

To:	Campus Coordinators and Security Administrators
Subject:	Updated: PSFIN V8 Security Workshops
Message:	<p>Your V8 Security Administrator will be responsible for creating user security profiles for your V8 Financials environment before you Go-Live. In order to assist you with this task, the PSFIN V8 Project team is conducting two one-day Security Workshops in a lab environment.</p> <ul style="list-style-type: none"> • What: Security Workshops • When: 8:30 a.m. – 4:30 p.m. <ul style="list-style-type: none"> • Group 1: August 6, 2008 • Group 2: September 10, 2008 • Where: OIIT, Athens • Who: V8 Security Administrators <p>We will be covering the changes to security, and then we will work with your Security Administrator to establish V8 security profiles for your core PeopleSoft Financials users. These security profiles will be set up in your institution’s Pre-Production database and will be migrated to your Production database at Go-Live.</p> <p>Your Security Administrators will need to prepare a Security Request Form for each of your existing core users in the Financials 7.5 system. These forms will document each user’s access in the system, as well as each user’s job roles that will be used to build V8 role assignments in your Pre-Production database.</p> <ul style="list-style-type: none"> • Note: A revised Security Request Form will be posted to the PSFIN V8 website on or about June 1st at: http://www.usg.edu/gafirst/fin/project/v8/documentation/technical/. Also, all business processes will be updated with the correct security role. <p>The forms will be used during the workshop to build each core user with required role assignments. After the workshops, OIIT will extract your user security profiles from the Pre-Production environment and migrate it to your Production 8.9 environment.</p>
Action Required:	<ul style="list-style-type: none"> • Task 1: Register for a Security Workshop online at: <ul style="list-style-type: none"> • Group 1: http://securitygrp1.eventbrite.com/ • Group 2: http://securitygrp2.eventbrite.com/ <ul style="list-style-type: none"> • NOTE: The event password is: V8 • Your Security Administrator should go to the appropriate link and enter the requested information for one attendee from your institution. • Task 2: Prepare a Security Request Form for each existing core user in

	<p>your Financials 7.5 system and bring it with you to the workshop.</p> <ul style="list-style-type: none">• Task 3: Build each user in the Pre-Production environment and create all user security profiles before Go-Live.
Deadlines:	<ul style="list-style-type: none">• Task 1: Sunday, June 1, 2008, no later than 5:00 p.m. <p><i>Updated:</i></p> <ul style="list-style-type: none">• Task 2: Completed by date of your scheduled workshop.• Task 3: Completed during your scheduled workshop.
Respond To:	Shelia Sloan at psfin_upgrade@usg.edu if you have any questions.
For More Information:	<ul style="list-style-type: none">• Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/• Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu