

## PeopleSoft Financials Production Support Update for 11/02/2009

Tasks & Announcements		
Due Date	Description	Page
10/27/09	<i>NEW: Locking Accounts to Individual Financials Databases</i>	2
N/A	<i>Reminder: OIIT Furlough Dates</i>	3
N/A	<i>Reminder: Query Training Availability</i>	4
N/A	<i>Updated: Web Conferences</i>	5
N/A	<i>Updated: Release Schedule</i>	6
N/A	<i>Updated: GeorgiaFIRST Financials Web Site Updates</i>	7
N/A	<i>Reminder: Archived Web Conferences</i>	8

Upcoming Events		
Date	Event	Page
11/05/09	<i>NEW: Web Conference</i>	5
11/07/09	<i>NEW: Scheduled Release 2.05</i>	6
11/19/09	<i>NEW: Web Conference</i>	5
11/21/09	<i>NEW: Scheduled Release 2.06</i>	6
11/25/09	<i>Reminder: OIIT Furlough Day</i>	3
12/03/09	<i>NEW: Web Conference</i>	5
12/17/09	<i>NEW: Web Conference</i>	5
12/19/09	<i>NEW: Scheduled Release 2.07</i>	6
12/23/09	<i>Reminder: OIIT Furlough Day</i>	3

### For More Information:

Visit the PSFIN web site at: <http://www.usg.edu/gafirst-fin/>



<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, Certified Trainers, and All Financials Users
<b>Subject:</b>	<b>NEW: Locking Accounts to Individual Financials Databases</b>
<b>Message:</b>	<p>Kurt Collins posted the following information to the FIRST-LF listserv on Monday, October 26, 2009.</p> <p>All,</p> <p>As we attempt to complete our reconciliation of individual databases to the Consolidated Financials database, we continue to encounter new transactions entered into the old, individual database. Each time this occurs, we must do another round of updates and reconciliation. Therefore, we will be locking all accounts to individual 8.9 Financials databases tomorrow morning, October 27<sup>th</sup>.</p> <p>We do understand that a handful of institutions have not yet run the SB300 file process. If you have not completed this process by tomorrow morning, or if you need access to your individual 8.9 database for another reason, you can request that a user account be unlocked by submitting a ticket. We will also leave in place the read only access that the auditors have.</p> <p>We apologize for any inconvenience ... we are happy to make access available as needed, but without some additional limits on access, our reconciliation efforts will go on indefinitely.</p> <p>Kurt Collins Office of Fiscal Affairs (706) 583-2188</p>
<b>Action Required:</b>	N/A
<b>Deadline:</b>	As noted above
<b>Respond To:</b>	<a href="mailto:Kurt.Collins@usg.edu">Kurt.Collins@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>



<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, Certified Trainers, and All Financials Users
<b>Subject:</b>	<b>Reminder: OIIT Furlough Dates</b>
<b>Message:</b>	<p>As you are aware, all state employees have been asked to take six (6) days of furlough leave before the end of the 2010 fiscal year on June 30, 2009. For planning purposes, OIIT has scheduled the following furlough days through the end of the fiscal year:</p> <ul style="list-style-type: none"> <li>• <b>Wednesday, November 25, 2009</b></li> <li>• <b>Wednesday, December 23, 2009</b></li> <li>• <b>Friday, January 15, 2009 or Tuesday, January 19, 2010</b> (Additional information will be provided when the date is selected.)</li> <li>• <b>Friday, April 16, 2010</b></li> <li>• <b>Friday, May 28, 2010</b></li> </ul> <p>Please notify OIIT as soon as possible of any major projects for your campus that may require OIIT assistance on any of these dates.</p>
<b>Action Required:</b>	N/A
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>



