

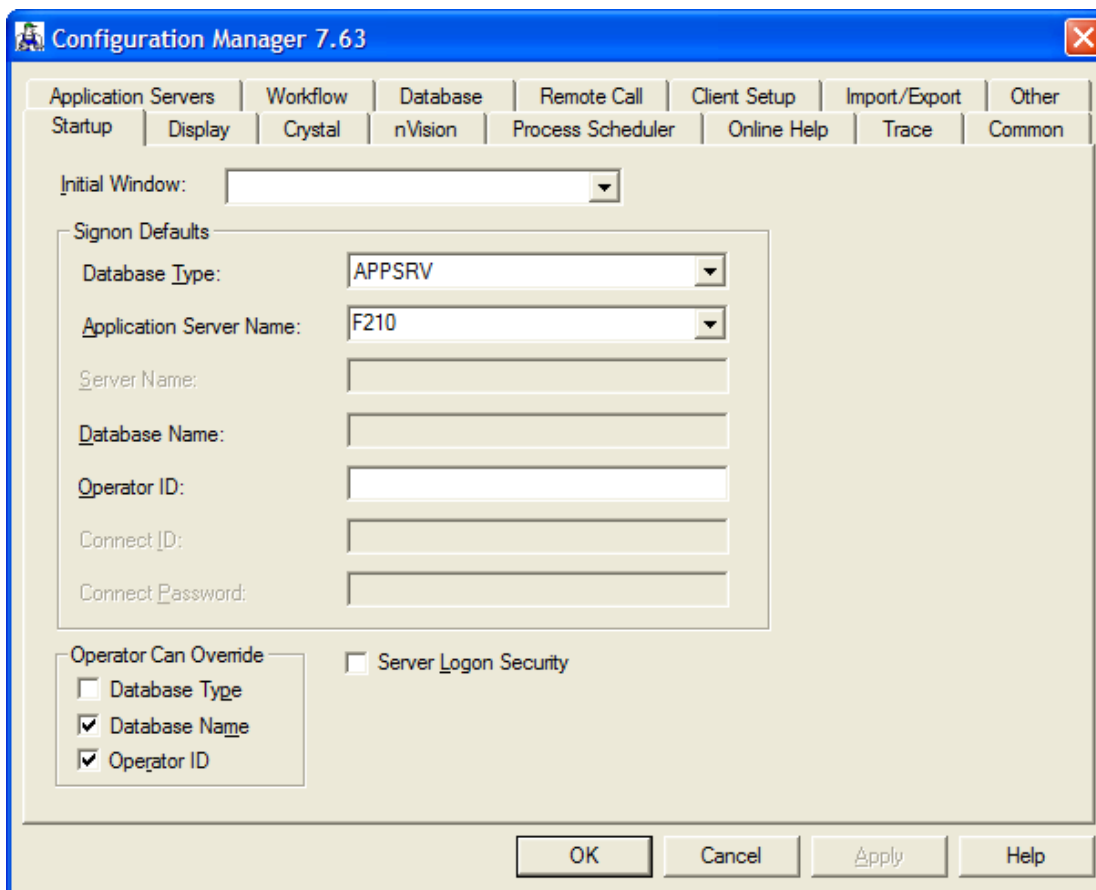
UPDATING YOUR CONFIGURATION MANAGER **To Access PSFIN 7.5 after V8 Go-Live!**

In order to access your old PSFIN 7.5 database after V8 Go-Live! for Query and Reporting purposes, you will need to update your Configuration Manager to rename your PSFIN 7.5 database **FiiiX**, where iii is your institution number.

Note: Before V8 Go-Live!, you will still need to log into PSFIN 7.5 using **Fiii** as the Application Server Name. You will need to use the new **FiiiX** Application Server Name after V8 Go-Live!

These instructions allow you to update your Configuration Manager with your new PSFIN 7.5 database name as needed.

