



## PeopleSoft Financials Production Support Update for 06/01/2009

Tasks & Announcements		
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### For More Information:

Visit the PSFIN web site at: <http://www.usg.edu/gafirst-fin/>

<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, and All Financials Users
<b>Subject:</b>	<b>Updated: Fiscal Year End Training Web Conferences</b>
<b>Message:</b>	<p>Due to the changes in the system caused by the upgrade to PeopleSoft Financials Version 8.9, completing Fiscal Year End for FY2009 will be different than in previous years. In order to review the major changes and provide opportunities to ask questions, we are providing a series of Web Conferences covering Fiscal Year End topics.</p> <p>The schedule for these Web Conferences is:</p> <ul style="list-style-type: none"> <li>• <b>Tuesday, June 9, 2009, 2:00 to 4:00 p.m.</b> Year End Processing and AP Considerations, including Continuous Audit, will be covered.</li> <li>• <b>Wednesday, June 10, 2009, 2:00 to 4:00 p.m.</b> Year End Purchasing Cleanup will be covered.</li> <li>• <b>Thursday, June 11, 2009, 2:00 to 4:00 p.m.</b> Year End Close Processes will be covered.</li> </ul> <p>These Web Conferences will also be archived for those users who cannot attend on the scheduled day.</p> <p><b>Updated:</b> The <b>Fiscal Year End – 2009</b> manual provides the step-by-step instructions for completing all year end tasks. This manual and the accompanying checklist will be posted to the <b>FY End Information: 2009</b> page of the GeorgiaFIRST Financials web site at: <a href="http://www.usg.edu/gafirst-fin/documentation/fy_end_2009.phtml">http://www.usg.edu/gafirst-fin/documentation/fy_end_2009.phtml</a> on or about <b>June 5, 2009</b>.</p>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before the presentations</b>, test the computer you will be using to be sure you can enter the Wimba Classroom.             <ul style="list-style-type: none"> <li>• The Horizon Wimba Setup Wizard is located at: <a href="http://208.185.32.175/wizard/launcher.cgi?wc=hmqt">http://208.185.32.175/wizard/launcher.cgi?wc=hmqt</a>.</li> </ul> </li> <li>• <b>Participate in these presentations as noted above.</b> <ul style="list-style-type: none"> <li>• <b>Updated:</b> Go to <a href="http://gbor.wimba.com/">http://gbor.wimba.com/</a>.</li> <li>• Click on <b>Participant Login</b>.</li> <li>• When prompted, enter the following information:                 <ul style="list-style-type: none"> <li>• Room ID: <b>PSFIN_IR</b> (all upper case)</li> <li>• Name: <b>institution_firstname</b> (example: usg_mary)</li> </ul> </li> </ul> </li> </ul>
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Teresa.Piazza@usg.edu">Teresa.Piazza@usg.edu</a> if you have questions.



<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>
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<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, Certified Trainers, and All Financials Users
<b>Subject:</b>	<b>Reminder: Query Training Availability</b>
<b>Message:</b>	<p>Query training has been scheduled as classroom sessions at OIIT in Athens on a regular basis through the end of the calendar year. Each class lasts one day, from 9:00 AM to 5:00 PM, and is designed for a maximum of 16 attendees so that each participant can have their own workstation.</p> <p>Four training classes will be offered in two different areas:</p> <ol style="list-style-type: none"> <li>1. Two courses cover the web query portion of your PSFIN database. <ul style="list-style-type: none"> <li>• Using Web Query in PeopleSoft Financials v8.9 for Beginning Users</li> <li>• Using Web Query in PeopleSoft Financials v8.9 for Advanced Users</li> </ul> </li> <li>2. Two courses involve the use of the PeopleSoft Query Tool, which requires an additional installation on your workstation. Please see the <b>Release of Query Tool for GeorgiaFIRST Financials V8</b> announcement, posted on November 14, 2008, for more information. <ul style="list-style-type: none"> <li>• Using the PeopleSoft Query Tool with PeopleSoft Financials v8.9 for Beginning Users</li> <li>• Using the PeopleSoft Query Tool with PeopleSoft Financials v8.9 for Advanced Users</li> </ul> </li> </ol> <p>For complete information, schedules, and registration for these Query classes, please go to the <b>Query Training</b> page in the <b>Training</b> section of the GeorgiaFIRST Financials web site: <a href="http://www.usg.edu/gafirst-fin/training/query_training.phtml">http://www.usg.edu/gafirst-fin/training/query_training.phtml</a>.</p> <p>Detailed information on these new Query training classes is also available in the <b>Query Training Availability</b> announcement posted on March 18, 2009 on the GeorgiaFIRST Financials web site at: <a href="http://www.usg.edu/gafirst-fin/announcements/">http://www.usg.edu/gafirst-fin/announcements/</a>.</p>
<b>Action Required:</b>	N/A
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Teresa.Piazza@usg.edu">Teresa.Piazza@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>



