

## GeorgiaFIRST Financials V8 Known Issue

KI8084: ePro Requisitions Consolidating into Single PO ID

**POSTED:** August 27, 2009

**SUBJECT:** Known Issue KI8084 – ePro Requisitions Consolidating into Single PO ID

**PURPOSE:** To notify users at institutions using GeorgiaFIRST PeopleSoft Financials Version 8.9 in the consolidated environment of a Known Issue with requisition lines containing the same Vendor ID for the same Business Unit being consolidated into a single PO ID.

**FUNCTIONAL IMPACT:** Currently, when the **Expedite Requisition** process is run for requisition lines containing the same Vendor ID for the same Business Unit, they are consolidated into a single PO ID during the PO Calculations stage of the process. The resulting Purchase Order is, therefore, created from multiple ePro Requisition IDs.

This functionality is unlike that of the **Expedite Requisitions** process within the old individual databases, which only consolidated multiple lines for a single Requisition ID into a single PO ID.

OIIT is currently looking into what is causing this issue, with the goal of identifying a resolution as quickly as possible. Updates will be provided via Wimba web conferences and other communications as additional information becomes available. You will be notified as soon as this issue has been corrected.

**FUNCTIONAL WORKAROUND:** Until the underlying cause is found and a fix determined, steps will need to be taken to ensure a 1-1 ratio between REQ ID and PO ID. If you wish to source Requisition IDs individually, it will be necessary to use one of the following functional work-around options:

1. Manually source ePro Requisitions by copying them into Purchase Orders.
2. When you source Requisitions via the **Expedite Requisition** process, carefully select Requisition lines to ensure that no **two** Requisition IDs are sourced in a single process instance if they contain a common Vendor ID.

**SUPPORTING DOCUMENTATION:** N/A

**ADDITIONAL OIIT RESOURCES and SUPPORT:** Contact the **OIIT HELPDESK** at [http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services) (support request self-service) or e-mail [helpdesk@usg.edu](mailto:helpdesk@usg.edu). For emergency, business interruptions, or production down

situations, call the **OIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697).