

## Release Notes

The purpose of these Release Notes is to inform PeopleSoft Financials technical staff and functional users of the scheduled 4.10 release of BOR functional application enhancements. These Release Notes and other accompanying documentation for this release can be found on the GeorgiaFIRST website at: [http://www.usg.edu/gafirst-fin/release\\_info/](http://www.usg.edu/gafirst-fin/release_info/)

### Release 4.10

## General Information

### Known Issues

Resolutions to the following Known Issues have been included in this release:

- AP-5 EFT Payment Advice Report (APX2027) - Blank for Expense Payments
- PO-1 PO Dispatch - Not Requiring Business Unit
- GL/KK-3 Revenue Budget Progress Report (BORRG037) - Runs to a Status of Error

Details of these Known Issues can be found on the GeorgiaFIRST website at: [http://www.usg.edu/gafirst-fin/known\\_issues](http://www.usg.edu/gafirst-fin/known_issues)

## Technical Information

### Database

The FPROD 9.2 Production Transaction database will be shut down for the normal maintenance window at 11:00pm on Friday, April 17, 2015 and will remain unavailable until approximately 9:00am on Saturday, April 18, 2015.

**NOTE:** The system cache may be cleared as part of the release process. ITS recommends that all users clear their temporary internet files (browser cache) before logging back into the system. Please be aware that the initial loading of pages may be slower than normal on the first business day after a release because of this.

It is highly recommended that all users clear their browser cache often, especially after an update is applied to the Production Transaction database.

# Module-Specific Information

## Accounts Payable (AP)

### Reports/Queries

#### ACH/EFT Payment Advice Report (APX2027)

Accounts Payable > Payments > Paycycle Processing > Paycycle Manager  
Reporting Tools > Report Manager

The following changes were made to the ACH/EFT payment advice report:

- Included payments generated from Expense EFT pay cycles. This resolves Known Issue AP-5 EFT Payment Advice Report (APX2027) Blank for Expense Payments.
- Excluded prenotes transactions included in the pay cycle. Prenotes are still included in the FIN2025 PPD file but will not be printed on the ACH/EFT payment advice report. This issue was reported during UAT and is now resolved.

#### BOR\_AP\_DUE Query

Reporting Tools > Query > Query Manager

The BOR\_AP\_DUE query has been updated to add the approval status field (APPR\_STATUS) to the query.

This will help users see if a voucher is eligible for payment prior to running the pay cycle since 9.2 vouchers must be in an approved status to be selected for payment.

### Page Changes

#### Enter Bank Statements

Main Menu > Banking > Bank Statements > Enter Bank Statements

Added security to Enter Bank Statements page so users can only see the current bank ID numbers and bank account numbers for their Institution.

#### Import Bank Statements

Banking > Bank Statements > Import Bank Statements

The Import Bank Statements page has been updated to allow users to view and delete files with a file name extension .TXT (all caps). During UAT, users received a "File Not Found" error when attempting to view or delete a bank file if the file extension was in all caps. This UAT issue should now be resolved.

# Budget Prep (BP)

## Modifications to Existing Processes

### Build Process

The Build Process has been modified to recognize projects for Personal Services in funds other than fund 20000 and create budget lines for them in the APPROP/ORG Ledgers

## Reports/Queries

### Schedule G

Schedule G has been modified to not repeat grand totals at the bottom of the page numerous times.

### Budget Prep Queries

Navigation: Main Menu > Reporting Tools > Query > Query Manager

The following Queries have been delivered with the 4.10 Release. The Budget Period has been changed to Budget Ref on all queries.

- The **BOR\_BP\_BUDAGG** Query has been modified to add the employee name to the query.
- New Query **BOR\_BP\_POSNS\_SAME\_CHTFIELD** will alert institutions when they have split funded positions with the same exact chartfield that will cause unique constraint errors when fringe generation is run.

BUD_RAISE_DATE_BOR	Positions with new raise date
BOR_BP_AGG_GRANTS	Bud Prep Agg for Grants
BOR_BP_BUDAGG	Budget Prep Aggregate
BOR_BP_DIST_EXCEPTIONS	BP Proposed Distrib Exceptions
BOR_BP_ORIG_SAL_NAMES	Orig PSvc wnames and distrib
BOR_BP_ORIG_SAL_NONAME	Orig PSvc vac-Lump-pct distrib
BOR_BP_BUDAGG	Budget Prep Aggregate
BOR_BP_POSNS_SAME_CHTFIELD	Positions with the same chartfield

# General Ledger (GL) / Commitment Control (KK)

## Modifications to Existing Processes

### Encumbrance Ledger Build Process (ENC\_REPT\_BOR)

BOR Menus > BOR General Ledger > BOR GL Processing > Encumbrance Ledger Build

The Encumbrance Ledger Build process that updates the Encumbrance Ledger was not included in the 9.2 upgrade and is now being released. The process has also been updated to delete cash encumbrance activity. Previously, institutions had to submit a ticket to ITS to have cash encumbrance activity deleted.

## Reports/Queries

### Ledger History Report (BORRG014)

BOR Menus > BOR General Ledger > BOR GL Reports > Ledger History Report

The Ledger History report was updated to correctly show data from chartfield combinations in which the Department ID is blank. Previously, all versions of this report were excluding any chartstrings if the Department ID was blank.

