

GENERAL INFORMATION

Purpose	These Release Notes are to inform PeopleSoft Financials technical staff and functional users of the scheduled 1.09 release of BOR functional application enhancements.
Model Changes	N/A
Known Issues	<ul style="list-style-type: none"> • Resolutions to the following Known Issues have been included in this release: <ul style="list-style-type: none"> ▫ KI8047 – GL BOR Surplus Deficit Report ▫ KI8048 – EX Hanging Encumbrances in Travel Authorizations ▫ KI8051 – AP-KK BOR_KK_APVCHR_RECON Query • Details on these Known Issues can be found on the GeorgiaFIRST web site at: http://www.usg.edu/gafirst-fin/known_issues/.

PREREQUISITES

Technical	<ul style="list-style-type: none"> • Application of People Tools 8.48 • Releases 1.01 through 1.08
Functional	None

TECHNICAL IMPACT

Database	<p>All Production databases will be unavailable between the hours of 6:00 pm on Wednesday, April 8, 2009, and 7:00 am on Thursday, April 9, 2009. Your Production database will be ready for access at 7:00 am on April 9.</p> <ul style="list-style-type: none"> • NOTE: It is highly recommended that all users clear their browser cache often, especially after an update is applied to their Production databases.
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MODULE-SPECIFIC INFORMATION

ACCOUNTS PAYABLE (AP)

NEW BOR PROCESSES AND REPORTS

AP History Report (BORRY007)	BOR Menus, BOR Accounts Payable, BOR AP Reports, AP History Report
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PAGE: AP HISTORY REPORT

- The new AP History Report, previously available in Version 7.5, has been added to Version 8.9.
- The report provides all AP expenditures for a selected account and/or department range for a specified date range. Additionally, this report can be run for a selected voucher. If the voucher has been paid,

payment information is also provided

- Refer to PSFIN Business Process AP.070.130 – BORRY007 AP History Report for additional information on this report. This Business Process is located in the **Current Release** section on the **Releases** page on the GeorgiaFIRST Financials web site at: http://www.usg.edu/gafirst-fin/release_info/.

ACCOUNTS RECEIVABLE (AR)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

Benefits Billing to AR Interface (BORIF023.sqr)

BOR Menus, BOR Accounts Receivable, BOR AR Interfaces, Benefits Billing to AR

PAGE: BENEFITS BILLING TO AR

- The **Benefits Billing to AR** interface (BORIF023.sqr) was modified to set all ITEM descriptions being interfaced from a file to upper case.
- Previously, the ITEM descriptions appeared in mixed upper and lower cases.

BUDGET PREP (BP)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

HRMS Department Views

- Two new Department views have been created so that the look-up lists for Department IDs, in certain Budget Prep activities, look to the HRMS Department table, not the Financials table, for values.
- The Department drop-down lists for the following activities now seek the HRMS Department table for values:
 - BOR Menus, BOR Budget Prep, Budget Prep Data Update, Personal Services
 - BOR Menus, BOR Budget Prep, Budget Prep Processing, HR Extract
 - BOR Menus, BOR Budget Prep, Budget Prep Processing, Fringe Estimates
 - BOR Menus, BOR Budget Prep, Budget Prep Processing, Build Financials
 - BOR Menus, BOR Budget Prep, Budget Prep Reports, Schedule G1

GENERAL LEDGER (GL) / COMMITMENT CONTROL (KK)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

**Continuous Audit
Reports –
BORIF01A
BORIF01B
BORIF01C**

BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit

PAGE: CONTINUOUS AUD BOR

The Continuous Audit reports BORIF01A, BORIF01B, and BORIF01C have been modified as follows.

- **BORIF01A – ConAud A – Travel Errors**

- Section 1 Travel Errors - Reportable Transactions that will not be included in report:
 - This section had been including journal lines as an error where an employee processed through Expenses with a valid Employee ID due to the SQR attempting to confirm that a Vendor also existed. The logic has been redesigned to prevent this incorrect error.
 - Only journal lines that are not in the correct format for reporting will now be printed.
 - **NOTE:** Once the correction is made, the original journal line will continue to show as an error.
 - The **Total Amount** has been removed since it will no longer net to \$0.00.
 - A new **Error Type** field has been added to assist users with determining the required correction.
- Section 4 Travel Errors - Multiple SSN/TIN Error Records:
 - This section had been producing travel errors for multiple SSNs/TINs when an employee existed as both a vendor and an employee in Expenses. This has been corrected.
- Section 9 Travel - Open Item Account Errors:
 - This section had been showing the Approp account 640000 as an error. This section has been corrected to not include Approp and Org level accounts as an error.

- **BORIF01B – ConAud B – PerDiem Errors**

- Section 3 Per Diem Errors - Multiple SSN/TIN Error records:
 - This error report had been pulling the first vendor and showing it as the same Vendor ID and TIN as the next vendor. This section has been modified to correctly print duplicate vendors.