<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, Certified Trainers, and All Financials Users
<b>Subject:</b>	<b>Reminder: Query Training Availability</b>
<b>Message:</b>	<p>Query training has been scheduled as classroom sessions at OIIT in Athens on a regular basis through the end of the calendar year. Each class lasts one day, from 9:00 AM to 5:00 PM, and is designed for a maximum of 16 attendees so that each participant can have their own workstation.</p> <p>For complete information, schedules, and registration for these Query classes, please go to: <a href="http://www.usg.edu/gafirst-fin/training/query_training.phtml">http://www.usg.edu/gafirst-fin/training/query_training.phtml</a>.</p> <p>Also refer to the <b>Query Training Availability</b> announcement: <a href="http://www.usg.edu/gafirst-fin/announcements/">http://www.usg.edu/gafirst-fin/announcements/</a>.</p>
<b>Action Required:</b>	N/A
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Teresa.Piazza@usg.edu">Teresa.Piazza@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>

<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, and All Financials Users
<b>Subject:</b>	<i>Updated:</i> Web Conferences
<b>Message:</b>	<p><i>Updated:</i> Future Web Conferences have been scheduled for the following dates:</p> <ul style="list-style-type: none"> <li>• <b>Thursday, November 5, 2009, 3:00 to 4:00 p.m.</b></li> <li>• <b>Thursday, November 19, 2009, 3:00 to 4:00 p.m.</b></li> <li>• <b>Thursday, December 3, 2009, 3:00 to 4:00 p.m.</b></li> <li>• <b>Thursday, December 17, 2009, 3:00 to 4:00 p.m.</b></li> <li>• <b>Thursday, January 14, 2010, 3:00 to 4:00 p.m.</b></li> </ul>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before the presentations</b>, test the computer you will be using to be sure you can enter the Wimba Classroom. <ul style="list-style-type: none"> <li>• The Horizon Wimba Setup Wizard is located at: <a href="http://208.185.32.175/wizard/launcher.cgi?wc=hmqt">http://208.185.32.175/wizard/launcher.cgi?wc=hmqt</a>.</li> </ul> </li> <li>• <b>Participate in these presentations as noted above.</b> <ul style="list-style-type: none"> <li>• Go to <a href="http://gbor.wimba.com/">http://gbor.wimba.com/</a>.</li> <li>• Click on <b>Participant Login</b>.</li> <li>• When prompted, enter the following information: <ul style="list-style-type: none"> <li>• Room ID: <b>PSFIN_IR</b> (all upper case)</li> <li>• Name: <b>institution_firstname</b> (example: usg_mary)</li> </ul> </li> </ul> </li> </ul>
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>



<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, and All Financials Users
<b>Subject:</b>	<b>Updated: Release Schedule</b>
<b>Message:</b>	<p><b>Reminder:</b> Releases will now be applied on a biweekly schedule. You will be notified when a release will be applied.</p> <p><b>Updated: Scheduled Release 2.03</b> was applied on <b>October 10, 2009</b>.</p> <p><b>NEW: Interim Release 2.03A</b> (Correction to ADP Load Process) was applied on <b>October 14, 2009</b>.</p> <p><b>Updated: Scheduled Release 2.04</b> was applied on <b>October 24, 2009</b>.</p> <p><b>NEW: Future Scheduled Releases</b> will be applied as follows:</p> <ul style="list-style-type: none"> <li>• <b>2.05</b> is currently scheduled for <b>November 07, 2009</b>.</li> <li>• <b>2.06</b> is currently scheduled for <b>November 21, 2009</b>.</li> <li>• <b>2.07</b> is currently scheduled for <b>December 19, 2009</b>.</li> </ul> <p>A complete detailed list of items included each release is provided in the Release Notes, located at: <a href="http://www.usg.edu/gafirst-fin/release_info/">http://www.usg.edu/gafirst-fin/release_info/</a>.</p>
<b>Action Required:</b>	N/A
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Michael.Barnwell@usg.edu">Michael.Barnwell@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>