### Revenue Budget Activity Report (BORRG037)

BOR Menus > BOR General Ledger > BOR GL Reports > Revenue Budget Activity Report

The Revenue Budget Activity report was not retrofitted and included in the 9.2 upgrade and is being released now. This report was formerly named the Revenue Budget Progress Report in version 8.9.

The report has been modified to produce a separate Summary and Detail report based on which report is chosen on the parameters page. Additional prompts were also added so that a range can be chosen for account, fund, department, program, and class.

This resolves Known Issue GL/KK-3 Revenue Budget Progress Report (BORRG037) - Runs to a Status of Error.

### Budgetary Compliance Report (BCRPT)

Reporting Tools > PS/nVision > Define Report Request

The Budgetary Compliance report was not included in the 9.2 upgrade and is being released now. The report functionality remains unchanged from the 8.9 version.

### 9.2 GL Journal Upload Spreadsheet

The 9.2 GL Journal Upload Spreadsheet has been updated to include a Budget Date column. Additionally, the Budget Date entered on the spreadsheet will be retained when importing spreadsheet data by both the Import Now and Write File processes.

Previously, a Budget Date column could be entered into the spreadsheet but the budget date entered would be overwritten by the journal date when the data was imported into PeopleSoft.

The Journal Spreadsheet Upload can be found on the GeorgiaFIRST website under the Project Information Section (9.2 Upgrade - Technical Resources)

[http://www.usg.edu/gafirst-fin/project\\_information/peoplesoft\\_financials\\_9.2\\_upgrade](http://www.usg.edu/gafirst-fin/project_information/peoplesoft_financials_9.2_upgrade)

## Purchasing (PO)

### Reports/Queries

#### Receipt Delivery Report (POX5030)

Purchasing > Receipts > Reports > Receipt Delivery

The Receipt Delivery report has been modified as follows:

- A column has been added to display the Serial ID and Tag Number, if applicable.
- A modification that existed in v8.9, to display the PO distribution line number, was removed. The delivered report now displays the correct Accepted Qty amounts for PO lines with more than 1 distribution line.

#### Requisition Approval Exception Report (BORIF053.sqr)

BOR Menus > BOR Purchasing > BOR PO Reports > Requisition Approval Exception

The Requisition Approval Exception report was not included in the 9.2 upgrade and is now available. This report displays requisitions where the Requester is also the only Approver.

#### BOR\_REQ\_APPR\_DETAILS\_BY\_REQ Query

The BOR\_REQ\_APPR\_DETAILS\_BY\_REQ query replaces the 8.9 query BOR\_REQ\_APPROVED\_DETAILS\_1 and has been retrofitted to run in the v9.2 PeopleSoft environment.

This query will provide the approval information for the requisition ID specified.

#### BOR\_REQ\_APPR\_DETAILS\_BY\_DATE Query

The BOR\_REQ\_APPR\_DETAILS\_BY\_DATE query replaces the 8.9 query BOR\_REQ\_APPROVED\_DETAILS\_2 and has been retrofitted to run in the v9.2 PeopleSoft environment.

This query will return a list of approved requisitions within the dates specified.

#### BOR\_PO\_VCHR\_NOTRECV Query

The BOR\_PO\_VCHR\_NOTRECV is a new query that takes the place of 2 v8.9 queries.

This query replaces v8.9 queries BOR\_NO\_RECV\_MATCH\_EXCPN and BOR\_VCHR\_PO\_NOT\_RECV.

This query will display Purchase Orders that have been vouchered, but not yet received.

#### BOR\_PO\_PARTIAL\_RECVD\_SUM

The BOR\_PO\_PARTIAL\_RECVD\_SUM query existed in 8.9 and has been retrofitted to run in the v9.2 PeopleSoft environment.

The query will provide a list of POs that have been partially received.

## Page Changes

### Dispatch POs

Purchasing > Purchase Orders > Dispatch POs

The Dispatch POs run control page has been modified to ensure a Business Unit must be populated in the Business Unit field in order for the process to be run. This resolves Known Issue PO-1 PO Dispatch - Not Requiring Business Unit.

### Suppliers

Suppliers > Supplier Information > Add/Update > Supplier

Modifications were made to ensure the Expand All and Collapse All buttons are no longer greyed out on the Identifying Information tab for 'CAT' GFM Suppliers.

## Miscellaneous

### Modifications to Existing Processes

#### Schedule Query

Navigation: Main Menu > Schedule Query

An issue that was producing a PeopleCode error when attempting to use the Schedule Query page and add a new run control has been resolved.

## Other Notes

#### Next Scheduled Release

PeopleSoft Financials **Release 4.20** is currently scheduled for **Saturday, May 16, 2015**. You will receive a reminder of when this update will occur.

#### More Information and Support

For business impact emergency issues, contact the **ITS Helpdesk** immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the **ITS Helpdesk** via the self-service support website at [http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services). (This service requires a user ID and password. E-mail [helpdesk@usg.edu](mailto:helpdesk@usg.edu) to obtain self-service login credentials.)

#### Additional Resources

For information about **ITS maintenance Schedules** or Service Level Guidelines, please visit [http://www.usg.edu/customer\\_services/service\\_level\\_guidelines](http://www.usg.edu/customer_services/service_level_guidelines). For USG services status, please visit <http://status.usg.edu>.