

SECURITY ROLES

1

Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab

The screenshot shows the 'User Roles' tab for the user 'EXPENSE_APPROVER'. The table lists the following roles:

Dynamic Role Rule	Role Name	Description	Dynamic	View Definition
	BOR PeopleSoft User	FN Base PeopleSoft User	<input type="checkbox"/>	Route Control
	BOR_EX_APPROVAL	Expense Approvals	<input type="checkbox"/>	Route Control
	BOR_FN_ADMIN_REP	Report Mgr-Admin/Archive	<input type="checkbox"/>	Route Control
	ReportSuperUser	Report Super User	<input type="checkbox"/>	Route Control

EXPENSE Approver users (Levels 1-3, including Project Manager Approvers) act on expense transactions (travel authorizations, expense reports and cash advance requests) sent to them for approval. They also reassign transactions as needed.

ROLES:

- BOR_EX_APPROVAL
- BOR_EX_CASH_ADV_APR
- BOR_FN_ADMIN_REPORTING
- BOR PeopleSoft User
- ReportSuperUser

APPROVER ASSIGNMENTS

2

Navigation:

Set Up Financials & Supply Chain > Product Related > Expenses > Management > Approval Set Up > Approver Assignments > [Approver Profile]

Approver Assignments

GL Business Unit: 33000

Approver Profile: DEPT_MANAGER1

User Id	Employee ID	Name	Department From	Department To
EMPL3	EMPL3	Dept Manager 1 Approver	EXTEST	EXTEST
EMPL3	EMPL3	Dept Manager 1 Approver	UATDPT1	UATDPT2
Robbie	000372	Robinson,Robbie W	1001113	1001113
Robbie	000372	Robinson,Robbie W	1003118	1003118
Robbie	000372	Robinson,Robbie W	1003120	1003120
Robbie	000372	Robinson,Robbie W	1005101	1005101
Robbie	000372	Robinson,Robbie W	1007000	1007000
Robbie	000372	Robinson,Robbie W	1019000	1019000
Robbie	000372	Robinson,Robbie W	1020000	1020000
Robbie	000372	Robinson,Robbie W	1040000	1040000
Robbie	000372	Robinson,Robbie W	1046000	1046000
Robbie	000372	Robinson,Robbie W	1093000	1093000
Robbie	000372	Robinson,Robbie W	5054000	5054000
EXPENSE_APPR	000052	Model Level 1-3 EX Approver	0000000	UATDPT8