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## GENERAL INFORMATION

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<b>Purpose</b>	<p>These Release Notes are to inform PeopleSoft Financials technical staff and functional users of the scheduled 2.17 release of BOR functional application enhancements.</p> <p><b>NOTE:</b> These Release Notes and other accompanying documentation for this release can be found on the GeorgiaFIRST web site at: <a href="http://www.usg.edu/gafirst-fin/release_info/">http://www.usg.edu/gafirst-fin/release_info/</a>.</p>
<b>Business Processes and Job Aids</b>	<ul style="list-style-type: none"><li>• Business Processes updated in this release (if any) are available with the Release Notes on the Releases page. Business Processes are also available as complete zipped files by module on the Documentation page under the <b>PeopleSoft Financial Modules</b> section at: <a href="http://www.usg.edu/gafirst-fin/documentation/">http://www.usg.edu/gafirst-fin/documentation/</a></li></ul>
<b>Known Issues</b>	<ul style="list-style-type: none"><li>• Resolutions to the following Known Issues have been included in this release:<ul style="list-style-type: none"><li>▫ 8122 - AP 1099 Update Voucher Line Withholding</li><li>▫ 8123 – Modifying and Saving a PO within a Closed Accounting Date</li></ul></li><li>• Details on these Known Issues can be found on the GeorgiaFIRST web site at: <a href="http://www.usg.edu/gafirst-fin/known_issues/">http://www.usg.edu/gafirst-fin/known_issues/</a>.</li></ul>
<b>Model Changes</b>	<ul style="list-style-type: none"><li>• Resolutions to the following Model Change Requests have been included in this release:<ul style="list-style-type: none"><li>▫ SR88 – Masking Account Number on ACH and EFT Pay Cycle Trial Register Report</li></ul></li></ul>

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## TECHNICAL IMPACT

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<b>Database</b>	<p>The F89PRD Production Transaction database will be shut down for the normal maintenance window at 11:00 pm on Friday, March 11, 2011, and will remain unavailable until 7:00 am on Sunday, 13, 2011. The F89PRD Production Transaction database will be ready for access at 7:00 am on Sunday, March 13th.</p> <p><b>NOTE:</b> The system cache may be cleared as part of the release process. ITS recommends that all users clear their temporary internet files when logging back into the system. Please be aware that the initial loading of pages may be slower than normal on the first business day after a release because of this. It is highly recommended that all users clear their browser cache often, especially after an update is applied to the Production Transaction database.</p>
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## MODULE-SPECIFIC INFORMATION

### ACCOUNTS PAYABLE (AP)

#### MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

***FUNCLIB\_APEIP***      The function library FUNCLIB\_APEIP was modified to correctly translate UOM terms coming in from the SciQuest application. In addition, the voucher ID on the invoice line was not being set correctly to 'NEXT', so this was also corrected.

#### NEW BOR PROCESSES AND REPORTS

***AP Payments Trial  
Payment Register  
APY2030***      Accounts Payable > Reports > Payments > Trial Register  
  
The AP Payments Trial Payment Register, APY2030, has been modified so that the Remit Accounts field displays only the last 4 digits of the bank account number with the rest of the numbers masked with an 'x'. This is from a submitted Model Change Request SR88.

***PO Recv Vchr Reset  
Process BOR***      This self service DBI page is only accessible to ITS support. This page has been modified to allow selection to 'B' business units. The process has also been modified to return relevant results even if the process instance has been deleted or has expired from the process monitor.

***1099 Update Voucher Line  
Withholding***      Vendors > 1099/Global Withholding > Maintain > Update Voucher Line Withholding  
  
The Withholding Invoice Line Update page was updated to correct the issue where incorrect results were returned if the search button was selected before updating the criteria.  
  
This resolves the issue reported in Known Issue KI8122 - Update Voucher Line Withholding.

***Positive Pay Report  
BORIF029***      Accounts Payable > Payments > Pay Cycle Processing > Manual Positive Payment  
  
The BOR Positive Payment Report BORIF029 has been modified. Subtotals were added to show total number of checks and total dollar amount for Paid Checks and Voided Checks, and Grand Totals were added for the entire report.

