

ORIGINALLY POSTED:	March 4, 2011
Імраст:	Users are now able to apply a SpeedChart on ePro Requisition Lines Distributed by Quantity
STATUS:	Resolved by a fix applied to production on 03/29/2011
UPDATED:	April 5, 2011
KI8127:	Issue with Applying a SpeedChart On ePro Requisition Line Distributed By Quantity

# KI8127: KNOWN ISSUE TITLE

Issue with Applying a SpeedChart On an ePro Requisition Line Distributed by Quantity

## **FUNCTIONAL IMPACT**

An issue has been identified when a Requester adds items to a requisition specifying a **Distribute by** method of **Qty** in conjunction with applying a **SpeedChart** directly on the line on the Step 3 **Review and Submit page**. Once the requisition is saved, the Source Status is being incorrectly updated to 'C' which indicates sourcing is complete for that requisition. Lines with this incorrect status route accurately and are able to be approved; however, the requisition line(s) are not available for editing or sourcing to a PO.

While the Review and Submit page can be utilized to apply a SpeedChart to any requisition line regardless of the Distribute By option selected, the combined use of the Distribute by method of Qty and a SpeedChart will require a DBI to allow the lines to be available for editing or sourcing once the requisition is saved.

ITS plans to introduce a fix in a future release and will provide an update when this fix will be available.

## **FUNCTIONAL WORKAROUND**

For now, a functional workaround has been identified. The workaround consists of applying the SpeedChart on the **Modify Line/Shipping/Accounting** page instead of applying it directly on the line. This process is outlined in detail within the screenshots below.





• For Requisition lines distributed by Qty, **do not** apply a SpeedChart directly on the line as shown below:

Edit Requisit	ion					
1. Define	e Requisition	2. Add Item	s and Services	3. Reviev	w and Submit	
Review the details of y	our requisition, make any	necessary changes, and s	submit it for approval.			
Business Unit:	36000 Georgia Co	llege & State Univer				
Requester:	lisaj312003	Bowde	n,Lisa J	*Currency:	USD	
Requisition Name:	0000407496			Priority:	Medium 💌	
Requisition Lines	41	Manada a Mana	- 0			
Line Descrip	<u>ttion</u> TH SC - LINE	<u>Vendor Nam</u>	e <u>Quantity</u> 1.00		<u>Price</u> 10.000	<u>Total</u> 10.00 🖶 🖓
Con	solidate with other Reqs	✓ Override S	uggested Vendor			7
Shipping Line	: 1 Due Date:	03/03/2011	Quantity: 1.0000		+ -	
Status:	Active *Ship To:	RECEIVING	📰 Modify Shipping Add	iress		
Attention:	Bowden,Lisa J					
*Distribute by:	Qty SpeedCha	urt:	>			
Accounting Line	s C <u>h</u> artfields2 Ch <u>a</u> rtfield	s3 Details Ass	<u>Customize   f</u>	find   View All   🛄 🛛 F	First 🛃 1 of 1 🕨 Last	
		Location Quantity		nount GL Unit A	ccount	
1 01	pen	PO_MAIN 1.0000	100.0000	10.00 36000 71	14100 🛨 🖃	

• Instead, select the lines you wish to apply a SpeedChart to, click the **Modify** Line/Shipping/Accounting button located below the requisition lines.

