Georgia*FIRST* Financials V8 Known Issue

KI8112: EX Copy from Existing Report or Template Quick Start Options

POSTED: June 29, 2010

SUBJECT: Known Issue KI8112 - EX Copy from Existing Report or Template Quick Start Options

PURPOSE: To notify users at institutions using Georgia*FIRST* PeopleSoft Financials Version 8.9 of a Known Issue regarding the Expenses **Copy from An Existing Report** or **Copy from A Template** Quick Start options when creating an Expense Report or a Travel Authorization.

FUNCTIONAL IMPACT: When creating an Expense Report or a Travel Authorization for a new year, do not use the **Copy from An Existing Report** or **Copy from A Template** Quick Start options.
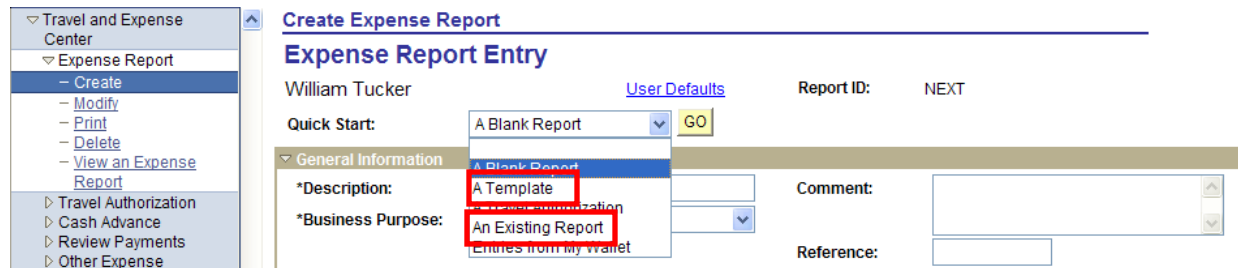
When there is a mismatch between the Budget Ref and the Budget Period, the system automatically defaults in the prior year Budget Ref, which causes reconciliation errors that, in some cases, require a Database Intervention (DBI) to fully correct.

FUNCTIONAL WORKAROUND: N/A

SUPPORTING DOCUMENTATION: N/A

ADDITIONAL OIIT RESOURCES and SUPPORT: To create a new or update an existing production down, business interrupting (emergency) support request, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697). For anything else, contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. (Note: Self-service requires login using a user ID and password. Contact the **OIIT HELPDESK** at helpdesk@usg.edu to obtain self-service login credentials.)