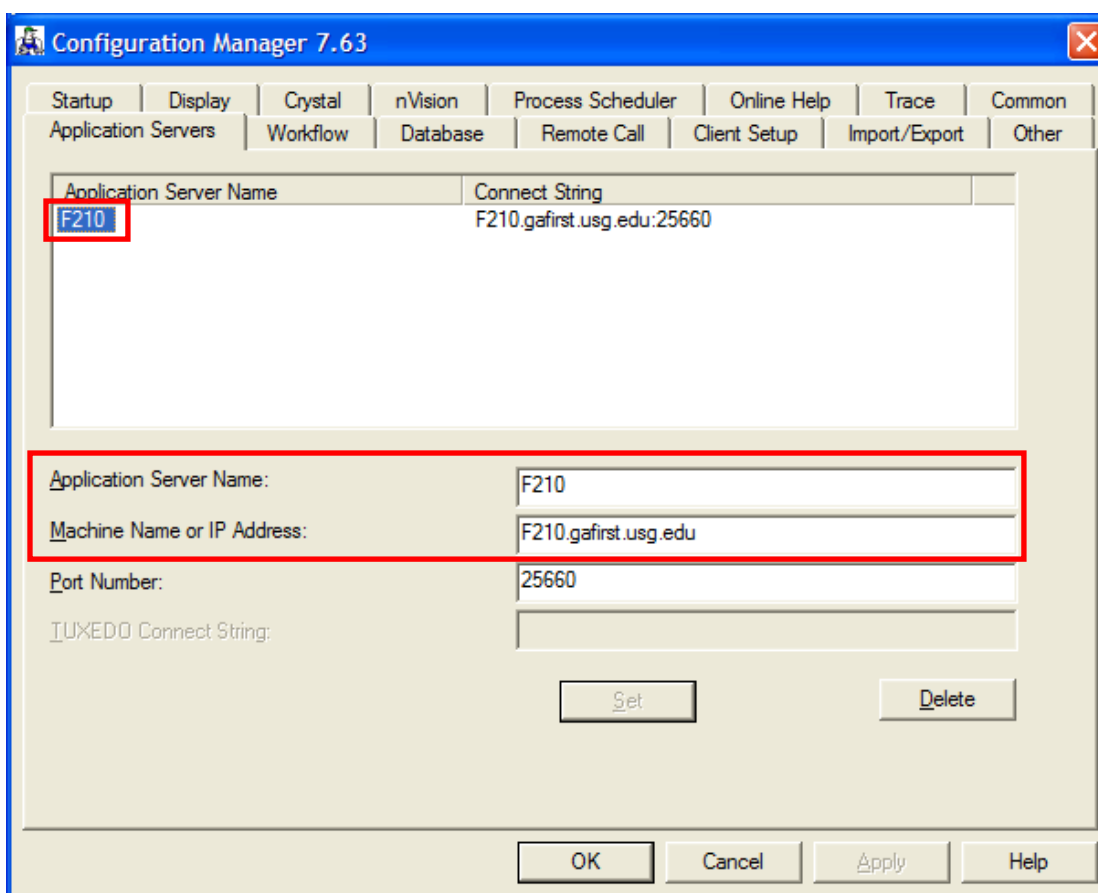
1. Navigate to the **Configuration Manager** panel. How you do this will depend on if you do this before or after your database has gone down for the PSFIN V8 upgrade.



- If you are doing this **BEFORE** your 7.5 database goes down for the upgrade:
 - Log into PSFIN 7.5.
 - Select **Edit⇒Preferences⇒Configuration**. This brings you to the **Configuration Manager** panel.
- If you are doing this **AFTER** your 7.5 database has gone down for the upgrade:

- Double-click on the **My Computer** icon on your desktop.
- Browse to your **USG Share** directory, which should be the “P:” drive.
- Browse to the **\fpt763\bin\CLIENT\WINX86** directory.
- Double-click on the **pscfg.exe** file. This brings you to the **Configuration Manager** panel.