Menu 🗖	1 0,			I			
z eProcurement							
▷ Buyer Center							
- Create Requisition							
- Manage Requisitions	Create Requ	isition					
- Approve Reguisitions							
- Receive Items	1. Defin	1. Define Requisition 2. Add Items and Services 3. Review and Submit					
- Procurement Card Center							
- Reports	Review the details of	your requisition, make any ne	ecessary changes, and submit it for	approval.			
- My Profile							
- Detail Jobcode/Role	Business Unit:	36000 Georgia Colle	ege & State Univer				
Definition Travel and Expenses	*Requester:	lisaj312003	Bowden Lisa J	*Currency	r: USD		
> Traver and Expenses	-		( 20110011,21000	-			
	Requisition Name:			Priority:	Medium 🖌		
Requisition Summary	Requisition Lines						
Description Qty UOM	Line Descrip	tion	Vendor Name	Quantity UOM	Price Tot	al	
QTY WITH SC - LINE 1 EA						_	
QTY WITH SC - 1 EA		<u>TH SC - LINE</u>		1.0000 Each	10.000 10.	00 陆 🖓	
USING MLSA							
QTY WITHOUT SC 1 EA	D 🗹 2 ΩΤΥ WI	TH SC - USING MLSA		1.0000 Each	10.000 10.	00 🖶 🖓	
AMT WITH SC - LINE 1 EA					10.000 10.		
AMT WITH SC - 1 EA							
MLSA	▷ 3 <u>QTY WI</u>	THOUT SC		1.0000 Each	10.000 10.	00 💾 📿	
AMTW/OSC 1 EA							
	▶ ■ 4 AMT WI	TH SC - LINE		1.0000 Each	15.000 15.	00 🖶 📿	
Total Lines: 6		ITTOO - LINE		1.0000	15.000 15.		
Total Amount (USD): 75.00				E			
	D	TH SC - MLSA		1.0000 Each	15.000 15.	00 🖶 🖓	
	$\sim$						
	▶ 🗖 6 AMT W/	0.80		1.0000 Each	15.000 15.	00 🖪 🖓	
		<u></u>			10.000 10.		
	Select All / De	select All		Total A	Amount: 75.00 US	3D	
	🖵 🗶 🛛 Add to f	avorites	e / Shipping / Accounting 📊 Dele	te			
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1	Justification/Comme	nts					

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• Populate the **SpeedChart** field then click **Apply**:

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					on lines. When the 'A the selected lines.	pply button is clicked,	the
Vendor ID:		Q	Vendor Locatio	-	Q		
Buyer:		Q	Category:		Q		
Shipping Inform	mation						
Ship To:	Q	🔚 <u>Mo</u>	dify Shipping Add	ress			
Due Deter				_			
Due Date:	31	Attentio	on:		peedChart 992012	8 0	
Accounting I	Information	Attenti	on:			8 🔹 🔍 🔹 🔹 8	First 🛃 1 of 1 🕨 Last
Accounting I	Information s1 \ <u>D</u> etails	Y <u>A</u> sset I	nformation ( )	)	Customiz	e   Find   View All   🛗	
Accounting I	Information s1 <u>Details</u> <u>GL Unit Acc</u>	Y <u>A</u> sset II ount FL	nformation (FFFF) Ind Dept	) <u>Program</u>	<u>Customiz</u> <u>Class Proj</u>	e   Find   View All   III	Budget Date
Accounting I	Information s1 \ <u>D</u> etails	Y <u>A</u> sset I	nformation ( )	) <u>Program</u>	Customiz	e   Find   View All   🛗	
Accounting I	Information s1 <u>Details</u> <u>GL Unit Acc</u>	Y <u>A</u> sset II ount FL	nformation (FFFF) Ind Dept	) <u>Program</u>	<u>Customiz</u> <u>Class Proj</u>	e   Find   View All   III	Budget Date

• Once Apply is selected, specify the appropriate **Distribution Change Options** and select **OK**:

Distribution Change Options
For the selected requisition lines, apply distribution changes to:
<ul> <li>All Distribution Lines</li> </ul>
Apply changes to all existing distribution lines.
O Matching Distribution Lines
Apply changes to each existing distribution line by matching the distribution line numbers.
Replace Distribution Lines
Remove the existing distribution lines and replace with the distribution lines changes.
OK Cancel

## **SUPPORTING DOCUMENTATION**

## MORE INFORMATION AND SUPPORT

For a production down, business interrupting (emergency) situation, call the ITS Helpdesk immediately at 706-582-2001 or 1-888-875-3697 (toll-free within Georgia). For anything else, contact the ITS





Helpdesk at <u>http://www.usg.edu/customer\_services</u> (self-service support requests requires a User ID and Password; contact the ITS Helpdesk to obtain self-service login credentials), or email <u>helpdesk@usg.edu</u>.

# **ADDITIONAL RESOURCES**

For information about ITS maintenance schedules or Service Level Guidelines, please visit <u>http://www.usg.edu/oiit/policies</u>.

