

### SECURITY ROLES

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#### Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab

User ID: GL\_ACCOUNTANT  
Description:

Dynamic Role Rule

Execute on Server: [Search]  
Test Rule(s) Refresh  
Execute Rule(s)  
Process Monitor  
Service Monitor

Role Name	Description	Dynamic	Route Control	View Definition
BOR PeopleSoft User	FN Base PeopleSoft User	<input type="checkbox"/>	Route Control	View Definition
BOR_GL_JOURNAL_ENTRY	BOR_GL_JOURNAL_ENTRY	<input type="checkbox"/>	Route Control	View Definition
BOR_GL_PROCESSING	BOR_GL_PROCESSING	<input type="checkbox"/>	Route Control	View Definition

Save Add Update/Display

General | ID | Roles | Workflow | Audit | Links | User ID Queries

GL Accountant users enter, maintain and correct journal entries in the General Ledger module. They also run GL-related processes.

#### ROLES:

BOR\_GL\_JOURNAL\_ENTRY

BOR\_GL\_PROCESSING

BOR PeopleSoft User

### USER PREFERENCES

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#### Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Overall Preferences

User Preferences | Overall Preferences

User ID: GL\_ACCOUNTANT  
Name: GL Accountant

Business Unit: 71000 Georgia Perimeter College  
SetID: 71000 Georgia Perimeter College  
As of Date: 12/08/2014  
Localization Country: USA USA

☐ Alternate Character Enabled  
☐ Display Debit/Credit Amounts in Subsystems

Save Return to Search Notify Refresh

User Preferences | Overall Preferences

### USER PREFERENCES

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#### Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > General Ledger

User Preferences | General Ledger

User ID: GL\_ACCOUNTANT  
Supplier: GL Accountant  
Ledger: ACTUALS Actuals Ledger  
Ledger Group: ACTUALS Actuals Ledger  
Source: ONL Online Journal Entry

**Journal Entry Options**

- ☒ Change Date on Correction Journals
- ☒ Use Next Journal ID
- ☒ Change Journals from Journal Generator
- ☒ Enter Adjustment Type Journal
- ☐ Save Journal Incomplete Status
- ☒ Allow Copy Journal with Control Accounts
- ☒ Allow Delete Journal with Control Accounts
- ☒ Allow Unpost Journal with Control Accounts
- ☐ Enter Date Code Adjustments

**Online Journal Edit Defaults**

- ☒ Re-Edit Previously Edited
- ☒ Mark Journal(s) to Post
- ☐ Recalc Currency Exchange Rates

**Journal Post Defaults**

- ☐ Skip Open Item Reconciliation
- ☒ Skip Summary Ledger Update
- ☒ Skip Essbase Incremental Load

**Budget Post Options**

- ☐ Skip Entry Event processing
- \*Parent Budget Generation: User Specified

Save Return to Search Notify Refresh

User Preferences | General Ledger

*These user preferences are new in 9.2. They are set to "Allow" by default. Because we are controlling journal entry and processing by roles, it is not necessary to unselect these options for users that are not authorized, but should be left as "Allow" for those users performing journal entry and processing.*

### COMMITMENT CONTROL SECURITY

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#### Navigation:

Commitment Control > Define Budget Security > Assign Rule to User ID

Assign Commitment Control Security Rule to User ID

User ID GL\_ACCOUNTANT

Security Rule	Description	Attribute	Regular/Dynamic
BUDG_DT_GL	Upgrade rule for Budget Date security	Super User	Regular
OVRD_GL	Upgrade rule for Budget Override Security	Super User	Regular

Save Return to Search Notify Add Update/Display

### COMMITMENT CONTROL SECURITY

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#### Navigation:

Commitment Control > Define Budget Security > Request Build

Request Build Commitment Control Security

Run Control ID KK\_SEC\_BUILD Report Manager Process Monitor Run

Report Request Parameters

No parameters required.

Save Return to Search Notify Add Update/Display

Process Scheduler Request

User ID PS Run Control ID KK\_SEC\_BUILD

Server Name Run Date 12/08/2014 Recurrence Run Time 3:28:16PM Reset to Current Date/Time

Time Zone

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	Commitment Control Security	KSEC_FLAT	Application Engine	Web	TXT	Distribution

OK Cancel