

May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 PLAY Database available to institutions	5	6	7	8	9
10	11	12	13	14	15 Build UAT user security	16
17	18 Updated Business Processes complete	19	20	21 Tentative Date for UAT Execution 1 (All institutions)	22	23
24	25 Memorial Day	26	27	28 Tentative Date for UAT Execution 2 (All institutions)	29	30
31						

June 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 LAST day for changes to system (SETID) Configuration Data in individual databases (Non-transaction data)	13
14	15 Begin Creation of Production Database with updated SHARE and Institution Configuration Data	16	17 LAST day for changes / Additions to Projects/Grants LAST day for changes to Trees	18	19 LAST Day for changes to Vendors (New OK) LAST Day for UAT DB LAST Day to Export 2010 Budgets to Financials	20 CONVERT Vendors CONVERT 2010 Budgets
21 LAST day to make operator security changes in Individual DB	22 LOAD Personal Data from ADP/HRMS to Consolidated Financials	23 LOAD Financials Security LAST day to update local queries in FPLAY	24 LOAD Queries from F89PLAY	25 FIRST Day Consolidated Financials Available For 2010 Transactions	26	27
28	29 LAST Day for changes to Valid Chartfield Combinations for Banner in individual database.	30 LAST 2009 Check run (includes all AP and Expense reimbursements)	BANNER link changed to Consolidated 7/1/09 Pay cycles turned off in individual DB			

July 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Redirect Employee Self Service to Consolidated on 7/1	1 FIRST 2010 Check run (consolidated system)	2	3	4
5	6	7	8 LAST day for 2009 Expense approvals Remove Expense Access in Indiv DB	9 "Send Back" Expense Rpts that are in SUB or PAR status	10 LAST day for 2009 PO, ENC, Receipts, Vouchers, T-Auths, Budget Adjustments. Must Bud Chk/Post.	11 LOAD 2009 PO, Payment, Receipt, Budget, Voucher, T-Auths etc. - Vendor added during clean up
12 LOAD new Vendors (added since 6/19)	13 FIRST day 2009 Transaction and Budget Info Avail in Consolidated DB (first day for 2010 payments applied to 2009 trans).	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 WAVE 1 AFRs due
2	3 BEGIN WAVE 1 Ledger, Journal and Asset Conversion	4	5	6	7	8
9	10	11	12	13	14 All WAVE 1 Data converted to Consolidated Financials	15 WAVE 2 AFRs due
16	17 BEGIN WAVE 2 Ledger, Journal and Asset Conversion	18	19	20	21	22
23	24	25	26	27	28 All WAVE 1 Data converted to Consolidated Financials	29
30	31	PeopleTools Patch applied to all Campuses - needs to follow year end processing at each campus.				