

Georgia*FIRST* Financials LISTSERV Lists

The Georgia*FIRST* Financials group utilizes multiple LISTSERV e-mail lists to communicate with Georgia*FIRST* institutional users. This job aid is designed to assist users in subscribing and unsubscribing from Georgia*FIRST* Financials LISTSERV e-mail lists. Users may subscribe and/or unsubscribe to these lists at any time. The name and description of each Georgia*FIRST* LISTSERV is provided below.

First-LF (first-lf@listserv.uga.edu)

Open to all Georgia*FIRST* Financials users

- All current production related communications (Known Issues, Announcements, etc.)
- General upgrade and maintenance announcements (WebEx Calls)

First-LB (first-lb@listserv.uga.edu)

Open to all Budget Prep users

- All current production related communications (Known Issues, Announcements, etc.)
- General upgrade and maintenance announcements
- Information specifically related to Budget Prep

SCIQUEST-PT-L (sciquest-pt-l@listserv.uga.edu)

Open to all Georgia FIRST Marketplace users

- All current Georgia *FIRST* Marketplace related communications (Known Issues, Announcements, Training, etc.)
- Information specifically related to SCIQUEST and the Georgia*FIRST* Marketplace

GaFirst-FS-Reps (gafirst-fs-reps@listserv.uga.edu)

Reserved for Upgrade Institution Coordinators

- All upgrade and maintenance communications
- All upgrade institution requests (information, decisions, pre-upgrade cleanup, etc.)
- Any communication sent to the Technical Representatives

GaFirst-FS-Tech (gafirst-fs-tech@listserv.uga.edu)

Reserved for Upgrade Technical contacts

- Upgrade technical requests or information (PSQUEST, institutional retrofits, Banner links, workstation installations, etc.)
- General upgrade and maintenance announcements (WebEx Calls)

People





Subscribing/Unsubscribing to a GeorgiaFIRST LISTSERV

- 1. Go to https://listserv.uga.edu
- 2. Enter the list name (in bold above) into the Search box. Click Search.

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simply click on the name of the		ch box to the right. For lists that have been
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3. Click Subscribe or Unsubscribe link on the list's Home Page.

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4. Complete the information in the required fields and make the appropriate selection at the bottom.

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