GENERAL INFORMATION

Purpose	These Release Notes are to inform PeopleSoft Financials technical staff and functional users of the scheduled 2.07 release of BOR functional application enhancements.
Business Processes and Job Aids	• Changes to the following Business Processes and Job Aids have been included in this release: ▫ AP.075.110 - Running BOR_AP_1099_PMTS ▫ AP.075.115 - Running BOR_AP_1099_MISMATCHED ▫ AP.080.110 - 1099 Generating Withholding Reports ▫ AP.080.050 - 1099 Running Withholding Update Process ▫ AP.080.090 - 1099 Adjusting Withholding Manually ▫ AP.075.030 - Running BOR_AP_1099_NONRPT_CONSISTENT ▫ AP.020.040 - Entering 1099 Withholding Vouchers ▫ AP.080.012 - 1099 Withholding Report Control information ▫ AP.080.100 - 1099 Running Withholding Report Post ▫ EX.020.056 - Resetting Expense Report Acctg Dates (new) • Business Processes and Job Aids can be found on the Georgia*FIRST* web site at: http://www.usg.edu/gafirst-fin/documentation/. ▫ Business Processes are located in the **Business Processes** section. ▫ Job Aids and the UPK Player are located in the **Job Aids – UPK** section.
Known Issues	• Resolutions to the following Known Issues have been included in this release: ▫ KI8094 – GL to Benefits Billing Interface Errors • Details on these Known Issues can be found on the Georgia*FIRST* web site at: http://www.usg.edu/gafirst-fin/known_issues/.
Model Changes	N/A

PREREQUISITES

Technical	• Application of People Tools 8.48 • Releases 1.01 through 1.11A • Releases 2.01 through 2.06
Functional	None

TECHNICAL IMPACT

Database	The F89PRD Production Transaction database will go down for the normal maintenance window at 11:00 pm on Friday, December 18, 2009, and will remain unavailable until 7:00 am on Sunday, December 20, 2009. The F89PRD Production Transaction database will be ready for access at 7:00 am on December 20. • **NOTE:** The system cache may be cleared as part of the release process. OIIT recommends that all users clear their temporary internet

files when logging back into the system. Please be aware that the initial loading of pages may be slower than normal on the first business day after a release because of this. It is highly recommended that all users clear their browser cache often, especially after an update is applied to the Production Transaction database.

MODULE-SPECIFIC INFORMATION

ACCOUNTS PAYABLE (AP)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

1099 Withholding to Send Detail Report (APY8056)

Vendors, 1099/Global Withholding, 1099 Reports, 1099 to Send Detail

PAGE: 1099 TO SEND REPORT

- The **1099 Withholding to Send Detail** (APY8056) report has been modified to include Grand Totals at the end of the report for Withhold Basis Amount, Withhold Liability amount, and Paid Amount.

AP_WTHD_UPDT

Vendors, 1099/Global Withholding, Maintain, Update Withholdings

PAGE: WITHHOLD UPDATE REQUEST

- The AP_WTHD_UPDT application engine has been modified to use Business Unit in the **Select** and **Delete** statements, so as to be business unit specific.

QUERIES

BOR_AP_1099_JE

BOR Reporting Instance, PeopleTools, Query, Query Viewer

- The BOR_AP_1099_JE query has been modified with the addition of a **Business Unit** prompt to improve performance.

BOR_AP_1099_ MISMATCHED

BOR Reporting Instance, PeopleTools, Query, Query Viewer

- A new BOR_AP_1099_MISMATCHED query has been added to show any transaction where either the vendor withholding flag is Y, or the voucher line withholding flag is Y and the other is N.
- This new custom BOR query replaces the PeopleSoft-delivered **Wthd Voucher/Vendor Mismatch** (APY9010) report.