#### QUERIES

***BOR\_AP\_OPEN  
\_LIAB***      BOR Reporting Instance > Query Viewer  
  
This query was updated to allow the results to include 'B' Business Unit data, which were previously omitted. The text label on the run criteria page for Unit was changed to read "GL Business Unit".  
  
Enter your GL Business Unit, for example 33000. Open liability

transactions (if any) for an AP Business Unit, for example 3300B, will be included in the results.

The query was also modified to run more efficiently, which should prevent the process from running to error for larger business units.

## ADP RECON PORTAL (ADPREC)

### MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

#### *Create CES Reporting Table*

#### **ADP Reconciliation Phase I (PY)**

BOR Menus > BOR Payroll > Carrier Enrollment Accounting > Create CES Reporting Table

Security Role:  
BOR\_GL\_PAY\_INTERFACE

This process has been modified to resolve an issue where invalid warning messages were generated in the log when running the process for the 7/5<sup>th</sup> month.

### NEW BOR PROCESSES AND REPORTS

#### *CES Deduction Code Mapping*

#### **ADP Reconciliation Phase I (PY)**

BOR Menus > BOR Payroll > Carrier Enrollment Accounting > CES Deduction Code Mapping

Security Role:  
BOR\_GL\_PAY\_INTERFACE

This query allows users to identify if there are any deduction class, liability account, CES Plan ID, and expense accounts associated with a particular deduction code.

#### *CES Control Report*

#### **ADP Reconciliation Phase I (PY)**

BOR Menus > BOR Payroll > Carrier Enrollment Accounting > CES Control Report

Security Role:  
BOR\_GL\_PAY\_INTERFACE

This query shows the total sum by Account of CES transactions loaded using the CES Accounting Entries process, the Retiree Accounting process, and the total dump from the CES table loaded by ITS, for a given period. When every step is followed, the amount from the cash account from the CES Accounting process, and the cash account from the Retiree Accounting process, should be equal to the Total Dump amount from the CES Dump.

This query provides a tool to help user to reconcile.

#### *ADP Account Progression Report*

#### **ADP Reconciliation Phase I (PY)**

BOR Menus > BOR Payroll > Carrier Enrollment Accounting > ADP Account Progression Report

Security Role:  
BOR\_GL\_PAY\_INTERFACE

This query allows users to select all the CES, Retiree Accounting, Payroll, and Adjustment transactions for a given period of time, and a specific range of accounts.

This query only selects the following PAYRUN IDs: CES, RET, PIEX, and ADJ.

**ADP RECONCILIATION PHASE II**

**NOTE: These processes should not be attempted until the user has completed training.**

**Retiree Benefit Parameters**

**ADP Reconciliation Phase II (PY)**

Security Role:  
 BOR\_ADP\_RET\_BEN\_ACCTG  
 This page is view only.

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > Retiree Benefit Parameters

This is a setup page where institutions can designate which employee statuses for retiree, LOA, COBRA, Disability, and/or Retiree Spouse should be processed by the Retiree Benefit Accounting process, and which Account should be used.

This page has been pre-populated for institutions by ITS. Should CES add a new employee status, ADP/SSC will work with ITS to add the appropriate employee status to this set up table for every institution.

The Move ER Costs to EE, and the Export to Banner File checkboxes can be changed by ITS only by request.

**Retiree Benefit Accounting**

**ADP Reconciliation Phase II (PY)**

Security Role:  
 BOR\_ADP\_RET\_BEN\_ACCTG

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > Retiree Benefit Accounting

This process will read the monthly CES Data Dump file previously loaded by ITS, and create liability accrual relief journal entries in PERS\_SERV\_BOR and in the General Ledger, provided that all errors have been removed (see Retiree Ben. Error Correction below). The process can also be run to purge all the records previously loaded in the PERS\_SERV\_BOR and the HR\_ACCTG\_LINE for the given accounting date, so that the reconciliation process can start over again.

The process only picks up the transactions from the CES Data Dump file with the employee status from the Retiree Benefit Parameters table. If a large number of employees are missing, users should check the Retiree Benefit Parameters to make sure the set up is correctly.

The process also generates the **banner\_46a.txt** file when all errors have been corrected. This file is to replace the current **epop046\_a.txt** file generated by EV5, for loading into the Banner system. In order to be included in the file, the Export to Banner File checkbox **MUST** be checked for the particular employee status on the Retiree Benefit Parameters page.

