

GeorgiaFIRST Financials V8

Announcement

POSTED: October 26, 2009

SUBJECT: Expenses Employee Notification Process

PURPOSE: To notify users at all institutions using GeorgiaFIRST PeopleSoft Financials Version 8.9 that the **Expenses Employee Notification** process will begin running in the BORDAILY schedule tonight.

FUNCTIONAL IMPACT: The **Expenses Employee Notification** process will begin running in the BORDAILY schedule tonight, October 26, 2009. The first time this process runs, it will send e-mail notifications to everyone who received an Expenses payment since the last time the process ran a few weeks ago. The notifications will include the date of the payment, so the user will know that the notification is from a previous payment.

SUPPORTING DOCUMENTATION: N/A

ADDITIONAL OIIT RESOURCES and SUPPORT: To create a new or update an existing production down, business interrupting (emergency) support request, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697). For anything else, contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (support request self-service) or e-mail helpdesk@usg.edu. (Note: Self-service requires login using a user ID and password. Contact the **OIIT HELPDESK** at helpdesk@usg.edu to obtain self-service login credentials.