BOR_AP_1099_ NONRPT_ CONSISTENT

BOR Reporting Instance, PeopleTools, Query, Query Viewer

- The BOR_AP_1099_NONRPT_CONSISTENT query has been modified to include transactions where the vendor withholding flag is Y and the voucher line withholding flag is N, or both withholding flags are N.
- This, in effect, combines the following two queries into one:
  - BOR_AP_1099_NONRPT_CONSISTENT
  - BOR_AP_1099_NONRPT_CONSISTENT2

BOR_AP_1099_ PMTS	BOR Reporting Instance, PeopleTools, Query, Query Viewer • The BOR_AP_1099_PMTS query has been modified with the addition of a **Business Unit** prompt and an additional join criteria to improve performance.
BOR_AP_1099_SND _DTL_TOT	BOR Reporting Instance, PeopleTools, Query, Query Viewer • The BOR_AP_1099_SND_DTL_TOT query has been modified with the addition of a Business Unit prompt and security view to improve performance and secure the data returned.
MENU/SECURITY CHANGES	
BOR_AP_1099_ RPTS Role	Vendors, 1099/Global Withholding, General Reports, Wthd Voucher/ Vendor Mismatch • Access to the PeopleSoft-delivered **Wthd Voucher/Vendor Mismatch** (APY9010) report has been removed, as this report has been replaced by the new BOR_AP_1099_MISMATCHED query as noted above.

GENERAL LEDGER (GL) / COMMITMENT CONTROL (KK)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS	
Activity Log Inquiry	Commitment Control, Review Budget Activities, Activity Log *PAGE: COMMITMENT CONTROL ACTIVITY LOG* • Modifications were made to the **Activity Log** inquiry to improve performance when prompting for Transaction Type.
Benefits Billing to GL Interface (BORIF008)	BOR Menus, BOR General Ledger, BOR GL Interfaces, Benefits Billing to GL • The **Benefits Billing to GL** (BORIF008) interface has been modified as follows: ▫ Data is now written to the PERS_SERV_BOR table. ▫ A warning that the Journal Date has been located on the PERS_SERV_BOR table, indicating that the process has been previously run for this file, will be shown when the interface is run multiple times for the same file to correct data after the **3rd Party Purge** process has been run. ▫ Coding has been added so that the process will error out if the same transactions are in HR_ACCTG_LINE until the **3rd Party Purge** process has been run. • Previously, there was no error or warning when this process was run multiple times, consequently uploading the ADP Retiree data (XXXepop046_b.txt) file multiple times. When the **Journal Generation** process was run afterwards, multiple journals might have been created.

	• Known Issue **KI8094 – GL to Benefits Billing Interface Errors** has been resolved with this release.
BOR Surplus/Deficit Report (BORRG024)	BOR Menus, BOR General Ledger, BOR GL Reports, Surplus/Deficit Report *PAGE: SURPLUS/DEFICIT REPORT* • The mapping for the **BOR Surplus/Deficit** (BORRG024) report has been changed. The amounts for the expenditures are now being pulled from the ACTUALS ledger. • Previously, these amounts were being pulled from the DETAIL ledger.
Budget Period Status	Commitment Control, Define Budget Controls, Budget Definitions *PAGE: BUDGET PERIOD STATUS* • The Commitment Control **Budget Definitions** process has been modified to correct an issue when trying to save changes to the Budget Period Status. • Previously, the system would time out and the changes were not saved.
Continuous Audit Travel (BORIF01A)	BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit *PAGE: CONTINUOUS AUD BOR* • The **Continuous Audit Travel** (BORIF01A) process has been redesigned due to ADP outsourcing. This redesign incorporates use of the **Open Item Key** field as the driving factor for DOAA reporting. • The BORIF01A process will pull all applicable journal entries into either the TRAVEL_TMP_BOR table or TRAVEL_ERR_BOR table if the program can not find the employee in PS_PERS_NID and PS_PERSONAL_DATA. An error report will be produced to display the errors. • Revised Business Processes and/or Job Aids will be distributed when completed.
Continuous Audit Per Diem (BORIF01B)	BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit *PAGE: CONTINUOUS AUD BOR* • The **Continuous Audit Per Diem** (BORIF01B) process has been redesigned. This redesign incorporates use of the **Open Item Key** field as the driving factor for DOAA reporting. • The BORIF01B process will pull all applicable journal entries into either the PERDIEM_TMP_BOR table or PERDIEM_ERR_BOR table if the program can not find the vendor SSN. An error report will be produced to display the errors. • Revised Business Processes and/or Job Aids will be distributed when completed.

