

USER ACCEPTANCE TESTING HOMEWORK

Due no later than COB Wednesday, February 25, 2015

TASKS TO BE COMPLETED

- If your institution does not utilize the listed scenario, please note as N/A in Tester Name column.
- It is recommended that all institutions complete Banner integration testing.
- AP staff will need to attend UAT in Athens prior to completing the Banner UAT AP scenarios.
- If you have issues or questions, send an email that includes specific details about the issue/question to **PSFIN_UPGRADE@usg.edu**. Use a subject like “Banner UAT Issue” or “Banner UAT Question”, etc.
- **Important:** Banner Integration testing will be completed in a 2nd UAT environment called “SCITEST”.
 - Use this URL to connect to SCITEST: scitest.gafirst.usg.edu
 - The password will be provided during GL and AP UAT or you can obtain it from your Security Administrator.

Step	Test Scenario	Expected Results	Status (Pass/Fail)	Comments	Tester Name
1	<u>Georgia Southern Only</u> AP - Run the Banner Direct Deposit to AP Interface	The interface should run to success and student banking information should be updated in			

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	Before running, you may wish to query on BNR_DIR_BOR table to confirm student direct deposit data is ready to be interfaced.	the vendor.			
2	AP - Run Banner to AP Interface following the same steps as the current 8.9 business process. Include all scenarios utilized by your institution (new student, Plus loans, etc.)	<p>Confirm that vendors/suppliers are updated as expected.</p> <p>Review the reports produced by the interface and confirm there are no errors or issues that will need to be addressed prior to processing the vouchers.</p>			
3	AP - Process the AP student disbursements <ul style="list-style-type: none"> • Run voucher build to create vouchers • Process vouchers through to payment • Post Vouchers and 	<p>Vouchers should be successfully created and processed (budget checked, posted).</p> <p>Payments should be selected and paid within the Banner paycycle.</p> <p>Accounting entries for voucher and payment post should be</p>			

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	Payments <ul style="list-style-type: none"> Journal Generate AP accounting entries 	created. AP journal should be created and fully processed.			
4	GL - Journal Generate from JGEN_BNR_BOR and create Banner journals	Journal should be created and fully processed.			
5	View Banner data from PSFIN by running queries on the following tables: <ul style="list-style-type: none"> BOR_BNR_MISCxx BOR_BNR_MISDxx BOR_BNR_SPRIDxx BOR_BNR_ZUFGxx (xx = first two digits of the new business unit)	Should have read only access			
6	Chart of Accounts Validation for Banner Detail Code Setup	Should be able to select from Banner PSFIN combinations			

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7	<i>Add any other Institution Specific scenarios</i>				

SIGNATURE AND SUBMISSION PAGE

Institution: _____

Verification by the Institutional Coordinator that the UAT Homework Tasks have been successfully completed:

Name of Institutional Coordinator (Print)

Signature

Date Completed

Return signed form by COB Wednesday, February 25, 2015 to Debora Exum:

Via email (pdf) to PSFIN_UPGRADE@usg.edu