**Retiree Ben. Error Correction**

**ADP Reconciliation Phase II (PY)**

Security Role:  
 BOR\_ADP\_RET\_BEN\_ACCTG

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > Retiree Ben. Error Correction

Errors exist when the process is unable to match the deduction code or an Account Code on the employee's record. **The user will need to review and correct these errors completely before ANY records can be loaded into the PERS\_SERV\_BOR and the HR\_ACCTG\_LINE tables.**

This is the only page where a user can correct the errors. Once all the errors are corrected, the user can return to the Retiree Benefit Accounting page and run the process in the **Load Error Corrections** mode to insert records into the PERS\_SERV\_BOR and the HR\_ACCTG\_LINE tables.

### *CES Control Report*

Security Role:  
BOR\_ADP\_RET\_BEN\_ACCTG

#### **ADP Reconciliation Phase II (PY)**

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > CES Control Report

This query shows the total sum by Account of CES transactions loaded using the CES Accounting Entries process, Retiree Accounting process, and the total dump from the CES table loaded by ITS, for a given period. When every step is followed, amount from the cash account from the CES Accounting process, and the cash account from the Retiree Accounting process, should be equal to the Total Dump amount from the CES Dump.

This query provides a tool to help user to reconcile.

### *ADP Net Receivables Change*

Security Role:  
BOR\_ADP\_RET\_BEN\_ACCTG

#### **ADP Reconciliation Phase II (PY)**

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > ADP Net Receivables Change

This is a query showing the net receivables change for a given period. This query pulls data from PERS\_SERV\_BOR, where Account begins with 129XXX.

### *Jrnl Generate Retiree Benefits*

Security Role:  
BOR\_ADP\_RET\_BEN\_ACCTG

#### **ADP Reconciliation Phase II (PY)**

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > Jrnl Generate Retiree Benefits

This page allows users to journal generate for Retiree Benefits. Users should use Accounting Definition **PYRLRBDEF** – Retiree Benefit Accounting when journal generating. Journals created by this process will have journal IDs beginning with **RB**.

### *Job Earnings Distribution*

Security Role:  
BOR\_ADP\_RET\_BEN\_ACCTG  
This page is view only.

#### **ADP Reconciliation Phase II (PY)**

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > Job Earnings Distribution

This page allows users to view any employee's job earnings distribution. This will assist users in correcting the Retiree Benefit Errors.

### *ADP Process Audit*

Security Role:  
BOR\_ADP\_RET\_BEN\_ACCTG  
This page is view only.

#### **ADP Reconciliation Phase II (PY)**

BOR Menus > BOR Payroll > Retiree Accounting > Retiree Benefits > ADP Process Audit

This page allows users to view their previous process instances and the parameters used.