<b>To:</b>	Campus Coordinators, Campus Upgrade Representatives, Technical Representatives, and Certified Trainers
<b>Subject:</b>	<b>Updated: GeorgiaFIRST Financials Web Site Updates</b>
<b>Message:</b>	<p>The following items have been added to or updated on the GeorgiaFIRST Financials web site:</p> <ol style="list-style-type: none"> <li>1. <b>Known Issues</b> page: <a href="http://www.usg.edu/gafirst-fin/known_issues/">http://www.usg.edu/gafirst-fin/known_issues/</a> <ul style="list-style-type: none"> <li>• New (KI8090, KI8091, and KI8092) and Resolved (KI8088, KI8087, and KI8072) Known Issues have been posted.</li> </ul> </li> <li>2. <b>Announcements</b> page: <ul style="list-style-type: none"> <li>• Several new announcements have been posted.</li> </ul> </li> <li>3. <b>Production Support Status</b> page: <a href="http://www.usg.edu/gafirst-fin/weekly_update/">http://www.usg.edu/gafirst-fin/weekly_update/</a> <ul style="list-style-type: none"> <li>• This page is updated weekly to provide summary information on PSFIN major issues and Production Support requests.</li> </ul> </li> <li>4. <b>Releases</b> page: <a href="http://www.usg.edu/gafirst-fin/release_info/">http://www.usg.edu/gafirst-fin/release_info/</a> <ul style="list-style-type: none"> <li>• The release notes and any supporting documentation have been posted for releases 2.03 and 2.04.</li> </ul> </li> <li>5. <b>Documentation</b> page: <a href="http://www.usg.edu/gafirst-fin/documentation/">http://www.usg.edu/gafirst-fin/documentation/</a> <ul style="list-style-type: none"> <li>• The following updated document has been posted to the <b>Job Aids – Other</b> section: <b>Asset Management (AM) Tips and Job Aids</b></li> </ul> </li> <li>6. <b>Training Events Information</b> page: <a href="http://www.usg.edu/gafirst-fin/training/events.phtml">http://www.usg.edu/gafirst-fin/training/events.phtml</a> <ul style="list-style-type: none"> <li>• PowerPoint Presentations and links to the Wimba archives have been posted to the <b>GeorgiaFIRST Financials Grants Workshop</b> section.</li> </ul> </li> </ol>
<b>Action Required:</b>	All institutions should review these pages regularly to review the new/updated items and use them in your PSFIN tasks as needed.
<b>Deadline:</b>	N/A
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>• Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a></li> </ul>



<b>To:</b>	Campus Coordinators
<b>Subject:</b>	<b>Reminder: Archived Web Conferences</b>
<b>Message:</b>	Web Conferences presented via Wimba Classroom have been archived and are available for viewing.
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before viewing the presentations</b>, test the computer you will be using to be sure you can enter the Wimba Classroom.             <ul style="list-style-type: none"> <li>• The Horizon Wimba Setup Wizard is located at: <a href="http://208.185.32.175/wizard/launcher.cgi?wc=hmqt">http://208.185.32.175/wizard/launcher.cgi?wc=hmqt</a>.</li> </ul> </li> <li>• Review the presentations as follows:             <ul style="list-style-type: none"> <li>• Go to: <a href="http://gbor.wimba.com/">http://gbor.wimba.com/</a>.</li> <li>• Click on <b>Participant Login</b>.</li> <li>• When prompted, enter the following information:                 <ul style="list-style-type: none"> <li>• Room ID: <b>PSFIN_IR</b> (all upper case)</li> <li>• Name: <b>first name_last name</b></li> </ul> </li> <li>• Click on the <b>Archives</b> tab.</li> <li>• Select the appropriate presentation to review.</li> </ul> </li> <li>• The PowerPoint presentation files are posted to the GAFIRST-FS-REPS listserv.</li> </ul>
<b>Deadline:</b>	N/A
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>• Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a></li> </ul>