User Acceptance Testing Task List

**Due no later than COB Monday, November 4, 2013**

# Tasks To be completed in FUAT

Institutions participating in Banner Integration Testing:

* Atlanta Metropolitan State College – Michelle Alston-Brown
* Georgia Highlands College – Jeanette Eckles
* Southern Polytechnic State University – Arthur Vaughn
* Valdosta State Univeristy – Traycee Martin/Antolina Pilgrim

| **Step** | **Test Scenario** | **Expected Results** | **Status**  **(Pass/Fail)** | **Comments** | **Tester Name** |
| --- | --- | --- | --- | --- | --- |
| 1 | Southern Poly only:  Run the Banner Direct Deposit to AP Interface  Before running, you may wish to query on BNR\_DIR\_BOR table to confirm student direct deposit data is ready to be interfaced. | The interface should run to success and student banking information should be updated in the vendor. |  |  |  |
| 2 | Run Banner to AP Interface per your normal business process. Please be sure to include all scenarios usually seen by your institution. (New student, Plus loans, etc.) | Review the reports produced by running the interface and confirm there are no errors or issues that will need to be addressed prior to processing the vouchers. |  |  |  |
| 3 | Process the AP student disbursements   * Run voucher build to create vouchers * Process vouchers through to payment * Post Vouchers and Payments | Vouchers should be successfully created and processed (budget checked, posted and journal generated).  Payments should be issued. |  |  |  |
| 4 | Journal Generate from JGEN\_BNR\_BOR and create Banner journals | Journal should be created and fully processed. |  |  |  |
| 5 | View Banner data from PSFIN by running queries on the following tables:   * BOR\_BNR\_MISCxx * BOR\_BNR\_MISDxx * BOR\_BNR\_SPRIDxx * BOR\_BNR\_ZUFGxx   (xx = first two digits of the new business unit) | Should have read only access |  |  |  |
| 6 | Chart of Accounts Validation for Banner Detail Code Setup | Should be able to select from Banner PSFIN combinations |  |  |  |

# Signature and submission Page

**Institution:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Verification by the Campus Coordinator that the UAT Tasks have been successfully completed:**

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Name of Campus Coordinator (Print)

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Signature

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Date Completed

**Return signed form by COB Monday, November 4, 2013 to Donna Wooddell**:

Via email (pdf) to [donna.wooddell@usg.edu](mailto:donna.wooddell@usg.edu)

Or fax (706) 583-2297