Generate Journals (FS_JGEN_BOR)	General Ledger, Journals, Subsystem Journals, Generate Journals *PAGE: GENERATE JOURNALS REQUEST* • The **Generate Journals** (FS_JGEN_BOR) process has been modified with additional PeopleCode to ensure that the "DEFAULT" Intra Unit Transaction Code is only saved on the **Generate Journals Request** page when the accounting entry is for third party journals. • The **Transaction Code** field in the **3rd Party** group box remains blank for all accounting entry definitions other than DOASDEFN, PCARDDEFN, BNRDEFN, or PYRLEXPDEF.
Payroll GL Budget Validation (PAYBDGVALBOR)	BOR Menus, BOR General Ledger, BOR GL Interfaces, Payroll GL Budget Validation *PAGE: PAYROLL GL BUDGET VALIDATION* • The **Payroll GL Budget Validation (PAYBDGVALBOR)** process has been modified so the append parameter is now a write parameter, which will delete the previous epip009.txt file before writing the new file. • Previously, the process was appending the newly-created epip009.txt file to the previous file instead of overwriting it.
NEW BOR PROCESSES AND REPORTS	
Continuous Audit Salary Load (BORIF044)	BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit Salary Load *PAGE: CONTINUOUS AUDIT SALARY LOAD* • A new **Continuous Audit Salary Load** (BORIF044) process has been added to import salary data that must be reported to DOAA from ADP. • This utility will allow a flat file of Salary information to be imported into a PS_CONT_AUD_HR_BOR Financials table so it can be reported with Travel. • A new Business Process and/or Job Aid will be distributed when completed.
Encumbrance Reporting Tools	• A new **Encumbrance Reporting** ledger group and related processing options have been created. These tools will be used to create 381100 balancing rows so users can obtain the outstanding encumbrance balances by viewing only the current fiscal year. • New Business Processes and/or Job Aids will be distributed when completed.
QUERIES	
*BOR_TRAVEL_ CONT_AUDIT_*	BOR Reporting Instance, PeopleTools, Query, Query Viewer • The BOR_TRAVEL_CONT_AUDIT_RECON query, which is used to

RECON	reconcile the Continuous Audit Travel file, has modified to change one of the criteria from "account like '6401% or account like '6405%'" to "account like 64%." • This was necessary due to the chart of account modifications that took place at the beginning of this fiscal year.
	MENU/SECURITY CHANGES
Continuous Audit Salary Load (BORIF044) Role and Permission List	BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit Salary Load • A new BOR_GL_CONT_AUD role and GL_BOR_GL_CONT_AUD permission list have been added for the new **Continuous Audit Salary Load** (BORIF044) process noted above.
	PAGE CHANGES
Continuous Aud Bor Page	BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit *PAGE: CONTINUOUS AUD BOR* • The **Continuous Aud Bor** page has been modified to reflect the redesigned **Continuous Audit Travel** (BORIF01A) and **Continuous Audit Per Diem** (BORIF01B) processes noted above.
Continuous Audit Salary Load (RUN_BORIF044_ BOR) Page	BOR Menus, BOR General Ledger, BOR GL Interfaces, Continuous Audit Salary Load *PAGE: CONTINUOUS AUDIT SALARY LOAD* • A new **Continuous Audit Salary Load** (RUN_BORIF044_ BOR) page has been added to run the new **Continuous Audit Salary Load** (BORIF044) process noted above.
	OTHER
JE_STATVW_BOR	• The JE_STATVW_BOR table has been updated to exclude transactions with a 'Z' value in the GL_DISTRIB_STATUS field located in submodule transaction tables. Any queries that use this table will now exclude transactions with the 'Z' distribution value. • For example, the BOR_JE_PENDING query is based upon this table and may render different results than prior to this release. The 'Z' value was used during consolidation incremental loads as an identifier.
PS_PO_ACCTG_L2_ VW	• The PS_PO_ACCTG_L2_VW table has been updated with an index to improve the speed of reports and queries using this view.

