

SECURITY ROLES

1

Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab

Role Name	Description	Personalize	Find	View All	View Definition
BOR PeopleSoft User	FN Base PeopleSoft User	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_AR_ITEM_ENTRY	BOR_AR_ITEM_ENTRY	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_AR_APPLY_PPMTS	Apply Payments	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_AR_CUSTOMER	Add/Maintain a Customer	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_AR_PROCESSES	AR Processes	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_PT_QRY_ALLACGRPS	All Query Access Groups	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_PT_QRY_PRIVATE	Query Private	<input type="checkbox"/>	Route Control	View Definition	[+/-]
BOR_FN_ADMIN_REPORTING	Report Mgr-Admin/Archive	<input type="checkbox"/>	Route Control	View Definition	[+/-]
ReportSuperUser	Report Super User	<input type="checkbox"/>	Route Control	View Definition	[+/-]

AR Supervisor users enter receivables transactions and apply payments. They also run processes related to receivables and maintain receivables and customer-related configuration.

ROLES:

BOR_AR_APPLY_PPMTS
BOR_AR_ITEM_ENTRY
BOR_AR_CUSTOMER
BOR_AR_PROCESSES
BOR PeopleSoft User
BOR_PT_QRY_ALLACGRPS
BOR_PT_QRY_PRIVATE
BOR_FN_ADMIN_REPORTING
ReportSuperUser

USER PREFERENCES

2

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Overall Preferences

User ID: AR_SUPERVISOR
Name: AR Supervisor

Business Unit: 71000 Georgia Perimeter College
SetID: 71000 Georgia Perimeter College
As of Date: 10/21/2014
Localization Country: USA USA

☐ Alternate Character Enabled
☐ Display Debit/Credit Amounts in Subsystems

Save Return to Search Previous in List Next in List Notify Refresh

User Preferences | Overall Preferences

USER PREFERENCES

3

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Receivables Data Entry 1

User Preferences | Receivables Data Entry 1

User ID AR_SUPERVISOR AR Supervisor

Default Business Units

Group Unit	71000	Georgia Perimeter College
Deposit Unit	71000	Georgia Perimeter College

Country United States Prefix

Address 1 Phone

Address 2 Ext

Address 3 Fax

City

County Postal

State

User Preferences | Receivables Data Entry 1

NOTE: AR_SUPERVISORS may also elect to populate the address information on this page (optional).

USER PREFERENCES

3

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Receivables Data Entry 2

User Preferences | Receivables Data Entry 2

User ID AR_SUPERVISOR AR Supervisor

<p>Payment Worksheet</p> <p>Discount Tolerance Percent <input type="text" value="0"/></p> <p>Discount Tolerance <input type="text" value="0.00"/> USD</p> <p>Write Off Percent Under <input type="text" value="0"/></p> <p>Underpayment Write-Off <input type="text" value="0.00"/> USD</p> <p>Write Off Percent Over <input type="text" value="0"/></p> <p>Overpayment Write-Off <input type="text" value="0.00"/> USD</p> <p>Item Write-Off <input type="text" value="0.00"/> USD</p>	<p>Maintenance Worksheet</p> <p>Max Write Off <input type="text" value="0.00"/> USD</p> <p>Max Refund <input type="text" value="0.00"/> USD</p> <p>Write-off Days <input type="text" value="0"/></p> <p>Max WO Percent <input type="text" value="0"/></p> <p><input type="checkbox"/> Override Write off Tolerance</p> <p>Currency Precision</p> <p>*Format Currency <input type="text" value="USD"/> US Dollar</p>
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User Preferences | Receivables Data Entry 2

USER PREFERENCES

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Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Process Group

User Preferences | Process Group

User ID AR_SUPERVISOR AR Supervisor
Copy From User ID

☒ Allow Processing ☒ Use Event Notification

Source Transaction Find First 1-2 of 2 Last

*Source Transaction ARITSPLT Item Split

Process Group	Description		
ARACTIONA	Do Not Post	<input type="button" value="+"/>	<input type="button" value="-"/>
ARACTIONL	Batch Standard	<input type="button" value="+"/>	<input type="button" value="-"/>
ARPOST	Post Now	<input type="button" value="+"/>	<input type="button" value="-"/>

*Source Transaction ARMTWS Maintain Receivables

Process Group	Description		
ARACTIONA	Do Not Post	<input type="button" value="+"/>	<input type="button" value="-"/>
ARACTIONL	Batch Standard	<input type="button" value="+"/>	<input type="button" value="-"/>
ARACTIONN	Batch Priority	<input type="button" value="+"/>	<input type="button" value="-"/>
ARPOST	Post Now	<input type="button" value="+"/>	<input type="button" value="-"/>
ARPOSTGL	Post Now through to GL	<input type="button" value="+"/>	<input type="button" value="-"/>

User Preferences | Process Group

(continued on next page)

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*Source Transaction AROPIE Online Pending Item Entry

Process Group	Description		
ARACTIONA	Do Not Post	<input type="button" value="+"/>	<input type="button" value="-"/>
ARACTIONL	Batch Standard	<input type="button" value="+"/>	<input type="button" value="-"/>
ARACTIONN	Batch Priority	<input type="button" value="+"/>	<input type="button" value="-"/>
ARPOST	Post Now	<input type="button" value="+"/>	<input type="button" value="-"/>
ARPOSTGL	Post Now through to GL	<input type="button" value="+"/>	<input type="button" value="-"/>

*Source Transaction ARTRNWS Transfer Worksheet

Process Group	Description		
<input type="text"/>		<input type="button" value="+"/>	<input type="button" value="-"/>

*Source Transaction ARUNPOST Unpost

Process Group	Description		
<input type="text"/>		<input type="button" value="+"/>	<input type="button" value="-"/>

User Preferences | Process Group