

# AGENDA

## GL FIT/GAP

### September 11 – 14, 2006

Monday	Tuesday	Wednesday	Thursday
Navigation and 8.9 Overview  Core configuration: -ChartFields -Ledgers -Calendars -Trees	Journal Processing -Spreadsheet journal -Open Items -Standard Journal Entries	Commitment Control -Budget structure -Budget maintenance	Weekly Processing  Monthly Processing -Accounting periods  Year End Processing -Ledger closing
Lunch	Lunch	Lunch	Lunch
Journal Processing -Basic entry -Accruals -Balancing -Control Totals -Encumbrances	Journal Processing -Edit, Budget Check, and Post -Unposting  Journal Generation  Interfaces	Commitment Control -Transaction budget checking  Allocations -Plant and Grant	Inquiry  Reporting  PS/Query  PS/nVision

## ***General Ledger Fit/Gap Schedule***

### **Day 1 – Monday, September 11, 2006**

#### Introductions

- Participant introductions
- Purpose of sessions
- Rules of conduct

#### Navigation Overview

#### Core Configuration and Base Tables

- Business Units
- ChartFields
- ChartField Combination Editing
- Ledgers
- Calendars
- Trees

#### Lunch Break

#### Journal Processing

- Basic entry
- Balancing (Inter/Intra Unit)
- Control totals
- Accruals
- Encumbrances

#### Review

- Day summary
- Parking lot items
- Plan for next day

## ***General Ledger Fit/Gap Schedule***

### **Day 2 – Tuesday, September 12**

Review previous day  
Review today's agenda

Journal Processing Continued

- Spreadsheet journal
- Open Items
- Standard Journal Entries

Lunch Break

Batch Journal Processing

- Edit, Budget Check, and Post
- Unposting

Journal Generation

Interfaces

Review

- Day summary
- Parking lot items
- Plan for next day

## ***General Ledger Fit/Gap Schedule***

### **Day 3 – Wednesday, September 13**

Review previous day  
Review today's agenda

#### **Commitment Control**

- Budget structure
- Budget maintenance

Lunch Break

#### **Commitment Control Continued**

- Journal and Transaction processing (budget checking)

#### **Allocations**

- Plant and Grant

#### **Review**

- Day summary
- Parking lot items
- Plan for next day

## ***General Ledger Fit/Gap Schedule***

### **Day 4 – Thursday, September 14**

Review previous day  
Review today's agenda

Weekly Processing

Monthly Processing

- Accounting Period Maintenance

Year End Processing

- Ledger closing rules

Lunch Break

Inquiry

Reporting

PS/Query

PS/nVision

Review

- Day summary
- Parking lot items

Closing and Next Steps