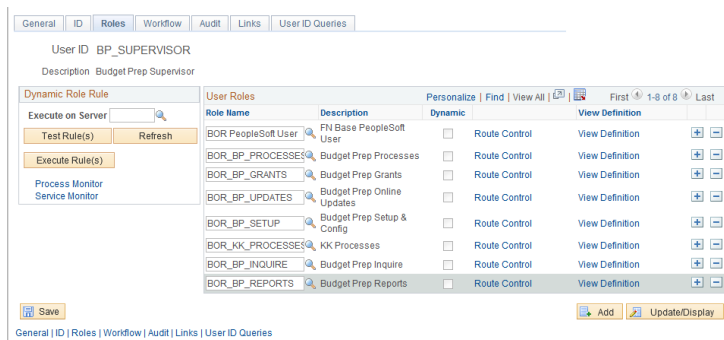


SECURITY ROLES

1

Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab



BP Supervisor users run processes related to budgets and perform on-line updates to loaded budget information. They also maintain setup and configuration related to budget preparation.

ROLES:

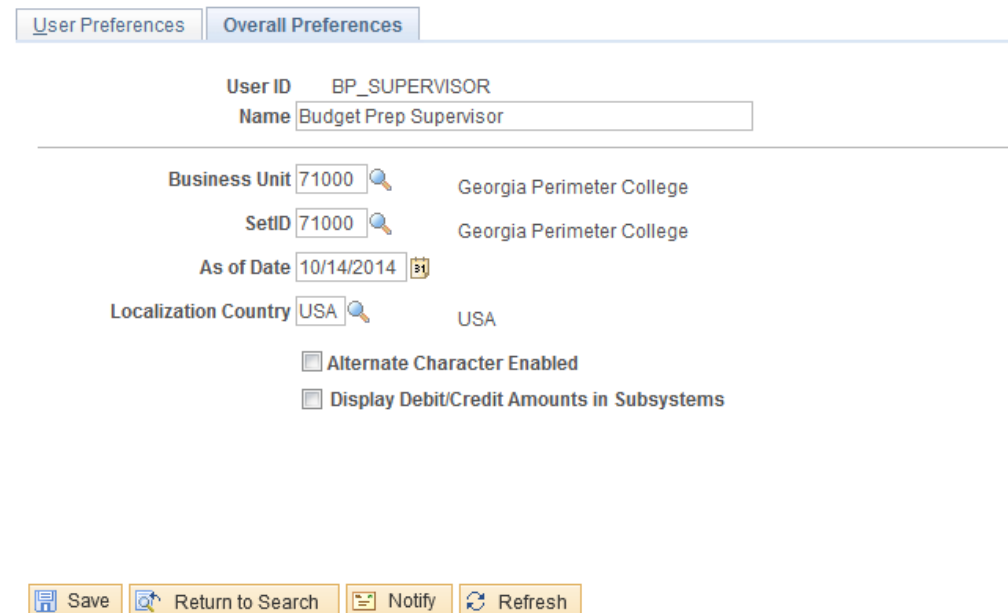
- BOR_BP_PROCESSES
- BOR_BP_GRANTS
- BOR_BP_UPDATES
- BOR_BP_SETUP
- BOR_KK_PROCESSES
- BOR PeopleSoft User
- BOR_BP_REPORTS
- BOR_BP_INQUIRE

USER PREFERENCES

2

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Overall Preferences



User Preferences | Overall Preferences

USER PREFERENCES

3

Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > General Ledger

The screenshot shows the 'Define User Preferences' interface for the 'General Ledger' category. At the top, there are tabs for 'User Preferences' and 'General Ledger'. Below this, the user ID is 'BP_SUPERVISOR' and the supplier is 'Budget Prep Supervisor'. There are three dropdown menus: 'Ledger' set to 'ACTUALS', 'Ledger Group' set to 'ACTUALS', and 'Source' set to 'ONL'. The main area is divided into three sections: 'Journal Entry Options', 'Online Journal Edit Defaults', and 'Budget Post Options'. 'Journal Entry Options' includes checkboxes for 'Change Date on Correction Journals', 'Use Next Journal ID', 'Change Journals from Journal Generator', 'Enter Adjustment Type Journal', 'Save Journal Incomplete Status', 'Allow Copy Journal with Control Accounts', 'Allow Delete Journal with Control Accounts', 'Allow Unpost Journal with Control Accounts', and 'Enter Date Code Adjustments'. 'Online Journal Edit Defaults' includes 'Re-Edit Previously Edited', 'Mark Journal(s) to Post', and 'Recalc Currency Exchange Rates'. 'Journal Post Defaults' includes 'Skip Open Item Reconciliation', 'Skip Summary Ledger Update', and 'Skip Essbase Incremental Load'. 'Budget Post Options' includes 'Skip Entry Event processing' and a dropdown for '*Parent Budget Generation' set to 'User Specified'. At the bottom, there are buttons for 'Save', 'Return to Search', 'Notify', and 'Refresh'.

COMMITMENT CONTROL SECURITY

4

Navigation:

Commitment Control > Define Budget Security > Assign Rule to User ID

Assign Commitment Control Security Rule to User ID

The screenshot shows the 'Assign Commitment Control Security Rule to User ID' interface. At the top, the user ID is 'BP_SUPERVISOR'. Below this is a table titled 'Security Rules for User'. The table has columns for 'Security Rule', 'Description', 'Attribute', and 'Regular/Dynamic'. There is one row with 'BUD_ENTRY' as the security rule, 'Restrict budget entry to a limit set of users' as the description, 'Super User' as the attribute, and 'Regular' as the regular/dynamic type. Below the table are buttons for 'Save', 'Notify', 'Add', and 'Update/Display'.

Security Rule	Description	Attribute	Regular/Dynamic
BUD_ENTRY	Restrict budget entry to a limit set of users	Super User	Regular

COMMITMENT CONTROL SECURITY

5

Navigation:

Commitment Control > Define Budget Security > Request Build

