

GeorgiaFIRST Financials V8

Announcement

UPDATE: June 19, 2009

PURPOSE: To notify users at all institutions of some corrections to the original posting.

1. The **Consolidation Project Team** will load the Project tables and do the incremental load of vendors noted in items #3 and #4 of the additional activities described below.
 2. The individual databases and the Consolidated System will be unavailable 11:00 pm on **Friday, July 10th** through 7:00 am on Monday, July 13th for the conversion of the 2009 transaction data.
 3. The **Financials Consolidation Cut Over – Institution Dates** document was inadvertently left off of the original posting, and is included here.
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POSTED: June 18, 2009

SUBJECT: Transition to Consolidated Financials System

PURPOSE: To notify users at all institutions using GeorgiaFIRST PeopleSoft Financials Version 8.9 about more details on the transition to the Consolidated Financials System.

FUNCTIONAL IMPACT: An updated and somewhat more detailed calendar for the transition to the Consolidated Financials System is now available. Some calendar terminology is explained below.

1. **LAST day.** We have indicated the final day to enter a transaction, modify a query, run a process, etc., in all caps beginning with “LAST”. Unless otherwise announced by OIIT, the end time on that day will follow normal system availability (11:00 pm).
2. **LOAD.** This is the day that the PROJECT TEAM will load the specified data. No action is required on the part of the institution for these tasks.
3. **FIRST.** These are the begin dates for database availability, certain transaction types, etc.

Here are a few additional items that you need to be aware of.

1. The individual databases and the Consolidated System will be unavailable 11:00 pm on Friday, July 11th through 7:00 am on Monday, July 13th for the conversion of the

2009 transaction data.

2. The June 25th cutoff date for SETID-based data is mostly configuration type data, such as Accounting Definition Templates, Item Categories, and Expense Types, plus some COA tables such as Department and Account. Projects, Vendors, and Trees are special cases and have individual dates. If you must make a change to a value on one of these tables, please note that change for entry into Consolidated on or after June 25th.
3. OIIT will load the Project tables on June 18th. June 17th will be the cutoff date for additions/changes. If you add/change a project in the individual database, please note that change for entry into Consolidated on or after June 25th.
 - **Note:** This is only the setup of the Project/Grant. Transaction data will be converted as normal in July for PO, AP, EX, etc., and in August for GL.
4. OIIT will do an incremental load of vendors from the individual databases to the Consolidated database for all those vendors added to individual after the June 19th cutoff date. If you make changes, other than additions, to the vendor table in your individual database after June 19th, you will have to make the corresponding change in the Consolidated database when it becomes available on June 25th, as the incremental conversion only recognizes new vendors.

The Consolidation Project team can be reached at psfin_cons@usg.edu if you have any questions prior to June 25th. Once the consolidated database is in production, you will submit tickets to the **OIIT HELPDESK** as usual.

SUPPORTING DOCUMENTATION: The following **Financials Consolidation Cut Over – Institution Dates** document provides a detailed calendar for the transition to Consolidated Financials. This document is also posted on the **PSFIN Consolidation Project** page of the Georgia *FIRST* Financials web site at <http://www.usg.edu/gafirst-fin/projects/consolidation/>.

ADDITIONAL OIIT RESOURCES and SUPPORT: Contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. For emergency, business interruptions, or production down situations, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697).

May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 PLAY Database available to institutions	5	6	7	8	9
10	11	12	13	14	15 Build UAT user security	16
17	18 Updated Business Processes complete	19	20	21 Tentative Date for UAT Execution 1 (All institutions)	22	23
24	25 Memorial Day	26	27	28 Tentative Date for UAT Execution 2 (All institutions)	29	30
31						

June 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 LAST day for changes to system (SETID) Configuration Data in individual databases (Non-transaction data)	13
14	15 Begin Creation of Production Database with updated SHARE and Institution Configuration Data	16	17 LAST day for changes / Additions to Projects/Grants LAST day for changes to Trees	18	19 LAST Day for changes to Vendors (New OK) LAST Day for UAT DB LAST Day to Export 2010 Budgets to Financials	20 CONVERT Vendors CONVERT 2010 Budgets
21 LAST day to make operator security changes in Individual DB	22 LOAD Personal Data from ADP/HRMS to Consolidated Financials	23 LOAD Financials Security LAST day to update local queries in FPLAY	24 LOAD Queries from FPLAY89	25 FIRST Day Consolidated Financials Available For 2010 Transactions	26	27
28	29	30 LAST 2009 Check run (includes all AP and Expense reimbursements)	BANNER link changed to Consolidated 7/1/09 Pay cycles turned off in individual DB			

July 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Redirect Employee Self Service to Consolidated on 7/1	1 FIRST 2010 Check run (consolidated system)	2	3	4
5	6	7	8 LAST day for 2009 Expense approvals Remove Expense Access in Indiv DB	9 "Send Back" Expense Rpts that are in SUB or PAR status	10 LAST day for 2009 PO, ENC, Receipts, Vouchers, T-Auths, Budget Adjustments. Must Bud Chk/Post.	11 LOAD 2009 PO, Payment, Receipt, Budget, Voucher, T-Auths etc. - Vendor added during clean up
12 LOAD new Vendors (added since 6/19)	13 FIRST day 2009 Transaction and Budget Info Avail in Consolidated DB (first day for 2010 payments applied to 2009 trans).	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 WAVE 1 AFRs due
2	3 BEGIN WAVE 1 Ledger, Journal and Asset Conversion	4	5	6	7	8
9	10	11	12	13	14 All WAVE 1 Data converted to Consolidated Financials	15 WAVE 2 AFRs due
16	17 BEGIN WAVE 2 Ledger, Journal and Asset Conversion	18	19	20	21	22
23	24	25	26	27	28 All WAVE 1 Data converted to Consolidated Financials	29
30	31	PeopleTools Patch applied to all Campuses - needs to follow year end processing at each campus.				