<p><b>Supplemental PDR Mapping</b></p>	<p><b>ADP Reconciliation Phase II (PY)</b></p>
<p>Security Role: BOR_ADP_SUPP_PDR This page is view only.</p>	<p>BOR Menus &gt; BOR Payroll &gt; Retiree Accounting &gt; Supplemental PDR &gt; Supplemental PDR Mapping</p> <p>This page allows users to view data from the cross-reference table between Supplemental PDR Benefit Plan Name and CES Plan ID.</p> <p><b>NOTE: This table is maintained by ITS which receives regular updates from SSC/ADP.</b></p>
<p><b>Supplemental PDR Accounting</b></p>	<p><b>ADP Reconciliation Phase II (PY)</b></p>
<p>Security Role: BOR_ADP_SUPP_PDR</p>	<p>BOR Menus &gt; BOR Payroll, Retiree Accounting &gt; Supplemental PDR &gt; Supplemental PDR Accounting</p> <p>This process creates retiree receivable relief and cash accounting entries from the monthly Supplemental PDR file loaded by ITS.</p> <p>It populates the PERS_SERV_BOR and the HR_ACCTG_LINE tables with retiree benefits at a deduction code level, provided that all errors have been removed. (See Supplemental PDR Error Correct below)</p>
<p><b>Supplemental PDR Error Correct</b></p>	<p><b>ADP Reconciliation Phase II (PY)</b></p>
<p>Security Role: BOR_ADP_SUPP_PDR</p>	<p>BOR Menus &gt; BOR Payroll &gt; Retiree Accounting &gt; Supplemental PDR &gt; Supplemental PDR Error Correct</p> <p>Errors exist when the program is unable to match the deduction code to the CES Plan, and to the Supplemental PDR Benefit Plan on the employee's record.</p> <p>Users will need to review and correct those errors completely before ANY records can be loaded into the PERS_SERV_BOR and the HR_ACCTG_LINE tables.</p> <p>This is the only page where user can correct the errors.</p> <p>Once all the errors are corrected, user can go back to the Supplemental PDR Accounting page and run the process in the Load Error Corrections mode to insert records into the PERS_SERV_BOR and the HR_ACCTG_LINE tables.</p>
<p><b>Personnel Services Detail</b></p>	<p><b>ADP Reconciliation Phase II (PY)</b></p>
<p>Security Role: BOR_ADP_SUPP_PDR</p>	<p>BOR Menus &gt; BOR Payroll &gt; Retiree Accounting &gt; Supplemental PDR &gt; Personnel Services Detail</p> <p>This query returns data from the PERS_SERV_BOR table for retiree benefit accounting detail by deduction and employee. Retiree benefits can be identified by a transaction types of <b>RER and RES</b>.</p>
<p><b>Jrnl Generate Supplemental PDR</b></p>	<p><b>ADP Reconciliation Phase II (PY)</b></p>
<p>Security Role: BOR_ADP_SUPP_PDR</p>	<p>BOR Menus &gt; BOR Payroll &gt; Retiree Accounting &gt; Supplemental PDR &gt; Jrnl Generate Supplemental PDR</p> <p>This page allows users to journal generate for the Supplemental PDR Accounting. Users should use Accounting Definition <b>PYRLSPDEF</b> – Supplemental PDR Accounting when journal generating. Journals created by this process will have journal IDs beginning with <b>SP</b>.</p>

<p><b><i>ADP Process Audit</i></b></p> <p>Security Role: BOR_ADP_SUPP_PDR This page is view only.</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Retiree Accounting &gt; Supplemental PDR &gt; ADP Process Audit</p> <p>This page allows users to view their previous process instances and the parameters used.</p>
<p><b><i>Enter/Maintain Account Codes</i></b></p> <p>Security Role: BOR_ADP_PAYROLL_ADJ</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Payroll Adjustments &gt; Enter/Maintain Account Codes</p> <p>This page allows users to add or modify account codes which are selected by the daily interface file and interfaced to EV5.</p>
<p><b><i>Create Payroll Recon Adjustment</i></b></p> <p>Security Role: BOR_ADP_PAYROLL_ADJ</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Payroll Adjustments &gt; Create Payroll Recon Adjustment</p> <p>This is a batch process that creates payroll adjustment lines from variances calculated in PERS_SERV_BOR. Institution can run the process by account and deduction code. A variance threshold can also be specified.</p>
<p><b><i>Enter Payroll Adjustments</i></b></p> <p>Security Role: BOR_ADP_PAYROLL_ADJ</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Payroll Adjustments &gt; Enter Payroll Adjustments</p> <p>This page allows users to manually create payroll adjustment lines individually, and modify existing payroll adjustments previously created.</p>
<p><b><i>Load Payroll Adjustments to GL</i></b></p> <p>Security Role: BOR_ADP_PAYROLL_ADJ</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Payroll Adjustments &gt; Load Payroll Adjustments to GL</p> <p>This is a batch process to extract valid payroll adjustments from the payroll adjustment component into PERS_SERV_BOR and HR_ACCTG_LINE, so they can be journal generated into the General Ledger.</p>
<p><b><i>Payroll Adjustments Not Posted</i></b></p> <p>Security Role: BOR_ADP_PAYROLL_ADJ</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Payroll Adjustments &gt; Payroll Adjustments Not Posted</p> <p>This is a month end query to determine if all payroll adjustments have been sent to PERS_SERV_BOR and HR_ACCTG_LINE tables.</p>
<p><b><i>Personnel Services Detail</i></b></p> <p>Security Role: BOR_ADP_PAYROLL_ADJ</p>	<p><b>ADP Reconciliation Phase II (PY)</b></p> <p>BOR Menus &gt; BOR Payroll &gt; Payroll Adjustments &gt; Personnel Services Detail</p> <p>This allows users to query the PERS_SERV_BOR table by business unit, account range, date range, and employee ID. This query can be used to validate the payroll adjustment accounting entries. Payroll Adjustments will have transaction types of ONL (Online), UPL (Upload), or REC</p>

(Reconciliation).

