

GENERAL INFORMATION

Purpose	<p>These Release Notes are to inform PeopleSoft Financials technical staff and functional users of the interim security update of BOR functional application enhancements.</p> <ul style="list-style-type: none"> This interim security update was made to all Production databases in order to proactively resolve a potential security-related issue.
Model Changes	None

PREREQUISITES

Technical	<ul style="list-style-type: none"> Application of People Tools 8.48 Releases 1.01 through 1.03
Functional	None

TECHNICAL IMPACT

Database	<p>This interim security update will be applied to Production databases during the normal maintenance window between 11:00 pm on Sunday, October 12, 2008 and 7:00 am on Monday, October 13, 2008. This will not require additional downtime as regular releases do. Your Production database will be ready for access at 7:00 am on October 13.</p> <ul style="list-style-type: none"> NOTE: It is highly recommended that all users clear their browser cache often, especially after an update is applied to their Production databases.
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MODULE-SPECIFIC INFORMATION

SECURITY (SC)

MENU/SECURITY CHANGES

General Information	<ul style="list-style-type: none"> The Delegate Authority and Designate Approver functionalities have been removed from the Employee Self Service portal on an interim basis. Instructions on how to complete this functionality through Expense Administration in the core PeopleSoft Financials application are included below. OIIT is evaluating ways to restore these functionalities to the Self Service portal, and will notify users at such time.
<i>Delegate Authority</i>	<p>HRMS Self Service, Employee Home, Travel and Expense Home, Employee Self Service, Profiles and Preferences, Delegate Authority Entry</p> <ul style="list-style-type: none"> The Delegate Authority Entry feature has been removed from the Travel and Expense Self Service portal. As a workaround, anyone that needs to have a delegate setup to enter

travel on their behalf will need to provide that information to their local Expense Administrator, who will need to enter this into the Core Financials Portal.

- **NOTE:** Refer to PSFIN Business Process **EX_010_022 – Authorize Users_Delegate Entry Authority (Core)_BUSPROC** for more information. This Business Process is located at: http://www.usg.edu/gafirst-fin/documentation/bp/travel_expenses.zip.

Designate Approver

HRMS Self Service, Employee Home, Travel and Expense Home, Employee Self Service, Profiles and Preferences, Review/Edit Profile

- The Assigning a Designate functionality has been temporarily removed from the Travel and Expense Self Service portal.
- Refer to the item below regarding a change to the Organizational Data page reflecting the removal of this functionality.

PAGE CHANGES

Designate Approver

HRMS Self Service, Employee Home, Travel and Expense Home, Employee Self Service, Profiles and Preferences, Review/Edit Profile

PAGE: ORGANIZATIONAL DATA

- As noted above, the Assigning a Designate functionality has been temporarily removed from the Travel and Expense Self Service portal.
- The **Designated Approver** field has been removed from the **Supervisor** group box on the **Organizational Data** page to reflect this change. OIIT is working on modifying this page and will release the modified page at a later date.
- Until the modified page is available again, the Expenses Administrator will need to assign designates to User Profiles in the Core Financials Portal.
 - **NOTE:** Expenses Administrators who need to have a designate assigned to their own profile will have to have another Expense user with Core access to assign their designee for them.
- **NOTE:** Refer to PSFIN Business Process **EX_060_010 – Inquiring on an Employee_s Profile (Core)_BUSPROC** for more information. This Business Process is located at: http://www.usg.edu/gafirst-fin/documentation/bp/travel_expenses.zip.

OTHER NOTES

Next Interim Release

The next interim PeopleSoft Financials Release 1.05 is currently scheduled for October 24, 2008. You will receive a reminder of when this upgrade will occur.

Next Scheduled Release

The next scheduled PeopleSoft Financials Release 1.06 is currently scheduled for December 19, 2008. You will receive a reminder of when this upgrade will occur.

*More Information
and Clarification*

For more information/clarification regarding this OIIT maintenance or schedule, contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail Helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001, or toll free within Georgia 1-888-875-3697).
