03	1,447,119.98
2010	9940050	10000	70,000.00	0.00	0.00	0.00	70,000.00	0.00
2010	9940051	10000	219,498.00	0.00	0.00	78,974.00	10,936.98	129,677.02
2010	9940100	10000	-1,462,217.00	0.00	0.00	0.00	0.00	-1,462,217.00
2010	9950000	10000	945,147.00	0.00	0.00	220,458.14	449,427.19	275,261.67
2010	9950100	10000	-274,093.00	0.00	0.00	0.00	0.00	-274,093.00
2010	9960000	10000	215,865.00	0.00	0.00	66,734.33	105,635.75	43,494.92
2010	9960100	10000	-62,602.00	0.00	0.00	0.00	0.00	-62,602.00
2010	9970000	10000	155,337.00	0.00	0.00	49,928.47	104,228.11	2,180.42
2010	9970000	10500	16,105.00	0.00	0.00	0.00	19,955.00	-3,850.00
2010	9970000	10900	0.00	0.00	0.00	0.00	0.00	0.00
	Subtotal for Dept 9970000 :		171,442.00	0.00	0.00	49,928.47	124,183.11	-1,669.58
2010	9971000	10500	500,000.00	0.00	0.00	0.00	0.00	500,000.00
2010	9972000	10500	428,500.00	0.00	0.00	39,279.25	0.00	389,220.75
	Grand Total :		104,879,257.00	0.00	0.00	23,389,512.90	58,597,421.64	22,892,322.56

End of Report

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GEORGIAFIRST

GeorgiaFIRST Wimba Training Series

Budget Status Report Helpful Hints

- Sequence dictates not only column order, but also sort order
  - Also governs how the data will be grouped and subtotaled
- Selecting too many Chartfields with wide or all-inclusive parameters may result in long and cumbersome reports
- Budget Status Report does not provide transaction detail
  - Summary of activity

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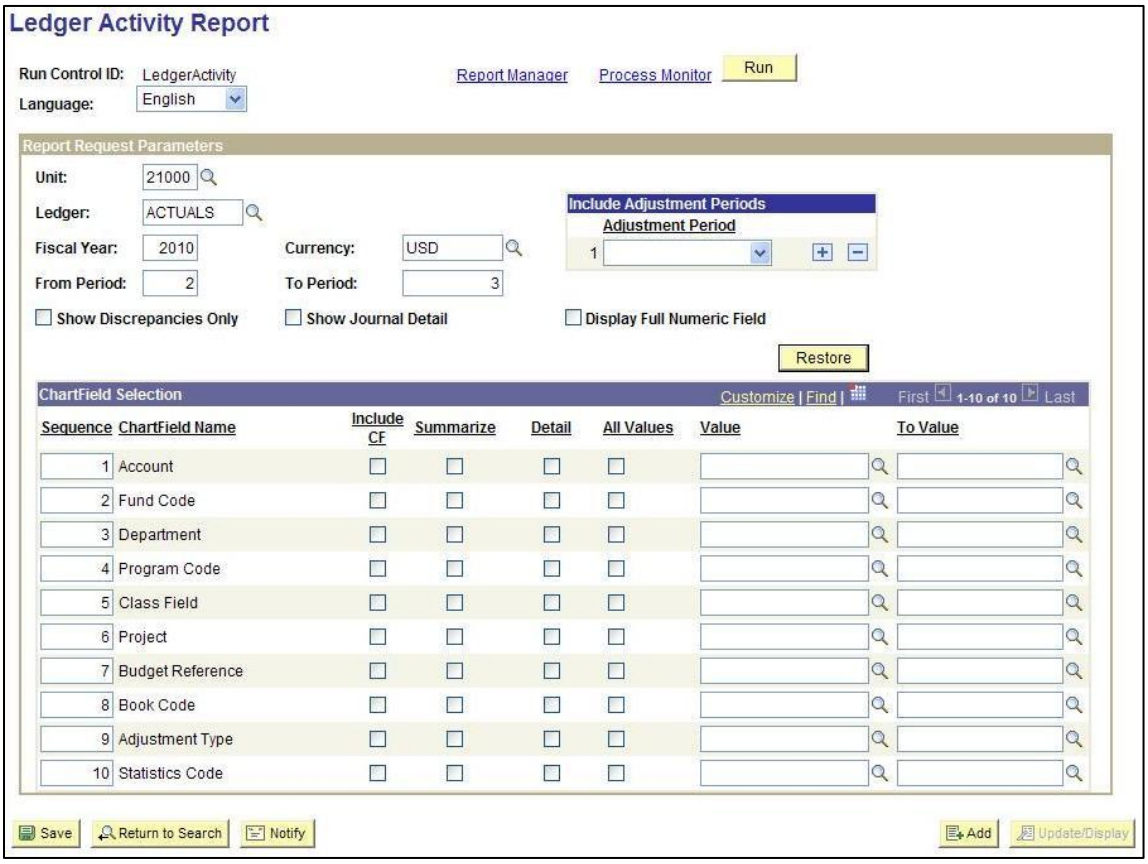
Ledger Activity Report