***Print Payroll Adjustments***

**ADP Reconciliation Phase II (PY)**

Security Role:  
 BOR\_ADP\_PAYROLL\_ADJ

BOR Menus > BOR Payroll > Payroll Adjustments > Print Payroll Adjustments

This is a query to select payroll adjustments for all statuses.

***Jrnl Generate Adjustments***

**ADP Reconciliation Phase II (PY)**

Security Role:  
 BOR\_ADP\_PAYROLL\_ADJ

BOR Menus > BOR Payroll > Payroll Adjustments > Jrnl Generate Adjustments

This page allows users to journal generate for the payroll adjustments. Users should use Accounting Definition **PYRLADDEF** – Payroll Adjustments when journal generating. Journals created by this process will have journal IDs beginning with **AD**.

**QUERIES**

***BOR\_ADP\_DEDCD\_TO\_CESPLAN***

Reporting Tools > Query > Query Viewer

This query has been removed from user's access.

**BUDGET PREP (BP)**

***MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS***

***Schedule G1 Report***

BOR Menus > BOR Budget Prep > BOR Budget Prep Reports > Schedule G1

This report has been modified to identify split-funded positions with a single asterisk (\*) and positions with alternate begin/end dates with a double asterisk (\*\*). The report was also modified to display identifier reasons at the bottom of the page, when applicable.

**PAGE CHANGES**

The Update and Inquire functionality allowing users to update Project/Grant data have been separated. Prior to modification, the Budget Prep Data Update, Grant Budgets contained data for all versions and available budget periods, and could be edited. When the incorrect Version and Budget Period were selected for update, a mismatch of data occurred for the budget period CURRENT version. Subsequently, a DBI was required to correctly record the update to the CURRENT version.

***Budget Prep Data Update – Grant Budgets***

BOR Menus > BOR Budget Prep > Budget Prep Data Update > Grant Budgets

*PAGE: NON PERSONAL SRVCS*

A new page has been created to allow updates to only the CURRENT



Version and current Budget Period. This page contains only the Non-Personal Services Grant data. To view all Non-Personal Services data, users should navigate to the inquiry pages.

***BOR Budget Prep Inquire  
 – Grant Budget Inquire***

BOR Menus > BOR Budget Prep > BOR Budget Prep Inquire

*PAGE: NON PERSONAL SRVCS*

The Project/Grant, Personal Services, Fringes and Non-Personal Services (all Versions and Budget Periods) may be viewed on the Budget Prep Inquire pages.

The BORBU8F1 process previously performed two functions, the Build Financials and Export Financials processes. In some instances data became out of sync between the PS\_BUD\_AGGDET\_BOR and the PS\_BUD\_JRNLBLD\_BOR tables when the BORBU8F1 process performed the delete routine preparing the tables for population during the build process.

To correct this issue and introduce new functionality enabling users the ability to identify and exclude inactive Department and Fund Codes, two new processes and a new PDF report have been created.

***BOR Budget Prep  
 Processing – Build  
 Financials***

BOR Menus > BOR Budget Prep > BOR Budget Prep Processing

*PAGE: BUILD FINANCIALS*

The Build Financials BORBUILD run control page has been modified to remove the “Create Table?” Checkbox from the page. The check box did not result in any change in the output of the process. A modification was made to change how the process deletes data from the PS\_BUD\_JRNLBLD\_BOR table so it performs the same delete as the PS\_BUD\_AGGDET\_BOR. This will keep the table changes in sync with each other as additions/changes/deletions are made to the budget tables.

***BOR Budget Prep  
 Processing – Export  
 Financials***

BOR Menus > BOR Budget Prep > BOR Budget Prep Processing

*PAGE: FINANCIALS EXPORT*

The Export Financials BORBUEXP run control page was modified to include check boxes enabling users to identify and exclude inactive Department and Fund Codes from the PS\_BUD\_JRNLBLD\_BOR table when exporting the journals back into PS Financials.

