Georgia*FIRST* Financials V8 Known Issue

KI8089: ePro Requisitions Sourcing to Purchase Orders with OPEN Status

POSTED: September 23, 2009

SUBJECT: Known Issue KI8089 – ePro Requisitions Sourcing to Purchase Orders with OPEN Status

PURPOSE: To notify users at institutions using Georgia*FIRST* PeopleSoft Financials Version 8.9 in the consolidated environment of a Known Issue with the ePro **Expedite Requisitions** process that is causing Purchase Orders to be created with an OPEN status.

FUNCTIONAL IMPACT: When sourcing requisitions using the ePro **Expedite Requisitions** process, POs are intermittently being created in an OPEN status. The OPEN status is being assigned regardless of whether the **Build POs as Approved** check box within the **Build Purchase Order** section of the **Expedite Requisitions** page is ON or OFF.

OIIT is currently looking into what is causing this issue, with the goal of identifying a resolution as quickly as possible. You will be notified as soon as this issue has been corrected, or, if applicable, when a date is set for a modified **Expedite Requisitions** process to be released.

FUNCTIONAL WORKAROUND: In the interim, it will be necessary for a user with approval authority to select the green check box located beside the PO Status of **Open** on the **PO Header** to initiate the approval process. By doing this, the status will change to **Pend Appr**, and allow the approver **to manually approve the PO** via the **Purchasing⇒Purchase Orders⇒Approve Amounts** and **Purchasing⇒Purchase Orders⇒Approve ChartFields** navigation.

SUPPORTING DOCUMENTATION: N/A

ADDITIONAL OIIT RESOURCES and SUPPORT: Contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697).