<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, and All Financials Users
<b>Subject:</b>	<b>Updated: Web Conferences</b>
<b>Message:</b>	<p>A Web Conference has been scheduled for <b>Thursday, 06/04/09, 3:00 to 4:00 p.m.</b> This Web Conference will include updates on Production Support and Consolidation.</p> <p>Future Web Conferences have been scheduled for the following dates:</p> <ul style="list-style-type: none"> <li>• <b>Thursday, 06/18/09, 3:00 to 4:00 p.m.</b> This Web Conference will include updates on Production Support and Consolidation.</li> </ul> <p>Save these dates for upcoming Web Conferences. Future General Update Web Conferences will be scheduled on a regular basis. Special Topic presentations will be scheduled on an as needed basis.</p> <p>These presentations will be conducted in a live web conference format using Wimba Classroom. You may participate from your institution through a computer connected to the Internet. If more than one person from your institution will be participating, then we ask that you arrange to meet together in one place and only use one computer to connect to the presentations. You can also use a projector to facilitate larger groups.</p>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before the presentations</b>, test the computer you will be using to be sure you can enter the Wimba Classroom.             <ul style="list-style-type: none"> <li>• The Horizon Wimba Setup Wizard is located at: <a href="http://208.185.32.175/wizard/launcher.cgi?wc=hmqt">http://208.185.32.175/wizard/launcher.cgi?wc=hmqt</a>.</li> </ul> </li> <li>• <b>Participate in these presentations as noted above.</b> <ul style="list-style-type: none"> <li>• <b>Updated:</b> Go to <a href="http://gbor.wimba.com/">http://gbor.wimba.com/</a>.</li> <li>• Click on <b>Participant Login</b>.</li> <li>• When prompted, enter the following information:                     <ul style="list-style-type: none"> <li>• Room ID: <b>PSFIN_IR</b> (all upper case)</li> <li>• Name: <b>institution_firstname</b> (example: usg_mary)</li> </ul> </li> </ul> </li> </ul>
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.

<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>
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<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, and All Financials Users
<b>Subject:</b>	<b>Updated: Release Schedule</b>
<b>Message:</b>	<p><b>Updated: Interim Release 1.10 was applied to all Production databases on May 23, 2009.</b> A complete detailed list of items included is provided in the Release Notes, located at: <a href="http://www.usg.edu/gafirst-fin/release_info/">http://www.usg.edu/gafirst-fin/release_info/</a>.</p> <p>Interim Release <b>1.10A</b> will be applied to all Production databases on <b>June 20, 2009</b>. This release will include the Continuous Audit A file, and modifications to the Continuous Audit B and D files.</p>
<b>Action Required:</b>	N/A
<b>Deadline:</b>	<b>As noted above</b>
<b>Respond To:</b>	<a href="mailto:Michael.Barnwell@usg.edu">Michael.Barnwell@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>



<b>To:</b>	Campus Coordinators, Technical Representatives, Campus Upgrade Representatives, and All Financials Users
<b>Subject:</b>	<b><i>Updated: Known Issues and Announcements Posted on the GeorgiaFIRST Financials Web Site</i></b>
<b>Message:</b>	<ul style="list-style-type: none"> <li>• All Known Issues are being posted to the GeorgiaFIRST Financials web site at <a href="http://www.usg.edu/gafirst-fin/known_issues/">http://www.usg.edu/gafirst-fin/known_issues/</a>. The following Known Issues have been posted since the last update:                             <ul style="list-style-type: none"> <li>• KI8059 – EX Expense Reports Containing Cash Advances and Prepaids</li> </ul> </li> <li>• All Announcements are being posted to the GeorgiaFIRST Financials web site at <a href="http://www.usg.edu/gafirst-fin/announcements/">http://www.usg.edu/gafirst-fin/announcements/</a>. The following Announcements have been posted since the last update:                             <ul style="list-style-type: none"> <li>• GL Configuration Changes for Fund 10900</li> <li>• GL Adding New Escheatment Department to F60000-DPT Combo Edit Rule</li> <li>• GL Phone Bill File Format Changes</li> <li>• Budget Prep Financials Export 2010</li> <li>• Production Support Update for 05/20/09</li> </ul> </li> </ul>
<b>Action Required:</b>	All institutions should review these pages regularly to become aware of the current Known Issues and Announcements.
<b>Deadline:</b>	N/A
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a>