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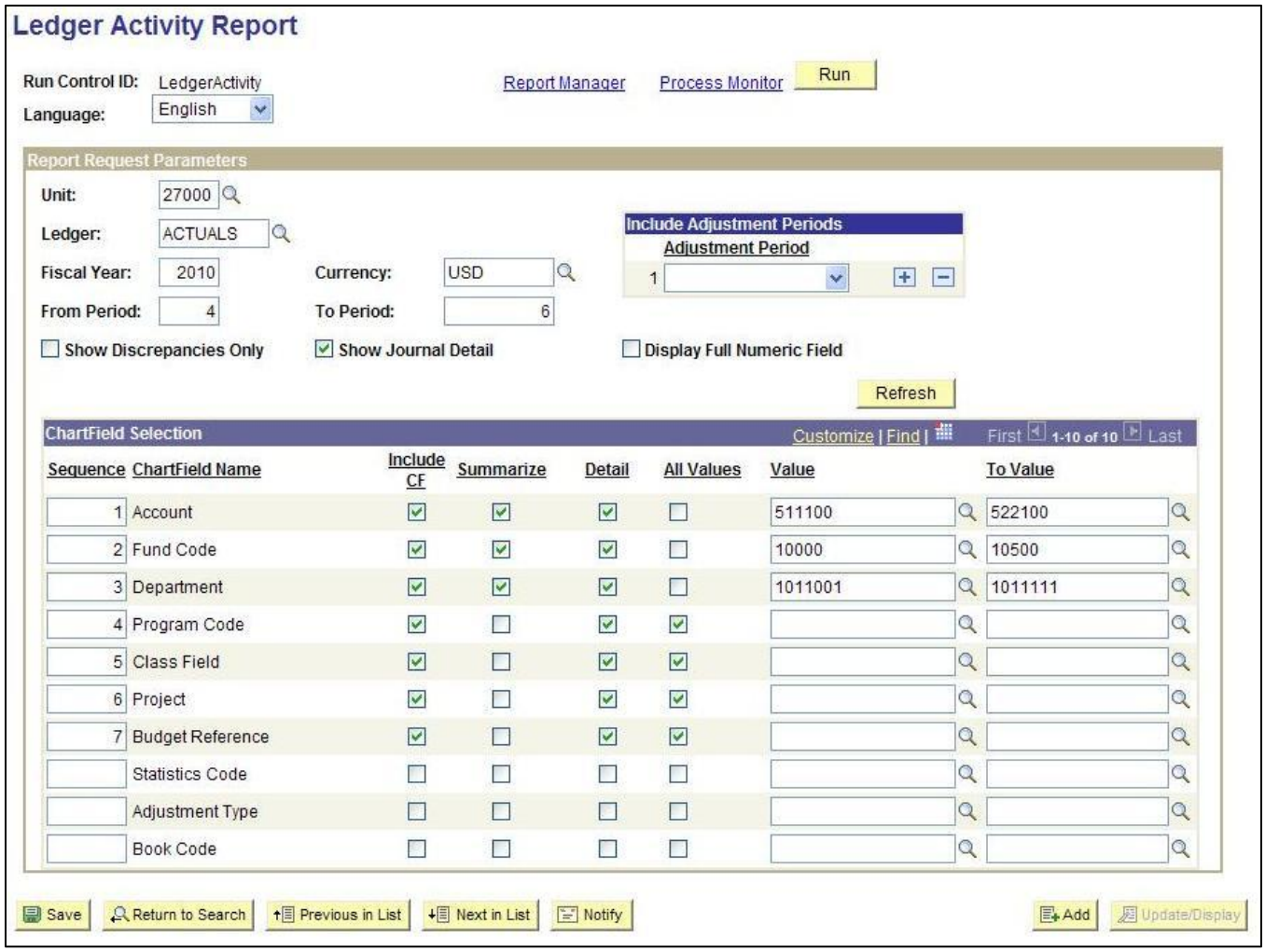
Ledger Activity Report Example #1



