

GeorgiaFIRST Financials V8 Known Issue

KI8115: GL Continuous Audit Salary Reporting

UPDATE: August 6, 2010

RESOLVED: A fix has been applied to the **Continuous Audit Salary Load** (BORIF044) process to resolve this issue, and the updated SQR was put into production this morning.

POSTED: July 22, 2010

SUBJECT: Known Issue KI8115 – GL Continuous Audit Salary Reporting

PURPOSE: To notify users at institutions using GeorgiaFIRST PeopleSoft Financials Version 8.9 of a Known Issue regarding the Continuous Audit Salary and Travel file for institutions having multi-institution Approvers.

FUNCTIONAL IMPACT: When the **Continuous Audit Salary Load** (BORIF044) process is run, the program uses the SSN in the salary file to “look up” the corresponding EmplID in Financials and associates the salary with that EmplID. In some cases, if an employee has multiple EmplIDs because they are a multi-institution user and also an ePro or Expenses Approver, the program is associating that employee’s salary with the multi-institution Approver EmplID, as shown in the example below.

<u>Entity Code</u>	<u>Employee S.S. Number</u>	<u>Emplid</u>	<u>Last Name</u>	<u>First Name</u>	<u>Middle Initial or Middle Name</u>	<u>BCAT Code</u>	<u>Total Salary Amount</u>	<u>Total Travel Amount</u>
559	253123456	0215433	DOE	JOHN	A.	Not Found	0.00	99.00
559	253123456	0215433_A59	DOE	JOHN	A.	112X	30,000.00	0.00

FUNCTIONAL WORKAROUND: Users can manually edit the file to combine the Salary and Travel records for the affected employee, or contact ITS for a Database Intervention (DBI).

The SQRs are being corrected and will be released to Production as soon as possible, and an announcement will be sent out at that time.

SUPPORTING DOCUMENTATION: PSFIN Business Process **GL.040.013 – Continuous Audit Salary Load** is available to assist you. PSFIN Business Processes are located in the **Business Processes** section on the **Documentation** page on the GeorgiaFIRST Financials web site at: <http://www.usg.edu/gafirst-fin/documentation/>. Click on the **General Ledger** link to access this Business Process.

ADDITIONAL ITS RESOURCES and SUPPORT: To create a new or update an existing production down, business interrupting (emergency) support request, call the **ITS HELPDESK**

immediately (706-583-2001; or toll free within Georgia 1-888-875-3697). For anything else, contact the **ITS HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. (Note: Self-service requires login using a user ID and password. Contact the **ITS HELPDESK** at helpdesk@usg.edu to obtain self-service login credentials.)