TRAVEL & EXPENSES (EX)

MODIFICATIONS TO EXISTING BOR PROCESSES AND REPORTS

2010 Per Diem Updates – CONUS and OCONUS

- The new CONUS and OCONUS per diem rates for Expenses have been loaded into PeopleSoft with an effective date of 01/01/2010.
- Some new Expenses locations that institutions have requested have been added.
  - **NOTE:** If there are any other expense locations that need to be added, please submit an **OIIT HELPDESK** ticket and we will add them for you.

QUERIES

BOR_KK_OPEN_ TAUTH_ENC

BOR Reporting Instance, PeopleTools, Query, Query Viewer

- The BOR_KK_OPEN_TAUTH_ENC query has been modified to add Business Unit in order to improve performance.
- This query shows your open encumbrances for travel authorizations that are not closed.

BOR_KK_OPEN_ TAUTH_ENC_CLS

BOR Reporting Instance, PeopleTools, Query, Query Viewer

- The BOR_KK_OPEN_TAUTH_ENC_CLS query has been modified to add Business Unit in order to improve performance.
- This shows your hanging encumbrances for travel authorizations that are closed.
- **NOTE:** You can use the custom **TA Encumbrance Interface** (BORIF039) process (BOR Menus, BOR Expenses, BOR EX Interfaces, TA Encumbrance Interface) to relieve any hanging encumbrances found on this query. You will also need to run the budget checking process again as well.

PAGE CHANGES

Financials Self Service Page

- Access to the **New Window**, **Help**, and **Customize** page links have been removed from the Self Service pages.
- These links had been causing the **Forgot My Username** and **Password** functionality to fail when users modified page layouts using the **Customize** page link.

Modify Approved Transactions Page

Travel and Expenses, Approve Transactions, Modify Approved Transactions

PAGE: MODIFY APPROVED TRANSACTIONS

- The **Modify Approved Transactions** page has been modified to enhance performance timings.

Reset Expense Report Page	BOR Menus, BOR Expenses, BOR EX Month End, Reset Expense Report *PAGE: RESET EXPENSE REPORT* • A new **Reset Expense Reports** page has been developed to reset the accounting date on Expense reports. • The Accounting Date can still be updated directly on the report, by the approver whose worklist the report is in. However, if the expense report needs to be reassigned and the approver is unavailable, this new page can be used to reset the accounting date. Then the expense report can be re-budget checked, reassigned, and approved. • A new Business Process has been created for this page: **EX.020.056 – Resetting Expense Report Acctg Dates**.
Travel Authorization Reset Page	BOR Menus, BOR Expenses, BOR EX Month End, Reset Travel Authorization *PAGE: RESET TRAVEL AUTHORIZATION* • The **Travel Authorization Reset** page functionality has been restored. • **NOTE:** In order to approve travel authorizations in your worklist, the Accounting Date must be in the current open period. If the date is in a closed period, the system will not allow you to approve the travel authorization. Navigate to the above location, reset the date, and then run budget checking on the travel authorization. Once that is complete, you have the entire open period to approve the travel authorization.

OTHER NOTES

Next Scheduled Release	PeopleSoft Financials Release 2.08 is currently scheduled for January 16, 2010. You will receive a reminder of when this update will occur. • **NOTE:** Due to the furlough day on January 15th and 19th and the holiday on January 18th, this release will be reserved for emergency or time-sensitive release items only.
More Information and Clarification	For more information/clarification about this OIIT maintenance or schedule, contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (self-service support request) or e-mail helpdesk@usg.edu. For a production down, business interrupting (emergency) situation, call the **OIIT HELPDESK** immediately (706-583-2001, or toll free within Georgia 1-888-875-3697). (Note: Self-service requires login using a user ID and password. Contact the **OIIT HELPDESK** at helpdesk@usg.edu to obtain self-service login credentials.)