



Issue Summary	USG should revise the processes that create payroll accounting entries in order to support new data retention and reporting requirements
Background	<p>When the payroll interface processes are interfaced, two sets of tables get populated: PERS_SERV_BOR and HR_ACCTG_LINE. PERS_SERV_BOR was originally delivered during the initial implementation of PeopleSoft. The table contains very detailed information about the personal services financial charges including employee, pay group, deduction code, tax types, expended amount and encumbered amount. Additionally, the table contains the general ledger chartfields. HR_ACCTG_LINE contains the general ledger chartfields and the journal entry identifying information.</p> <p>Note: The majority of the information stores in HR_ACCTG_LINE is redundant to PERS_SERV_BOR.</p> <p>With the implementation of iStrategy, the user community expressed a desire to have journal detail at an employee level. Unfortunately, the 3rd party purge process has the ability to delete journal transactions from HR_ACCTG_LINE. Therefore, there can be missing journal detail when users attempt to analyze personal services journal entries.</p> <p>Finally, there has been heavy emphasis placed on the reconciliation, reporting and analysis of personal services expenditures. A number of users have expressed a desire to have additional fields included in the PERS_SERV_BOR table.</p> <p>The AIC should review the data source and data retention policies associated with personal services journal entries</p>
Risks	<ol style="list-style-type: none"> Existing queries / reports may have to be modified Transitioning from HR_ACCTG_LINE to PERS_SERV_BOR could delay accounting for personal services unless the process is properly tested Booking of personal services encumbrances and benefits billing could be impacted by the implementation of this new functionality
Possible Solution(s)	<ol style="list-style-type: none"> Modify the 3rd party purge to exclude journal generated payrolls Modify the payroll interface programs to use PERS_SERV_BOR as the source Supplement the general ledger configuration to journal generate from PERS_SERV_BOR Do not implement adjustment periods
Escalating Sub-	Fiscal Affairs – Vikki Williamson and Craig Golden



team and Lead	
Recommended Action	AIC should implement options 1, 2 and 3.
Accounting Issues Committee Comments	<p>The AIC reviewed the issue and agreed to implement decisions 1,2 & 3.</p> <p>Change request 10102 submitted to ITS to catalog the updates.</p>