

KI8122: AP 1099 Update Voucher Line Withholding

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STATUS: Active

KI8122: AP 1099 UPDATE VOUCHER LINE WITHHOLDING

FUNCTIONAL IMPACT

An issue has been found for the AP 1099 process "Update Voucher Line Withholding." This is business process AP.080.030 and is step 20 on the 1099 Withholding Processing Checklist. When you navigate to Vendors > 1099/Global Withholding > Maintain > Update Voucher Line Withholding, you must enter your search criteria and select Search. This will take you to the Withholding Invoice Line Update page. On this page the Business Unit and From/To dates will default. When you select the Search button on this page, you may receive no results or results from a previously entered vendor. ITS is currently working on a resolution for the issue.

FUNCTIONAL WORKAROUND

Navigate to Vendors > 1099/Global Withholding > Maintain > Update Voucher Line Withholding. Enter a Vendor SetID and Vendor ID and select Search. In the criteria box, go to the *From Date: field and change the date to 01/02/1010, then select Search. Changing the date value from the default value will cause the process to properly retrieve the data. You can then change the *From Date: back to 01/01/2010 and select Search to be sure that payments are included that may have been processed on January 1.

Withholding Invoice Line Update			
Vendor			
Vendor SetID:	36000	Vendor Name:	Beere, Carol
Vendor ID:	0000400990	Location:	ORDERS
		Withholding:	Y
Criteria			
*Business Unit:	36000	*From Date:	01/02/2010
<input type="checkbox"/> Clear Updated Withholding		*To Date:	12/31/2010
Search			
Defaults			
Withhold Entity:	IRS	Jurisdiction:	
Withhold Type:		Class:	
Set All Lines to No Withd		Set All Lines to Withd	
Tax Reporting Year			
*Start Date:	01/01/2010	*End Date:	12/31/2010

Change this date to 01/02/2010 and then select Search.

Make sure this date range reflects Calendar Year 2010.

SUPPORTING DOCUMENTATION

- Business Process AP.080.030 Withholding Invoice Line Update.
- 1099 Processing Users Guide.

These documents can be downloaded from the GeorgiaFIRST website at: <http://www.usg.edu/gafirst-fin/documentation/>.

MORE INFORMATION AND SUPPORT

For a production down, business interrupting (emergency) situation, call the ITS Helpdesk immediately at 706-582-2001 or 1-888-875-3697 (toll-free within Georgia). For anything else, contact the ITS Helpdesk at http://www.usg.edu/customer_services (self-service support requests requires a User ID and Password; contact the ITS Helpdesk to obtain self-service login credentials), or email helpdesk@usg.edu.

ADDITIONAL RESOURCES

For information about ITS maintenance schedules or Service Level Guidelines, please visit <http://www.usg.edu/oiit/policies>.