**EPROCUREMENT (EP)**

***MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS***

***GeorgiaFIRST  
 Marketplace  
 Cart Return***

A new UOM field (UNITIZE\_QTY) was created to store a required Size of Package value returned to PS from a GeorgiaFIRST Marketplace cart (translated by the PV\_DC\_POOM\_B application engine). This field is stored within the PS\_REQ\_LN\_ITEM\_BOR record and subsequently returned to the catalog supplier on the GeorgiaFIRST Marketplace PO.

*(PV\_DC\_POOM\_B)*

**QUERIES**

***BOR\_REQ\_PRE\_ENC\_AND\_REV\_1***      BOR Reporting Instance > Query Viewer

The ***BOR\_REQ\_PRE\_ENC\_AND\_REV\_1*** query has been modified to use the base ***REQ\_HDR\_VW*** table, which contains 8.9 data, only. The query has been modified to improve performance so that it no longer times out when run. The original version of this query has been renamed ***BOR\_REQ\_PRE\_ENC\_AND\_REV\_1\_ARCH***, and uses the ***REQ\_HDR\_VW\_BOR*** table, which contains 7.5 data and 8.9 data.

***BOR\_REQ\_PRE\_ENC\_AND\_REV\_2***      BOR Reporting Instance > Query Viewer

The ***BOR\_REQ\_PRE\_ENC\_AND\_REV\_2*** query has been modified to use the base ***REQ\_HDR\_VW*** table, which contains 8.9 data, only. The query has been modified to improve performance so that it no longer times out when run. The original version of this query has been renamed ***BOR\_REQ\_PRE\_ENC\_AND\_REV\_2\_ARCH***, and uses the ***REQ\_HDR\_VW\_BOR*** table, which contains 7.5 data and 8.9 data.

***BOR\_REQ\_PRE\_ENC\_AND\_REV\_3***      BOR Reporting Instance > Query Viewer

The ***BOR\_REQ\_PRE\_ENC\_AND\_REV\_3*** query has been modified to use the base ***REQ\_HDR\_VW*** table, which contains 8.9 data, only. The query has been modified to improve performance so that it no longer times out when run. The original version of this query has been renamed ***BOR\_REQ\_PRE\_ENC\_AND\_REV\_3\_ARCH***, and uses the ***REQ\_HDR\_VW\_BOR*** table, which contains 7.5 data and 8.9 data.

***BOR\_REQ\_PRE\_ENC\_AND\_PO***      BOR Reporting Instance > Query Viewer

The ***BOR\_REQ\_PRE\_ENC\_AND\_PO*** query has been modified to include a Business Unit Prompt.

**PAGE CHANGES**

***PV\_REQUISITIONS***      eProcurement > Create Requisitions

PeopleCode has been modified to ensure that users will be unable to save a 'CAT' Origin Marketplace requisition when there is more than one Ship To per Vendor.

***PV\_REQ\_STATUS***      eProcurement > Manage Requisitions

The Manage Requisitions page has been modified to include an additional Search Filter for 'ORIGIN'. Users will now have the ability to search for Requisitions with an Origin of 'Special Request' or 'Marketplace Requisition'. Users may also leave this field blank to return all requisitions. This field will work in conjunction with the other Filters already found on the Search screen.

***PV\_PO\_REQ\_SOURCE***

eProcurement > Buyer Center > Expedite Requisitions

The Expedite Requisitions page has been modified to include an additional Search Filter for 'ORIGIN'. Users will now have the ability to search for Requisitions with an Origin of 'Special Request' or 'Marketplace Requisition'. Users may also leave this field blank to return all requisitions. This field will work in conjunction with the other Filters already found on the Search screen.

**GENERAL LEDGER (GL) / COMMITMENT CONTROL (KK)**

***MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS***

***FUNCLIB\_APEIP***

The function library FUNCLIB\_APEIP was modified to correctly translate UOM terms coming in from the SciQuest application. In addition, the voucher ID on the invoice line was not being set correctly to 'NEXT', so this was also corrected.

***CHARTFIELD REPORTS - PROGRAM CODE***

Set Up Financials/Supply Chain > Common Definitions > Design ChartFields > Reports

*PAGE: PROGRAM CODE*

Prior to modification, this Crystal Report did not contain a sort order. The supporting query FIN0052\_VALID\_PROGRAMS was modified to be sorted by the PROGRAM\_CODE field.

