

GeorgiaFIRST Financials V8 Known Issue

KI8053: AP-GL Voucher Accounting RSA 799990 Entries

UPDATE: June 16, 2009

RESOLVED: This issue was resolved via the functional resolution shown in the accompanying **KI8053 AP-GL Voucher Accounting RSA 799990 Entries Instructions** document and rebuilding the indexes for the eight AP temp tables used by the Voucher Post Application Engine process.

POSTED: March 24, 2009

SUBJECT: Known Issue KI8053 – AP-GL Voucher Accounting RSA 799990 Entries

PURPOSE: To notify users at all institutions using GeorgiaFIRST PeopleSoft Financials Version 8.9 of a Known Issue regarding the creation of incorrect voucher accounting entries to the 799990 Rounding Suspense Account (RSA) instead of the 211000 AP Accrual Account.

FUNCTIONAL IMPACT: Due to a system bug in Oracle 10.2.0.3 with tables that use descending indexes, when you attempt to run the Voucher Post process for a large number of vouchers, the Application Engine is creating voucher accounting entries to a 799990 Rounding Suspense Account (RSA) instead of the normal 211000 AP Accrual Account.

As part of the Consolidation project, OIIT will be testing upgrading to Oracle 10.2.0.4, which we hope will provide a permanent solution for this issue. However, in order to work around this issue and prevent any further occurrences of these incorrect entries to the RSA account, OIIT will rebuild the indexes for the eight AP temp tables used by the Voucher Post Application Engine process in production on **Wednesday morning, March 25, 2009**.

Important Note: Institutions should not attempt to run Voucher or Payment Post on Wednesday, March 25th until after 9:00 a.m. to allow time for OIIT to complete the rebuild of these indexes. Please provide this information to the AP staff at your institution.

Since the rebuilding of these eight temp table indexes may not be a complete solution, OIIT requests that **all** institutions run the Voucher Post process several times per day to limit the number of transactions being processed. In order to assist institutions in automating this, OIIT is providing instructions for setting up a new JobSet containing a BOR_DAILY_3X Recurrence and BORDAY3X Job. This JobSet will allow Voucher

Post to be run three times per day, along with a fourth time in the nightly batch process, and include the other AP processes that are typically run in conjunction with Voucher Post.

SUPPORTING DOCUMENTATION: The following documentation is available to assist you with this issue.

1. The following **KI8053 AP-GL Voucher Accounting RSA 799990 Entries Instructions** document contains detailed instructions for creating and scheduling the new JobSet.
2. PSFIN Business Processes are located in the **Business Processes** section of the **Documentation** page on the Georgia*FIRST* Financials web site at:
<http://www.usg.edu/gafirst-fin/documentation/>.

ADDITIONAL OIIT RESOURCES and SUPPORT: Contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697).

INSTRUCTIONS FOR CREATING AND SCHEDULING A NEW JOBSET FOR AP VOUCHER PROCESSING in GeorgiaFIRST PeopleSoft Financials Version 8.9

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Creating a New JobSet for AP Voucher Processing

The new JobSet for AP Voucher Processing consists of two parts:

1. A new BOR_DAILY_3X Recurrence
2. A new BORDAY3X Job

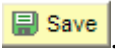
Use the instructions below to create the new Recurrence and Job for the JobSet.

Creating the New BOR_DAILY_3X Recurrence

1. Log on as the **BORBATC**H user.
2. Select **PeopleTools**⇒**Process Scheduler**⇒**Recurrences**. The **Recurrence Definitions – Find an Existing Value** page displays.
3. Click on the **Add a New Value** tab. The **Recurrence Definitions – Add a New Value** page displays.

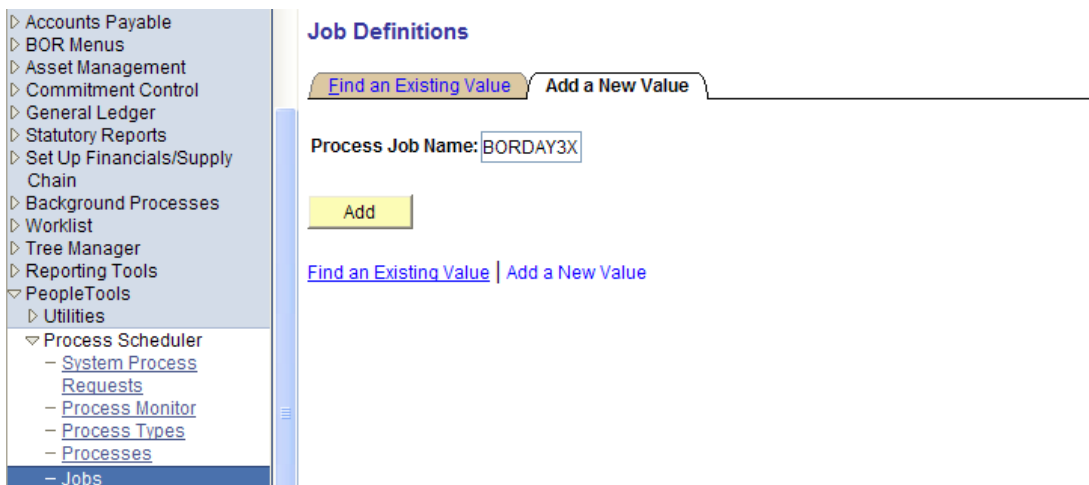
4. Enter **BOR_DAILY_3X** in the **Recurrence Name** field.
5. Click on **Add**. The **Recurrence Definition** page displays.