2. Click on the **Application Servers** tab. The **Application Servers** panel displays.



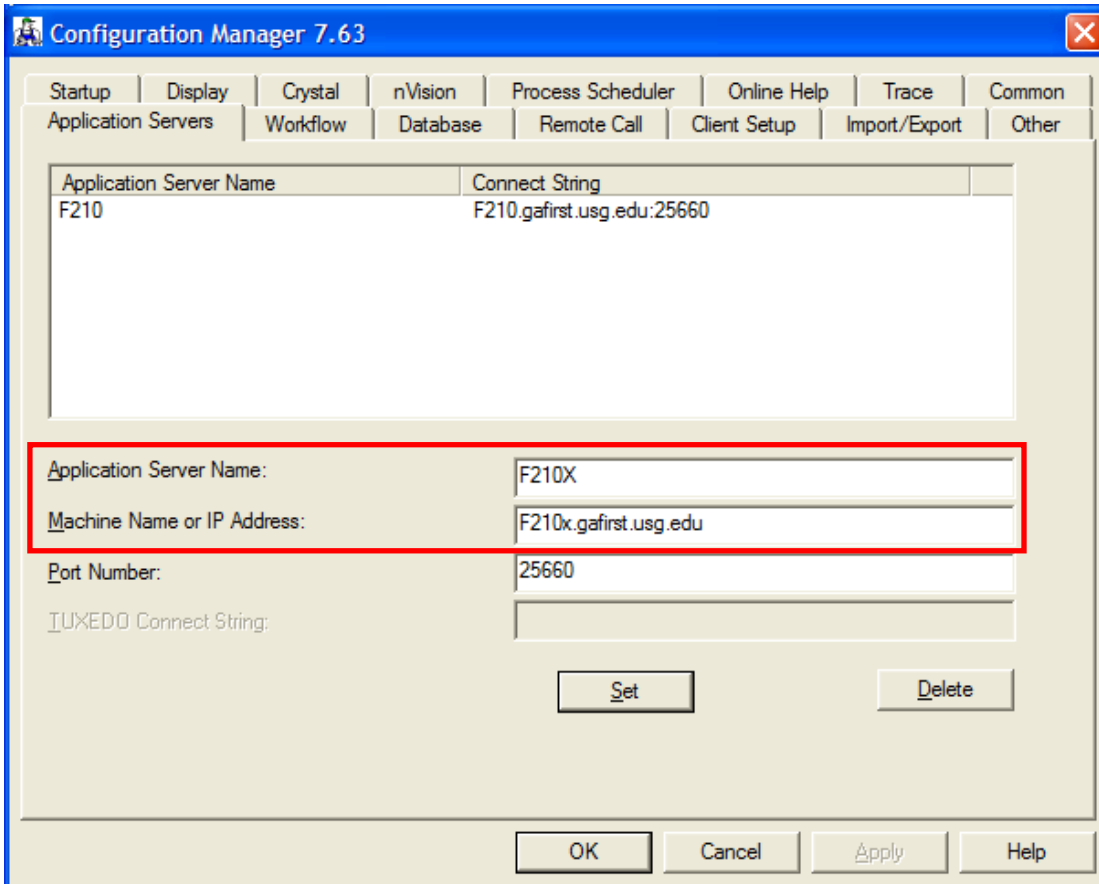
Now that you have accessed your Configuration Manager, you will add your new database name.

3. Click on your **Application Server Name**. This is the database name for your Production database. In the example above, this is **F210**. The following three fields will be populated:
- **Application Server Name:** Fiii, where iii is your institution number. In this example, it is F210.
 - **Machine Name or IP Address:** Fiii.gafirst.usg.edu, where iii is your institution number. In this example, it is F210.gafirst.usg.edu.
 - **Port Number**

You will make changes to the first two of these fields, as shown above.

4. Change the **Application Server Name** to have an “X” at the end. In this example, you would change **F210** to **F210X**.
5. Change the **Machine Name** to have an “x” after the database name. In this example, you would change **F210.gafirst.usg.edu** to **F210x.gafirst.usg.edu**.