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PeopleSoft GL
GENERAL LEDGER ACTIVITY

Report ID: GLS7002 — Page No. 1
Bus. Unit: 27000--Augusta State University — Run Date 04/01/2010
Ledger: ACTUALS -- Actuals Ledger — Run Time 09:08:14
For Fiscal Year 2010 Period 4 to 6
Account: 511100 to 522100 Fund: 10000 to 10500 Dept: 1011001 to 1011111 Currency Code: USD

Cur	Journal Date	Journal ID	Seq	Line	Account / Project	Fund / Bud Ref	Dept	Program	Class	Debit	Credit	Balance
					511100	10000	1011010					
USD	Beginning Balance:											179,077.53
	10/30/2009	P000444755	381	511100		10000	1011010	11100	11000			
						2010				87,315.00	0.00	
										Period 4 Total:		87,315.00
	11/30/2009	0000449081	2	511100		10000	1011010	11100	11000			
						2010				0.00	82,924.57	
	11/30/2009	P000448049	442	511100		10000	1011010	11100	11000			
						2010				82,924.57	0.00	
										Period 5 Total:		0.00
	12/15/2009	P000451855	196	511100		10000	1011010	11100	11000			
						2010				83,134.30	0.00	
										Period 6 Total:		83,134.30
					511100	10000	1011010					
USD	Total Activity:											170,449.30
	Ending Balance:											349,526.83
					511100	10000	1011050					
USD	Beginning Balance:											127,840.73
	10/30/2009	P000444755	559	511100		10000	1011050	11100	11000			
						2010				65,389.70	0.00	
										Period 4 Total:		65,389.70
	11/30/2009	0000449081	4	511100		10000	1011050	11100	11000			
						2010				0.00	62,601.69	
	11/30/2009	P000448049	540	511100		10000	1011050	11100	11000			
						2010				62,601.69	0.00	
										Period 5 Total:		0.00
	12/15/2009	P000451855	275	511100		10000	1011050	11100	11000			
						2010				62,601.69	0.00	

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PeopleSoft GL
GENERAL LEDGER ACTIVITY

Report ID: GLS7002 — Page No. 20
Bus. Unit: 27000--Augusta State University — Run Date 04/01/2010
Ledger: ACTUALS -- Actuals Ledger — Run Time 09:08:14
For Fiscal Year 2010 Period 4 to 6
Account: 511100 to 522100 Fund: 10000 to 10500 Dept: 1011001 to 1011111 Currency Code: USD

Cur	Journal Date	Journal ID	Seq	Line	Account / Project	Fund	Dept / Bud Ref	Program	Class	Debit	Credit	Balance
					522100	10000	1011110					
USD	Total Activity:											9,787.18
	Ending Balance:											14,264.92
					522100	10000	1011111					
USD	Beginning Balance:											12,471.80
	10/09/2009	P000439640	157	522100		10000	1011111	11100	11000			
						2010				2,198.02	0.00	
	10/23/2009	P000441554	210	522100		10000	1011111	11100	11000			
						2010				2,198.03	0.00	
										Period 4 Total:		4,376.05
	11/06/2009	P000445391	182	522100		10000	1011111	11100	11000			
						2010				2,198.04	0.00	
	11/20/2009	P000446474	159	522100		10000	1011111	11100	11000			
						2010				2,198.02	0.00	
										Period 5 Total:		4,376.06
	12/04/2009	P000449622	158	522100		10000	1011111	11100	11000			
						2010				1,581.53	0.00	
	12/18/2009	P000454965	165	522100		10000	1011111	11100	11000			
						2010				1,218.77	0.00	
	12/31/2009	P000454970	92	522100		10000	1011111	11100	11000			
						2010				1,096.99	0.00	
										Period 6 Total:		3,897.19
					522100	10000	1011111					
USD	Total Activity:											12,649.30
	Ending Balance:											25,121.10