<b>To:</b>	Campus Coordinators, Campus Upgrade Representatives, Technical Representatives, and Certified Trainers
<b>Subject:</b>	<b><i>Updated: GeorgiaFIRST Financials Web Site Updates</i></b>
<b>Message:</b>	<p>The following items have been added to or updated on the GeorgiaFIRST Financials web site:</p> <ol style="list-style-type: none"><li><b>Production Support Status</b> page: <a href="http://www.usg.edu/gafirst-fin/weekly_update/">http://www.usg.edu/gafirst-fin/weekly_update/</a><ul style="list-style-type: none"><li>This page is updated weekly to provide summary information on PSFIN major issues and Production Support requests.</li></ul></li></ol>
<b>Action Required:</b>	Review the new/updated items and use them in your PSFIN tasks as needed.
<b>Deadline:</b>	N/A
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"><li>Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a></li></ul>



<b>To:</b>	Campus Coordinators
<b>Subject:</b>	<b>Reminder: Archived V8 Web Conferences</b>
<b>Message:</b>	All V8 Web Conferences presented via Wimba Classroom have been archived and are available for viewing.
<b>Archived V8 Web Conferences:</b>	<ul style="list-style-type: none"> <li>• All Sessions held during PSFIN conversion from V7.5 to V8.9</li> <li>• All Sessions held after Group 1 and Group 2 Go-Live!</li> <li>• All 2008 PeopleSoft 8.9 Production Issues Updates</li> <li>• All January 2009 PeopleSoft 8.9 Production Support Presentations</li> <li>• All February 2009 PeopleSoft 8.9 Production Support and Encumbrance Reporting Presentations</li> <li>• All March 2009 PeopleSoft 8.9 Production Support Presentations</li> <li>• All April 2009 PeopleSoft 8.9 Production Support, Surplus Analysis Walkthrough, and Financials Consolidation Project Presentations</li> <li>• 2009-05-05 Surplus Reporting Update</li> <li>• 2009-05-12 Surplus Reporting Update 2</li> <li>• 2009-05-20 Production Support Update</li> </ul>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before viewing the presentations</b>, test the computer you will be using to be sure you can enter the Wimba Classroom.                             <ul style="list-style-type: none"> <li>• The Horizon Wimba Setup Wizard is located at: <a href="http://208.185.32.175/wizard/launcher.cgi?wc=hmqt">http://208.185.32.175/wizard/launcher.cgi?wc=hmqt</a>.</li> </ul> </li> <li>• Review the presentations as follows:                             <ul style="list-style-type: none"> <li>• <b>Updated:</b> Go to: <a href="http://gbor.wimba.com/">http://gbor.wimba.com/</a>.</li> <li>• Click on <b>Participant Login</b>.</li> <li>• When prompted, enter the following information:                                     <ul style="list-style-type: none"> <li>• Room ID: <b>PSFIN_IR</b> (all upper case)</li> <li>• Name: <b>first name_last name</b></li> </ul> </li> <li>• Click on the <b>Archives</b> tab.</li> <li>• Select the appropriate presentation to review.</li> </ul> </li> <li>• <b>Updated:</b> The PowerPoint presentation files are posted to the GAFIRST-FS-REPS listserv.</li> </ul>
<b>Deadline:</b>	N/A
<b>Respond To:</b>	<a href="mailto:Michael.Casuccio@usg.edu">Michael.Casuccio@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>• Visit the PSFIN web site at: <a href="http://www.usg.edu/gafirst-fin/">http://www.usg.edu/gafirst-fin/</a></li> </ul>