Georgia*FIRST* Financials V8

Announcement

POSTED: August 31, 2009

SUBJECT: Release Notes for Consolidated Financials System Pre-Release #3

PURPOSE: To notify users at all institutions using Georgia*FIRST* PeopleSoft Financials Version 8.9 about the items included in the Consolidated Financials System pre-release #3 that was applied to the environment on August 29, 2009.

KNOWN ISSUES RESOLVED: Resolutions to the following Known Issue has been included in this pre-release:
- KI8080 – AP Review Bank Statements Page
- KI8079 – AP Match Workbench Page Action Field Missing
- KI8077 – AP Expenses EFT Pay Cycles Stuck in Approved Status
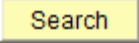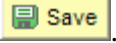- KI8076 – AP EFT and ACH Pre-Notes not Selected by Business Unit

FUNCTIONAL IMPACT: OIIT and the Consolidation Project Team performed a pre-release in the consolidated environment on Saturday, August 29th. This pre-release addressed some of the latest performance issues that users have been experiencing, along with some other emergency fixes.

<u>Accounts Payable</u>

1. **Review Bank Statements Page:** This page (**Banking⇒Bank Statements⇒Review Bank Statements**) has been modified to require users to enter a Business Unit. This will allow applicable banks to be returned on the **Look Up Bank ID** page when users click on the 🔍 for the **Bank ID** field. Further, if the Bank ID is manually entered in the **Bank ID** field, users will now see only account numbers from their institution on the **Look Up Account #** page.

2. **Match Workbench Page:** This page (**Accounts Payable⇒Review Accounts Payable⇒Vouchers⇒Match Workbench**) has been modified so that the **Action** field and **Run** button now appear and users can complete the un-matching process.

   Each institution's Security Administrator will need to add two (2) Source Transactions for the applicable users in order for those users to view the **Action** field and **Run** button.
   - Select **Set Up Financials/Supply Chain⇒Common Definitions⇒User Preferences⇒Define User Preferences**. The **User Preferences – Find an Existing Value** page displays.
   - Enter or select a **User ID**.

- Click on Search. The **User Preferences** page displays.
- Click on the **Process Group** link in the **General Preference** group box. The **Process Group** page displays.
- Scroll down to the bottom of the page.
- Click on the ⊞ for the last **Source Transaction** to add a new line.
- Enter or select **MTCHEXPTN** as the **Source Transaction**.
- Click on the ⊞ in the **Process Group** group box to add a new line.
- Enter or select **MATCHING** as the **Process Group**.
- Repeat these steps to add a second new Source Transaction:
  - **Source Transaction: MTCHOVRD**
  - **Process Group: MATCHING**
- Click on 🖫 Save.

3. **Expenses EFT Pay Cycles in Approved Status:** A fix has been applied so that Expenses EFT pay cycles will no longer get "stuck" in an **Approved** status. The pay cycle will now go to a **Completed** status, and the institution can then run the next EFT pay cycle.

4. **EFT and ACH Pre-Notes Selected by Business Unit:** A fix has been applied so that EFT and ACH pre-notes will now be selected by Business Unit. Institutions that run an EFT or ACH pay cycle will now pick up only their own EFT or ACH pre-notes, respectively, so that pre-notes rejected by the bank will now get routed to the correct institution.

General Ledger/Commitment Control

1. **Payroll to GL Budget Validation (PAYBDGVALBOR) Interface:** This interface has been updated so that the file generated by this process will go to a specific directory in the server each time the process is run. This is so the process to transfer the file to Shared Services can be automated.

2. **Budget to Actuals Queries:** The following Budget to Actuals queries that were included in Release 1.11 for the individual Production databases have now been migrated to the consolidated environment:
   - BOR_BTA_ADJUST_QRY
   - BOR_BTA_BALSHT_REST_INCL_ENC
   - BOR_BTA_BALSHT_REST_NO_ENC
   - BOR_BTA_BALSHT_UNREST
   - BOR_BTA_ENCUMB_PAYABLE
   - BOR_BTA_PRIOR_YR_FUND_BAL
   - BOR_BTA_REVEXP_REST_INCL_ENC
   - BOR_BTA_REVEXP_REST_NO_ENC
   - BOR_BTA_REVEXP_UNREST

Please refer to the Release Notes for Release 1.11 for additional information on these queries. The release notes are located on the **Releases** page of the Georgia*FIRST* Financials web site at: http://www.usg.edu/gafirst-fin/release_info/.

3. **PS_HR_ACCTG_LINE Table Indexing:** This table was indexed to assist with performance of Journal Generator and other processes that access this table.

Purchasing

1. **Partitioning of AP PS_VOUCHER_LINE Table:** Partitioning of this table should improve online processes for both PO and AP Voucher processing.

Travel and Expenses

1. **Special Accounts for Expenses Approvers:** Expenses Approvers who have worked at multiple institutions will have multiple job records, one for each institution. These Expenses Approvers will have to use the **Save Approver Profile** page (**PeopleTools⇒Security⇒User Profiles⇒Save Approver Profile**) to create their Expenses Approver account. A fix has been implemented so that only their primary Business Unit is maintained in these special accounts.

2. **Cash Advances Greater than Total Due Employee Error Message:** This PeopleSoft Error message will no longer display when a cash advance is applied to an Expense Report containing denied lines.

3. **Employee Notification (EX_EMPNOTIFY) Process:** This process has been updated so that it will not run to "No Success" when it encounters on OPRID that was not set up to be notified.

As part of this pre-release, the Consolidation Project Team cleared the application server cache. OIIT recommends that all users clear their temporary internet files when logging back into the system. Please be aware that the initial loading of pages will be slower than normal because of this.
- **Note:** It is highly recommended that all users clear their browser cache often, especially after an update has been applied to the Production database.

SUPPORTING DOCUMENTATION: N/A

ADDITIONAL OIIT RESOURCES and SUPPORT: To create a new or update an existing production down, business interrupting (emergency) support request, call the **OIIT HELPDESK** immediately (706-583-2001; or toll free within Georgia 1-888-875-3697). For anything else, contact the **OIIT HELPDESK** at http://www.usg.edu/customer_services (self-service support request) or e-mail helpdesk@usg.edu. (Note: Self-service requires login using a user ID and password. Contact the **OIIT HELPDESK** at helpdesk@usg.edu to obtain self-service login credentials.)