6. Verify **BOR_DAILY_3X** appears in the **Description** field.
7. Verify the **Prior recurrence has completed** radio button is selected in the **Schedule Next Recurrence when** group box.

8. Verify the **Daily** radio button is selected in the **Recurrence Pattern** group box.
9. Select the **Every Weekday** radio button.
10. Verify the following check boxes are ON:
 - **Monday**
 - **Tuesday**
 - **Wednesday**
 - **Thursday**
 - **Friday**
11. Enter **3** in the first **Every** field in the **Repeat** group box.
12. Select **Hours** in the second **Every** field.
13. Enter **7** in the first **For** field.
14. Verify **Hours** appears in the second **For** field.
15. Click on .


Creating the New BORDAY3X Job




1. Log on as the **BORBATCH** user.
2. Select **PeopleTools**⇒**Process Scheduler**⇒**Jobs**. The **Job Definitions – Find an Existing Value** page displays.
3. Click on the **Add a New Value** tab. The **Job Definitions – Add a New Value** page displays.



















4. Enter **BORDAY3X** in the **Process Job Name** field.


5. Click on **Add**. The **Job Definition** page displays.

Job Definition | **Job Definition Options** | Job Distribution | Job Notification | 

Process Type: PSJob [JobSet Report](#)
 Job Name: BORDAY3X
 *Description:
 Run Mode: 
 *Priority: 
 *Process Category:  Default Category
 Max Concurrent:
 Override Process Retry Count Retry Count:

Process List						
	*Process Type	*Process Name	Description	Run Always On Warning	Run Always On Error	
1	<input type="text" value="Application Engine"/> 	<input type="text" value="FS_DOC_TOL"/> 	Document Tolerance Checking	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 
2	<input type="text" value="Application Engine"/> 	<input type="text" value="AP_MATCH"/> 	AP_MATCH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 
3	<input type="text" value="Application Engine"/> 	<input type="text" value="FS_BP"/> 	Comm. Cntrl. Budget Processor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 
4	<input type="text" value="Application Engine"/> 	<input type="text" value="AP_PSTVCHR"/> 	PS/AP Voucher Posting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 

[Job Definition](#) | [Job Definition Options](#) | [Job Distribution](#) | [Job Notification](#) | [Job Messages](#)

6. Enter **BOR 3 Times per Day** in the **Description** field.
7. Select **Application Engine** in the **Process Type** field in the **Process List** group box.
8. Select **FS_DOC_TOL** in the Process Name field.
9. Click the **Run Always on Warning** check box ON.
10. Click the **Run Always on Error** check box ON.
11. Click on the  to add a new row.
12. Repeat Steps 7 through 11 to add the following **Application Engine** processes:
 - **AP_MATCH**
 - **FS_BP**
 - **AP_PSTVCHR**
13. Click on the **Job Definition Options** tab. The **Job Definition Options** page displays.

[Job Definition](#) | [Job Definition Options](#) | [Job Distribution](#) | [Job Notification](#) | [JobSet Report](#)

Process Type: PSJob
 Job Name: BORDAY3X BOR 3 Times per Day

Server Name: NT Server Agent
 Recurrence Name:

Job Recovery Process
 Process Type: Process Name:

Job Definition Security

Component	Process Groups
<input type="text"/>	ALLPAGES

[Save](#) | [Notify](#) | [Add](#) | [Update/Display](#)

[Job Definition](#) | [Job Definition Options](#) | [Job Distribution](#) | [Job Notification](#) | [Job Messages](#)

14. Enter or select **ALLPAGES** in the **Process Groups** field in the **Job Security Definition** group box.

15. Click on .

Now that you have created the new BOR_DAILY_3X Recurrence and BORDAY3X Job, you will schedule these as a new JobSet.