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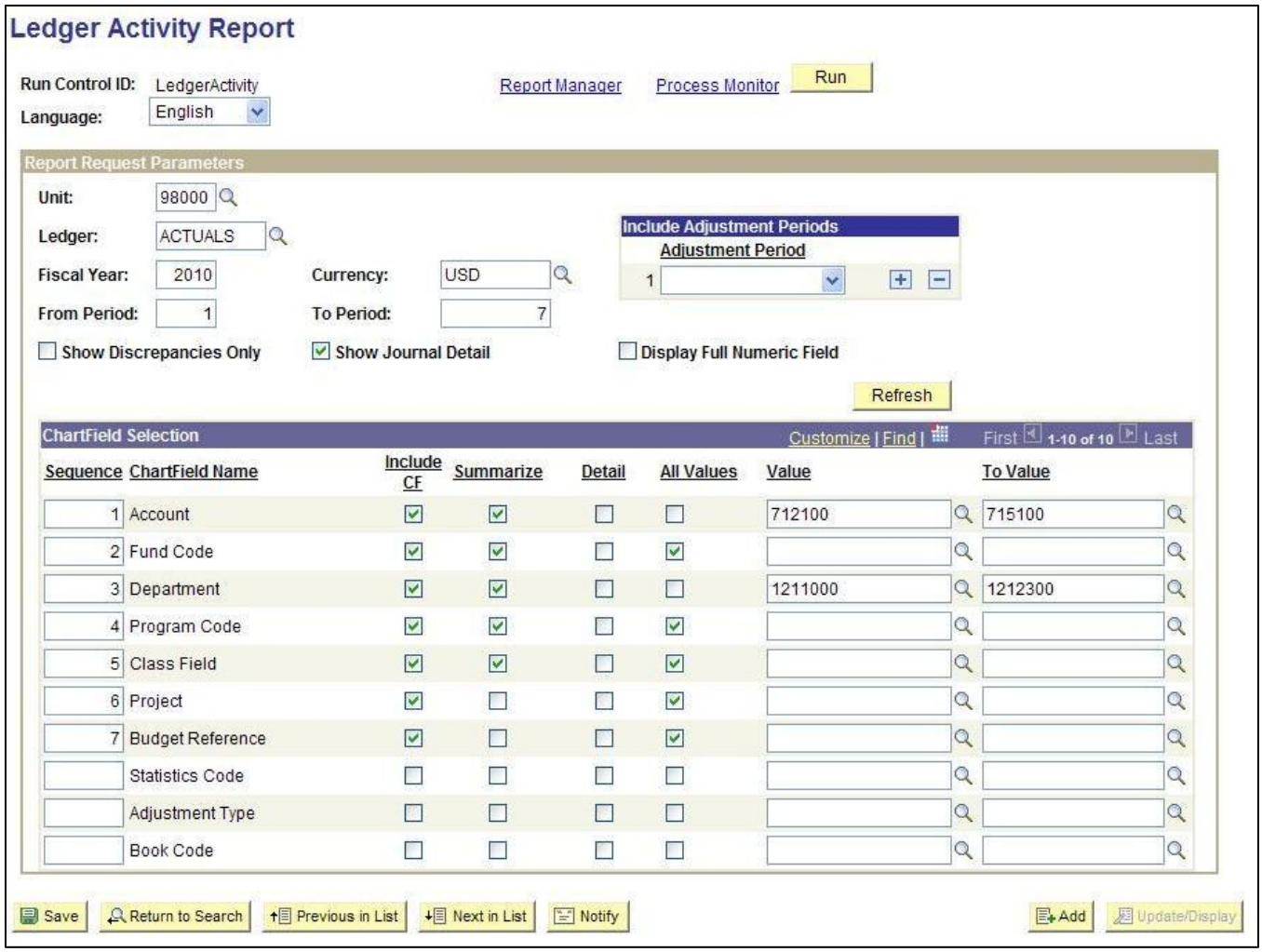
Ledger Activity Report Example #2



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PeopleSoft GL
GENERAL LEDGER ACTIVITY

Report ID: GLS7002
Bus. Unit: 98000--Board of Regents
Ledger: ACTUALS -- Actuals Ledger
For Fiscal Year 2010 Period 1 to 6
Account: 712100 to 715100 Dept: 1211000 to 1212300 Currency Code: USD