***CHARTFIELD REPORTS - PROGRAM CODE***

Set Up Financials/Supply Chain > Common Definitions > Design ChartFields > Reports

*PAGE: CLASS FIELD*

Prior to modification, this Crystal Report did not contain a sort order. The supporting query FIN0053\_VALID\_APPROPRIATIONS was modified to be sorted by the CLASS\_FLD field.

**NOTE: Users are reminded that these reports may only be run using the 'SHARE' Business Unit.**

***QUERIES***

***BOR\_KK\_EXCEPTIONS query***

This query was modified to include source transaction information and transaction amount.

**PURCHASING (PO)**

***MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS***

***PO Dispatch (POPO005)***

Multiple modifications were made to the PO Print SQR to allow the following:

- Use of a *percentage* payment term to be utilized on a GeorgiaFIRST

- Marketplace Purchase Order
- Capture and forward an additional UOM field required to be passed back to GeorgiaFIRST Marketplace suppliers for all POs originating from GeorgiaFIRST Marketplace Requisitions

**QUERIES**

**BOR\_PO\_REVIEW\_DATES** BOR Reporting Instance > Query Viewer  
 The BOR\_PO\_REVIEW\_DATES query has been modified to include a prompt on Business Unit.

**BOR\_PO\_OPEN\_AMT\_NO\_FINAL** BOR Reporting Instance > Query Viewer  
 The BOR\_PO\_OPEN\_AMT\_NO\_FINAL query has been modified to improve performance so that it no longer times out when run.

**BOR\_PO\_OPEN\_AMOUNT\_1** BOR Reporting Instance > Query Viewer  
 The BOR\_PO\_OPEN\_AMOUNT\_1 query has been modified to use base tables, which contain 8.9 data only, to improve performance. The original version of this query has been renamed BOR\_PO\_OPEN\_AMOUNT\_1\_ARCH, and uses BOR tables, which contain 7.5 data and 8.9 data.

**PAGE CHANGES**

**PO\_HDR\_DTL** Purchasing > Purchase Orders > Add/Update POs  
 A modification has been made that prevents users from changing the Accounting Date to a date within a closed period, on the PO Header Details page. Previously, users were able to change the Accounting Date to be a date within a Closed Period, then Save and Budget Check the PO again.

**PO\_REQ\_SOURCE & PO\_COPY\_TMPLT** Purchasing > Purchase Orders > Add/Update POs  
 A modification has been made to limit the selection of Requisitions or POs to only those which have an Origin of 'ONL' when using the 'Copy From' functionality to create a new Purchase Order.

**PV\_CONTRACT\_BOR** BOR Menus > BOR Purchasing > GeorgiaFIRST Marketplace > Contract Override  
**NOTE: This page was created for use by ITS/SHARE Support only**  
 This page allows control within PeopleSoft over the contract number assigned within a cart and returned on a GeorgiaFIRST Marketplace requisition when more than one contract exists for a GeorgiaFIRST Supplier.

**TRAVEL & EXPENSES (EX)**

**NEW BOR PROCESSES AND REPORTS**

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***Cash advances applied to Expense Reports*** The cash advance amount that was applied to an expense report was doubling the actual cash advance amount and therefore leaving a balance. A PeopleSoft fix was applied and tested, and the issue has been corrected.

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**QUERIES**

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***BOR\_EX\_EMP\_HISTORY*** BOR Reporting Instance > Query Viewer

This is a new query to show employee expense history by business unit and date range. This query shows Employee ID, Expense report status, Expense report total, total amount due employee, expense report id, and the name of the traveler.

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**OTHER NOTES**

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***Next Scheduled Release*** PeopleSoft Financials Release 2.18 is currently scheduled for May 21, 2011. You will receive a reminder of when this update will occur.

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***More Information and Support*** For a production down, business interrupting (emergency) situation, call the **ITS HELPDESK** immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For anything else, contact the **ITS HELPDESK** at [http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services) (self-service support request requires a user ID and password, contact the **ITS HELPDESK** to obtain self-service login credentials) or e-mail [helpdesk@usg.edu](mailto:helpdesk@usg.edu).

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***Additional Resources*** For more information about ITS maintenance schedules or Service Level Guidelines, please visit <http://www.usg.edu/oit/policies>.

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