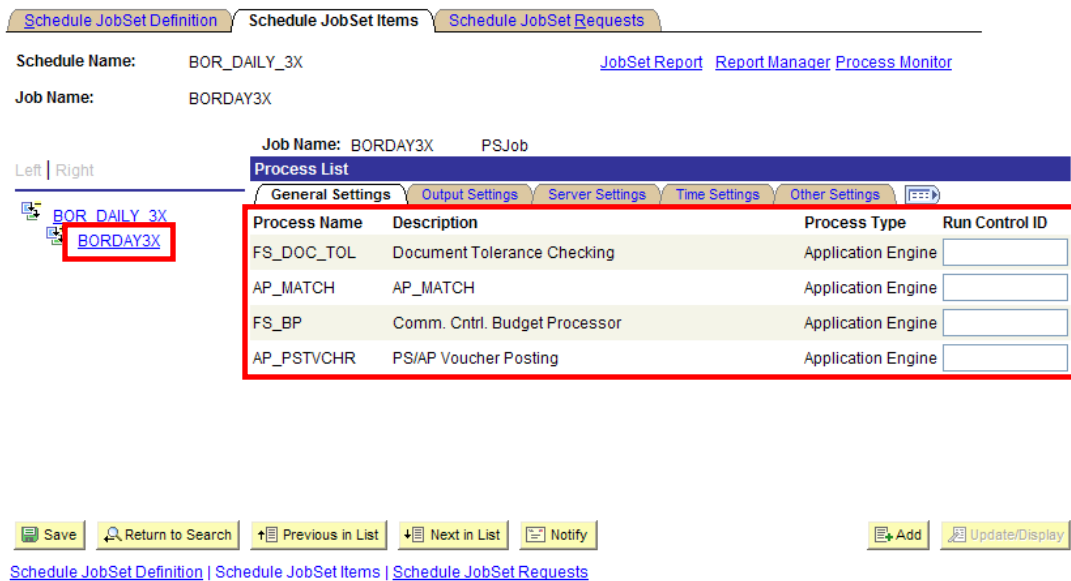
Scheduling the New JobSet for AP Voucher Processing

1. Log on as the **BORBATC**H user.
2. Select **PeopleTools**⇒**Process Scheduler**⇒**Schedule JobSet Definitions**. The **Schedule JobSet Definitions – Find an Existing Value** page displays.
3. Click on the **Add a New Value** tab. The **Schedule JobSet Definitions – Add a New Value** page displays.

4. Enter **BOR_DAILY_3X** in the **Schedule Name** field.
5. Enter or select **BORDAY3X** in the **Job Name** field.
6. Click on **Add**. The **Schedule JobSet Definition** page displays.

7. Verify that **BOR_DAILY_3X** appears in the **Description** field in the **Schedule Information** group box.
8. Enter **BOR_DAILY_3X** in the **Run Control ID** field.
9. Select **Active** in the **Status** field.

10. Enter the **date of the next business day** in the **Begin Date** field.
11. Enter **9:00:00AM** in the **Time** field.
12. Enter **BOR_DAILY_3X** in the **Recurrence Name** field.
13. Enter or select **PSUNX** in the **Primary Server** field.
14. Select **UNIX** in the **Operating System** field.
15. Click on the **Schedule JobSet Items** tab. The **Schedule JobSet Items** page displays.



Schedule JobSet Definition | **Schedule JobSet Items** | Schedule JobSet Requests

Schedule Name: BOR_DAILY_3X [JobSet Report](#) [Report Manager](#) [Process Monitor](#)

Job Name: BORDAY3X

Job Name: BORDAY3X PSJob

Left | Right

[BOR_DAILY_3X](#)
[BORDAY3X](#)

Process Name	Description	Process Type	Run Control ID
FS_DOC_TOL	Document Tolerance Checking	Application Engine	<input type="text"/>
AP_MATCH	AP_MATCH	Application Engine	<input type="text"/>
FS_BP	Comm. Cntrl. Budget Processor	Application Engine	<input type="text"/>
AP_PSTVCHR	PS/AP Voucher Posting	Application Engine	<input type="text"/>

Save Return to Search Previous in List Next in List Notify Add Update/Display

[Schedule JobSet Definition](#) | [Schedule JobSet Items](#) | [Schedule JobSet Requests](#)

16. Click on the [BORDAY3X](#) link, under the [BOR_DAILY_3X](#) link. This will display the four processes that are contained in this JobSet in the **General Settings** tab in the **Process List** group box.
17. Enter the following values in the **Run Control ID** field for each **Process Name**:

<u>Process Name</u>	<u>Run Control ID</u>
• FS_DOC_TOL	BOR_DOC_TOL
• AP_MATCH	BOR_MATCHING
• FS_BP	BOR_BUD_CK
• AP_PSTVCHR	BOR_VCHR_POST

Your **Schedule JobSet Items** page should now look like this:

[Schedule JobSet Definition](#) | [Schedule JobSet Items](#) | [Schedule JobSet Requests](#)

Schedule Name: BOR_DAILY_3X [JobSet Report](#) [Report Manager Process Monitor](#)
 Job Name: BORDAY3X

Job Name: BORDAY3X PSJob

Left | Right

[BOR_DAILY_3X](#)
[BORDAY3X](#)

Process List

[General Settings](#) | [Output Settings](#) | [Server Settings](#) | [Time Settings](#) | [Other Settings](#) | [\[F3\]](#)

Process Name	Description	Process Type	Run Control ID
FS_DOC_TOL	Document Tolerance Checking	Application Engine	BOR_DOC_TOL
AP_MATCH	AP_MATCH	Application Engine	BOR_MATCHING
FS_BP	Comm. Cntrl. Budget Processor	Application Engine	BOR_BUD_CK
AP_PSTVCHR	PS/AP Voucher Posting	Application Engine	BOR_VCHR_PO

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#)

[Schedule JobSet Definition](#) | [Schedule JobSet Items](#) | [Schedule JobSet Requests](#)

18. Click on .

ADDITIONAL OIIT RESOURCES and SUPPORT: Contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697).