- **BORIF01C – ConAud C – Create File & Report**

- The Travel Report and File were incorrectly populating NSI code 99901. NSI codes are populated in the Vendor for Continuous Audit Reporting. With the implementation of Expenses in 8.9 and employees no longer needing to be a vendor, NSI code 99901-Former Employee cannot be populated in the system. The NSI code for former employee is now being populated in the report by the SQR when the following conditions are met:
 - The employee has had reimbursements from Expenses
 - The employee does not have reportable Salary from HR
 - The employee is no longer an active employee
- **NOTE:** You may see NSI code 99901 incorrectly populated in the

Travel Report and File until the Annual Salary process has been completed in HR, since the table in HR is only updated annually. You will need to pay close attention to the NSI code during preparation of the annual report once the HR Salary process has been completed.

- PSFIN Business Processes GL.040.005A – Running Employee Travel and GL.040.005C – Running Continuous Audit Report and Creating File have been modified as part of this release. These Business Processes are located in the **Current Release** section on the **Releases** page on the GeorgiaFIRST Financials web site at: http://www.usg.edu/gafirst-fin/release_info/.

nVision GASB Reports

Reporting Tools, PS/nVision, Define Report Request

- The following GASB nVision reports (.xnv layouts) have been modified to be compatible with PSFIN Version 8.9:
 - Statement of Revenue Expenses and Changes in Net Assets (SRECNA)
 - Auxiliary Statement of Revenue Expenses and Changes in Net Assets (AUXSREC)
 - Statement of Net Assets (SNA)
 - Auxiliary Statement of Net Assets (AUXSNA)
 - Statement of Cash Flows (CASHFLOW)
 - Restricted Expendable Net Assets (RNA)
 - Statement of Operating Expenses - Natural vs. Functional (NAT)
 - Unrestricted Net Assets (UNA)
 - Capital Assets Disclosure Report (CAPASS)
- A database view has been modified and nVision queries have been delivered to increase the performance of the SRECNA and CASHFLOW nVision reports.

BOR Surplus/Deficit Report (BORRG024.sqr)

BOR Menus, BOR General Ledger, BOR GL Reports, Surplus/Deficit Report

PAGE: SURPLUS/DEFICIT REPORT

- The **BOR Surplus/Deficit Report** (BORRG024.sqr) has been modified to correct the logic that calculates the encumbered amount to produce the correct balance.

NEW BOR PROCESSES AND REPORTS

BOR_PRMST

PeopleTools, Process Scheduler, System Process Requests

PAGE: PROCESS SCHEDULER REQUEST

- The new **BOR_PRMST** process is a one-time Application Engine process that needs to be run to clean up the Budget Period values in the PRMST ledger group.
- Refer to the **BOR_PRMST Process Instructions** document for specific instructions on how to prepare your data for, and run, this process, the security needed, and the data validation steps to take to ensure that the Budget Period values in the PRMST ledger group have

been cleaned up. This document is located in the **Current Release** section on the **Releases** page on the GeorgiaFIRST Financials web site at: http://www.usg.edu/gafirst-fin/release_info/.

BOR_KK_ADJ
BOR_KK_COR

- Two new Application Engine programs have been migrated to Production databases:
 - BOR_KK_ADJ
 - BOR_KK_COR
- These OIIT use-only processes will be used by PSFIN Production Support in conjunction with the three new queries described below to correct upgrade transaction data where the value in **Budget Reference** field did not match the value in the **Budget Period** field.
- OIIT will contact the affected institutions directly to coordinate the timing of the additional steps that they will need to perform in their databases.

QUERIES

BOR_KK_APVCHR_
RECON

Reporting Tools, Query, Query Viewer

- The **BOR_KK_APVCHR_RECON** query has been modified to include Source Transaction Type AP_ACCT_LN.
- Previously this Transaction Type was not included, so closed vouchers were appearing as a reconciliation issue in the query.
- Refer to PSFIN Business Process KK.075.016 – Running Query BOR_KK_APVCHR_RECON that has been modified as part of this release. This Business Process is located in the **Current Release** section on the **Releases** page on the GeorgiaFIRST Financials web site at: http://www.usg.edu/gafirst-fin/release_info/.

BOR_PAYROLL_
ENC_BAL

Reporting Tools, Query, Query Viewer

- The new **BOR_PAYROLL_ENC_BAL** query has been added to assist with encumbrance reconciliation by providing payroll encumbrance per journal detail.
- This query extracts encumbrance data (KK_AMOUNT_TYPE = 2) from the JRNL_HEADER and JRNL_LN tables. The output returned:
 - Includes accounts from '500000' to '599999' for the current budget reference with a valid journal budget header status.
 - Is summed by Chartstring.
 - Includes all Chartfield values.
- Users must specify a Business Unit.