Your **Configuration Manger** panel should now look like this:



Configuration Manager 7.63

Startup | Display | Crystal | nVision | Process Scheduler | Online Help | Trace | Common
 Application Servers | Workflow | Database | Remote Call | Client Setup | Import/Export | Other

Application Server Name	Connect String
F210	F210.gafirst.usg.edu:25660

Application Server Name: F210X


Machine Name or IP Address: F210x.gafirst.usg.edu

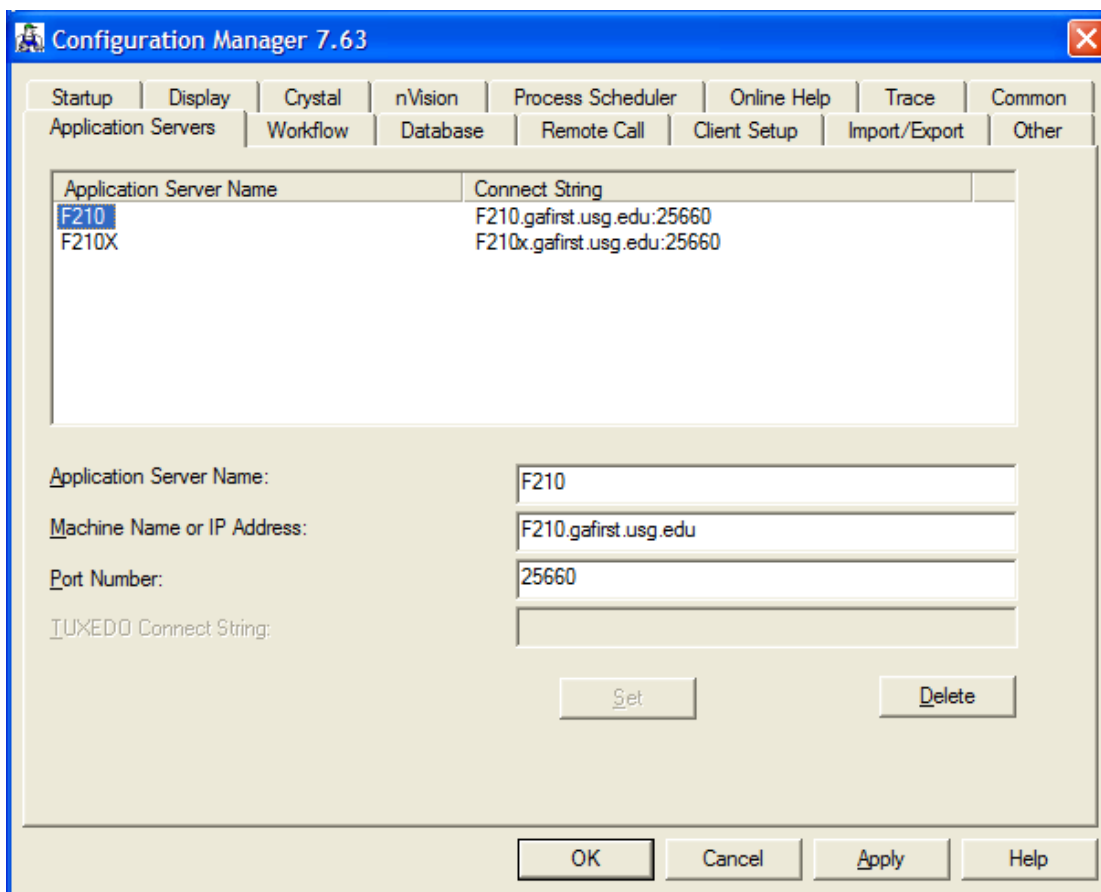
Port Number: 25660


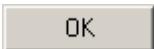
IUXEDO Connect String:

Set Delete

OK Cancel Apply Help

6. Click on  to add the new database name to the list, as shown below.



7. Click on .
 - **NOTE: You must click on this button FIRST.**
8. Click on .
9. Close the application if you are in PSFIN 7.5. You are now ready to log into your 7.5 database.

Note: Before V8 Go-Live!, you will still need to log into PSFIN 7.5 using **Fiii** as the Application Server Name. You will need to use the new **FiiiX** Application Server Name after V8 Go-Live!

ADDITIONAL OIIT RESOURCES and SUPPORT: Contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697).