

**KI8121:** PO/ePro/EX: BORBATC PO, Requisition and Expenses Nightly Budget Check Process

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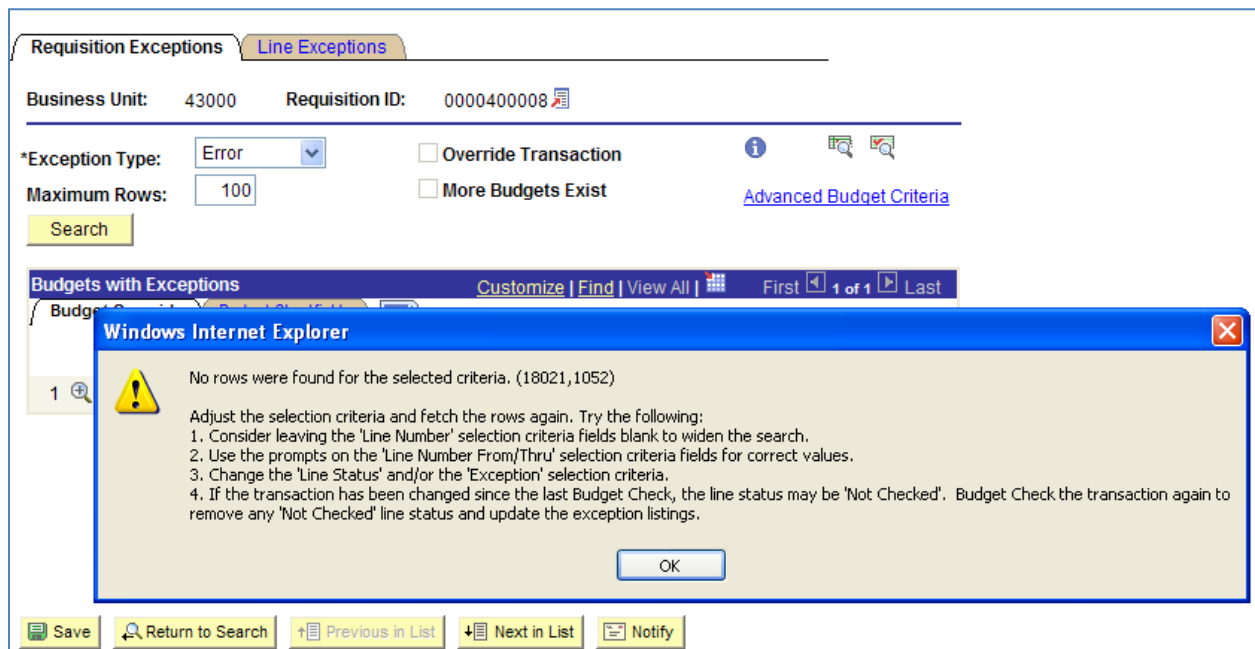
**STATUS:** Active

**KI8121: KI TITLE**

PO/ePro/EX: BORBATC PO, Requisition and Expenses Nightly Budget Check Process

**FUNCTIONAL IMPACT**

An issue has been found for PO, Requisition and Expense transactions that are budget checked within the nightly BORBATC process if a budget check exception is generated. While the Budget Status field on the PO\_HDR/REQ\_HDR/SHEET\_HDR table is updated to 'E' for transactions where a budget exception occurs, the Budget Line Status field on the PO\_LINE\_DISTRIB/REQ\_LN\_DISTRIB/EX\_SHEET\_DISTRIB records is not updated to reflect a status of 'E' for these transactions. Users receive a "No Rows Found" message (see below) when retrieving Purchase Order, Requisition or Expense Report Exceptions within Commitment Control since no distribution information is found to be in error.



**FUNCTIONAL WORKAROUND**

ITS is researching the cause of this issue and will provide an update as soon as a resolution is identified. For now, a functional workaround is available. The following options can be used to resolve the out of sync condition created by these budget exceptions:

1. Run Online Budget check for the transaction in question by navigating directly to the PO, Requisition or Expense document.
  
2. Run the batch budget check process for the appropriate transaction type for your business unit. This will update the budget line status appropriately for all applicable transactions. Navigation is:
  - Purchasing > Purchase Orders > Budget Check
  - Purchasing > Requisitions > Budget Check
  - Travel and Expenses > Manage Accounting > Request Budget Checking

**SUPPORTING DOCUMENTATION**

N/A

**MORE INFORMATION AND SUPPORT**

For a production down, business interrupting (emergency) situation, call the ITS Helpdesk immediately at 706-582-2001 or 1-888-875-3697 (toll-free within Georgia). For anything else, contact the ITS Helpdesk at [http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services) (self-service support requests requires a User ID and Password; contact the ITS Helpdesk to obtain self-service login credentials), or email [helpdesk@usg.edu](mailto:helpdesk@usg.edu).

**ADDITIONAL RESOURCES**

For information about ITS maintenance schedules or Service Level Guidelines, please visit <http://www.usg.edu/oiit/policies>.