

KI8122: AP 1099 Update Voucher Line Withholding

Posted: January 18, 2011

STATUS: Active

KI8122: AP 1099 UPDATE VOUCHER LINE WITHHOLDING

FUNCTIONAL IMPACT

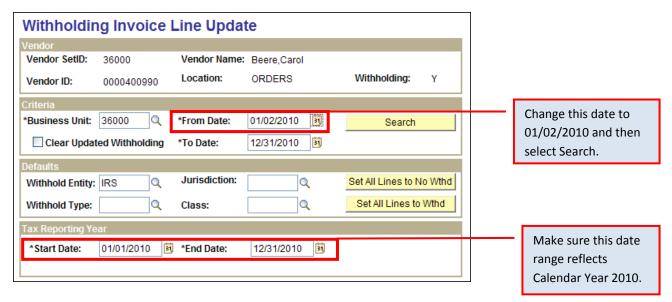
An issue has been found for the AP 1099 process "Update Voucher Line Withholding." This is business process AP.080.030 and is step 20 on the 1099 Withholding Processing Checklist. When you navigate to Vendors > 1099/Global Withholding > Maintain > Update Voucher Line Withholding, you must enter your search criteria and select Search. This will take you to the Withholding Invoice Line Update page. On this page the Business Unit and From/To dates will default. When you select the Search button on this page, you may receive no results or results from a previously entered vendor. ITS is currently working on a resolution for the issue.

FUNCTIONAL WORKAROUND

Navigate to Vendors > 1099/Global Withholding > Maintain > Update Voucher Line Withholding. Enter a Vendor SetID and Vendor ID and select Search. In the criteria box, go to the *From Date: field and change the date to 01/02/1010, then select Search. Changing the date value from the default value will cause the process to properly retrieve the data. You can then change the *From Date: back to 01/01/2010 and select Search to be sure that payments are included that may have been processed on January 1.







SUPPORTING DOCUMENTATION

- Business Process AP.080.030 Withholding Invoice Line Update.
- 1099 Processing Users Guide.

These documents can be downloaded from the Georgia FIRST website at: http://www.usg.edu/gafirst-fin/documentation/.

MORE INFORMATION AND SUPPORT

For a production down, business interrupting (emergency) situation, call the ITS Helpdesk immediately at 706-582-2001 or 1-888-875-3697 (toll-free within Georgia). For anything else, contact the ITS Helpdesk at http://www.usg.edu/customer_services (self-service support requests requires a User ID and Password; contact the ITS Helpdesk to obtain self-service login credentials), or email helpdesk@usg.edu.

ADDITIONAL RESOURCES

For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/oiit/policies.