BOR_KK_TRIAL_
BALANCE_BUD_381

Reporting Tools, Query, Query Viewer

- The new **BOR_KK_TRIAL_BALANCE_BUD_381** query has been added to assist with encumbrance reconciliation by providing net encumbrance balances for the 381100 account.
- This query is similar to BOR_KK_TRIAL_BALANCE_BUD query, with the exception that it displays only the 381100 account data in the

DETAIL ledger group for encumbrances. The output returned:

- Displays the current fiscal year and budget period data for the account.
- Displays encumbrances from previous budget years that do not sum to zero.
- Includes all Chartfield values.
- Users must specify a Business Unit and Budget Reference.

BOR_KK_AFTER_ADJ

BOR_KK_AFTER_COR

BOR_KK_BEFORE_COR

- Three new queries have been migrated to Production databases:
 - BOR_KK_AFTER_ADJ
 - BOR_KK_AFTER_COR
 - BOR_KK_BEFORE_COR
- These OIIT use-only queries will be used by PSFIN Production Support in conjunction with the two new BOR_KK_ADJ and BOR_KK_COR processes described above to correct upgrade transaction data where the value in **Budget Reference** field did not match the value in the **Budget Period** field.

PURCHASING (PO)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

PO Print
(POPO005.sqr)

Purchasing, Purchase Orders, Review PO Information, Print POs

PAGE: PURCHASE ORDERS PRINT

- The **PO Print** process (POPO005.sqr) has been modified to resolve issues that have been reported regarding skewed data resulting from inadequate spacing when:
 - A Foreign Country is populated in the vendor address.
 - PO lines referenced different Ship-To Locations.
- The **Prefix** and **Extension** fields from the Vendor Contact numbers will now print on the PO Header.

TRAVEL & EXPENSES (EX)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

Cash Advances

Travel and Expenses, Manage Accounting, Reconcile Cash Advance

PAGE: RECONCILE CASH ADVANCE REPORT

- Applying multiple payments to a cash advance has been corrected via a PeopleSoft-delivered fix as part of Bundle 16.
- Previously, when applying a payment against a cash advance, users were only able to enter one payment.

NEW BOR PROCESSES AND REPORTS

Travel Authorization Encumbrance Interface (BORIF039.SQR)

BOR Menus, BOR Expenses, BOR EX Interfaces, TA Encumbrance Interface

PAGE: EXP TA HNG ENC BOR

- A new Travel Authorization Encumbrance interface (BORIF039.sqr) has been added to relieve the hanging encumbrances from Commitment Control for closed Travel Authorizations that have been identified after running the BOR_KK_OPEN_TAUTH_ENC_CLS query.
 - **NOTE:** Only users with the BOR_EX_CUSTOM_PRC Security role can run the BORIF039.sqr interface.
- After running the BORIF039.sqr interface, OIIT recommends that you re-run the BOR_KK_OPEN_TAUTH_ENC_CLS query to ensure that the hanging encumbrances have been relieved.
- A new PSFIN Business Process EX.030.037, Running the Travel Auth Encumbrance Interface, has been posted to the **Current Release** section on the **Releases** page of the GeorgiaFIRST Financials web site at: http://www.usg.edu/gafirst-fin/release_info/.

QUERIES

BOR_KK_TRVAUTH_RECON

Reporting Tools, Query, Query Viewer

- The **BOR_KK_TRVAUTH_RECON** query has been modified to:
 - Exclude denied lines from the Travel Authorization and the Expense Report.
 - Correct tripling the value of KK_POSTED_AMOUNT by revising the criteria to include distinct properties.

BOR_KK_EXSHEET_RECON

Reporting Tools, Query, Query Viewer

- The **BOR_KK_EXSHEET_RECON** query has been modified to:
 - Exclude denied lines from the Travel Authorization and the Expense Report.
 - Correct tripling the value of KK_POSTED_AMOUNT by revising the criteria to include distinct properties.

BOR_KK_OPEN_TAUTH_ENC_CLS

Reporting Tools, Query, Query Viewer

- The BOR_KK_OPEN_TAUTH_ENC_CLS query has been modified to use the Sum of the **Monetary Amount** values from the KK_LIQUIDATION table as the **Open Encumbrance** values returned in the query results.
- Previously, the **Hanging Encumbrance** values from the POSTED_TOTAL_AMT – ACTIVITY table had been used to provide the **Open Encumbrance** values, but these did not accurately reflect the remaining open encumbrances.

OTHER NOTES

*Travel & Expenses
OCONUS Per Diem
Rates*

- The updated OCONUS per diem rates for overseas travel have been included as part of this release.
- The effective date for the new rows is 04/01/2009.

*Next Scheduled
Release*

PeopleSoft Financials Release 1.10 is currently scheduled for May 2009. You will receive a reminder of when this upgrade will occur.

*More Information
and Clarification*

For more information/clarification regarding this OIIT maintenance or schedule, contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail Helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001, or toll free within Georgia 1-888-875-3697).
