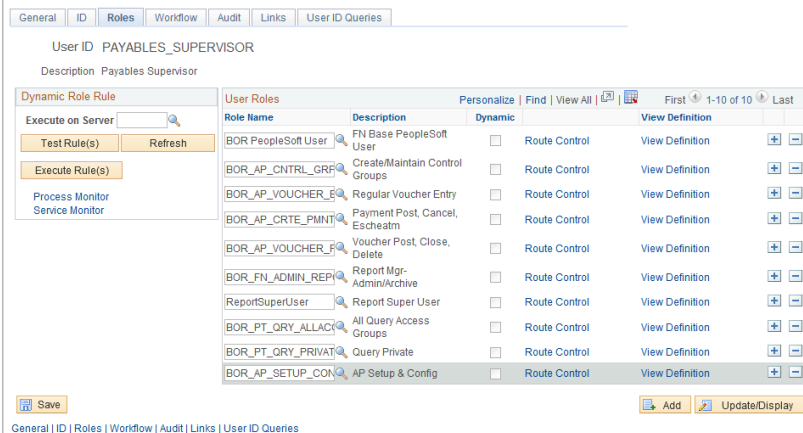


SECURITY ROLES

1

Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab



Payables Supervisor users maintain the payables configuration and provide oversight to users tasked with voucher and payment processing. They also run payables processes and create public queries for use by others.

ROLES:

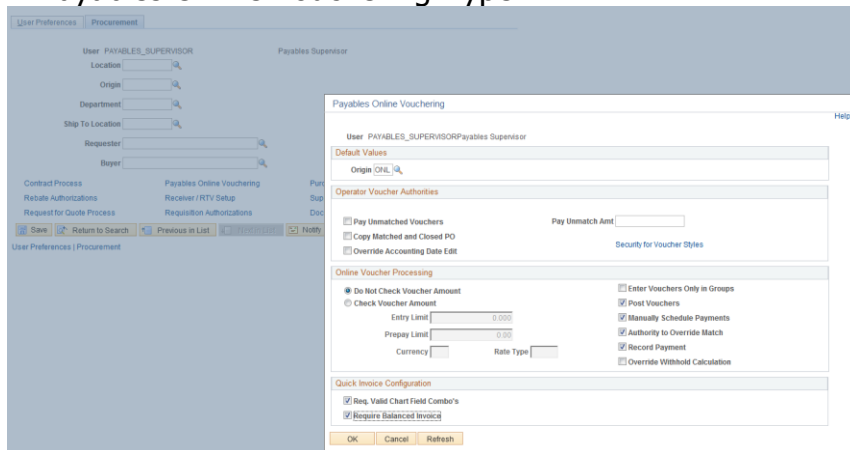
- BOR_AP_SETUP_CONFIG
- BOR_AP_CNTRL_GRP_MAINT
- BOR_AP_VOUCHER_ENTRY
- BOR_AP_CRTE_PMNTS_MAINT
- BOR_AP_VOUCHER_PRC
- BOR PeopleSoft User
- BOR_FN_ADMIN_REPORTING
- ReportSuperUser
- BOR_PT_QRY_PRIVATE
- BOR_PT_QRY_ALLACGRPS

USER PREFERENCES

2

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Procurement > Payables Online Vouchering Hyperlink

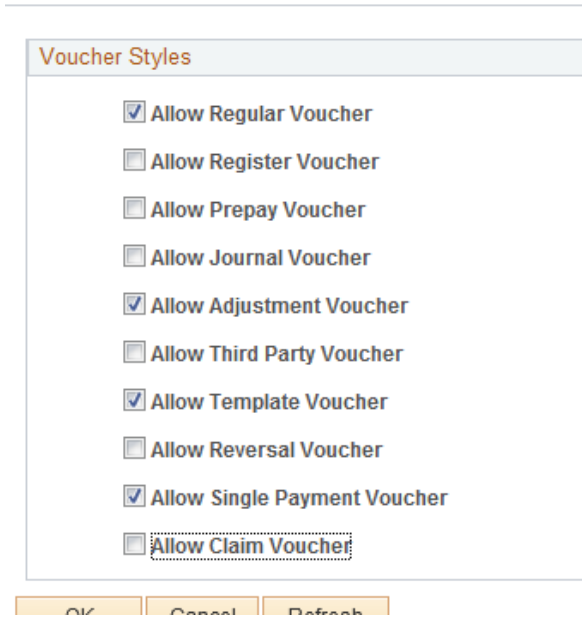


USER PREFERENCES

3

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Procurement > Payables Online Vouchering > Security for Voucher Styles Hyperlink



USER PREFERENCES

4

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Procurement > Document Tolerance Exceptions Override Authorizations Hyperlink

Document Tolerance Exceptions Override Authorizations Help

User PAYABLES_SUPERVISOR Payables Supervisor

Document Tolerance Exceptions Override Authority

Override Purchase Order to Requisition Exceptions

Override Voucher to Purchase Order Exceptions

OK Cancel Refresh

USER PREFERENCES

5

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Process Groups Hyperlink

User Preferences | Process Group

User ID PAYABLES_SUPERVISOR Payables Supervisor
Copy From User ID Copy

Allow Processing Use Event Notification

*Source Transaction VCHR_STM Voucher On-Demand Processes

Process Group	Description	Personalize ²	First	1 of 1	Last
PST_VCHR	All processes through Voucher Post				

*Source Transaction VOUCHER Voucher Entry

Process Group	Description	Personalize ²	First	1-5 of 5	Last
BUDGET_CHK	Budget Checking				
DOC_TOL	Document Tolerance				
MATCHING	Matching				
MTCH_DT_BC	Matching, Doc Tolerance, Budget Check				
PST_VCHR	All processes through Voucher Post				

Save Return to Search Previous in List Next in List Notify Refresh

User Preferences | Process Group