Page No. 1
Run Date 04/01/2010
Run Time 09:44:20

Cur	Journal Date	Journal ID	Seq	Line	Account	Fund	Dept	Program	Class	Debit		Credit	Balance
USD	Beginning Balance:				714100	10000	1211000	16100	11000				0.00
	09/13/2009	0000411021	3							20.00		0.00	
											Period 2 Total:		20.00
	09/23/2009	0000424413	3							603.01		0.00	
											Period 3 Total:		603.01
	10/05/2009	AP00429297	46							279.94		0.00	
	10/14/2009	0000431874	1							99.59		0.00	
											Period 4 Total:		369.52
	11/03/2009	EXAC439809	12							64.79		0.00	
	11/03/2009	EXAC439809	17							68.46		0.00	
	11/03/2009	EXAC439809	18							117.46		0.00	
	11/16/2009	0000443033	2							155.44		0.00	
											Period 5 Total:		406.14
	12/17/2009	AP00454375	55							773.22		0.00	
	12/18/2009	0000454706	2							174.75		0.00	
											Period 6 Total:		947.97
USD	Total Activity:				714100	10000	1211000	16100	11000				2,346.64
	Ending Balance:												2,346.64
USD	Beginning Balance:				714100	10000	1212100	16100	11000				0.00
	07/22/2009	AP00403984	56							20.00		0.00	
	07/22/2009	AP00403984	57							20.00		0.00	
											Period 1 Total:		40.00
	08/20/2009	0000413338	2							357.27		0.00	
	08/20/2009	AP00413616	35							30.00		0.00	
	08/28/2009	AP00416357	47							122.94		0.00	
	08/31/2009	0000416512	4							917.56		0.00	
											Period 2 Total:		1,327.67

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PeopleSoft GL
GENERAL LEDGER ACTIVITY

Report ID: GLS7002
Bus. Unit: 98000--Board of Regents
Ledger: ACTUALS -- Actuals Ledger
For Fiscal Year 2010 Period 1 to 6
Account: 712100 to 715100 Dept: 1211000 to 1212300 Currency Code: USD

Page No. 3
Run Date 04/01/2010
Run Time 09:44:20

Cur	Journal Date	Journal ID	Seq	Line	Account	Fund	Dept	Program	Class	Debit		Credit	Balance
											Period 4 Total:		143.54
	11/16/2009	0000443116	4							110.70		0.00	
											Period 5 Total:		110.70
	12/18/2009	0000454706	4							127.27		0.00	
											Period 6 Total:		127.27
USD	Total Activity:				714102	10000	1212100	16100	11000				426.46
	Ending Balance:												426.46
USD	Beginning Balance:				715100	10000	1212100	16100	11000				0.00
	09/14/2009	AP00411804	63							233.75		0.00	
	09/27/2009	AP00415942	51							25.50		0.00	
											Period 2 Total:		259.25
	09/14/2009	AP00421289	15							55.00		0.00	
	09/21/2009	0000423317	2							1,754.00		0.00	
	09/21/2009	0000423317	4							409.00		0.00	
	09/29/2009	AP00426828	59							618.75		0.00	
											Period 3 Total:		2,836.75
	10/12/2009	AP00431272	24							110.00		0.00	
	10/12/2009	AP00431272	25							441.25		0.00	
											Period 4 Total:		551.25
	12/11/2009	AP00452064	34							27.50		0.00	
	12/11/2009	AP00452064	35							25.50		0.00	
											Period 6 Total:		53.00
USD	Total Activity:				715100	10000	1212100	16100	11000				3,700.25
	Ending Balance:												3,700.25

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GEORGIA*FIRST*

Georgia*FIRST* Wimba Training Series

Other Dynamic Reports

- Ledger vs. Journal Integrity Report
- Budget Transaction Detail Report
- Commitment Control Ledger Details Report
- Journal Line/Accounting Entry Reconciliation Report
- Ledger Summary Report
- Open Item Listing Report

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Objectives

- Defined what a PeopleSoft Tree is and identify what trees are used for
- Reviewed the differences in trees from PeopleSoft v7.5 to v8.9
- Reviewed the proper handling of trees
- Identified how to insert new detail values in a tree
- Identified how to copy a tree
- Identified how to audit a tree
- Identified the PS Dynamic Reports
- Reviewed how report criteria can affect report output
- Reviewed difference examples of PS Dynamic Report Criteria and output

Archive

- The archive for this Wimba Training Session will be available no later than end of day, April 29, 2010.
- The archive and training materials will be posted to the Georgia*FIRST* website: http://www.usg.edu/gafirst-fin/training/archives/

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