

**SUBJECT:** ADP/PSfin Phase I Recon (CES Accounting) follow-up Wimba Question and Answer session.

**POSTED:** February 17, 2011

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**ANNOUNCEMENT**

An ADP/PSFIN Phase I Recon (CES Accounting) follow-up question and answer Wimba session is scheduled for Wednesday, February 23 from 1:30 p.m. to 2:30 p.m.

**MORE INFORMATION AND SUPPORT**

**LOGGING INTO THE WIMBA CLASSROOM SESSION**

The Wimba Classroom Link is: [http://67.202.210.69/launcher.cgi?room=PSFIN\\_IR](http://67.202.210.69/launcher.cgi?room=PSFIN_IR). **PSFIN\_IR** should appear in the Room ID. If it does not appear in the Room ID field, select **Participant Login** and enter the following in the Room ID field: **PSFIN\_IR**. In the **Name** field, enter your institution's abbreviation followed by your first name (e.g., SSU\_Emma).

At least 15 minutes prior to a training session, run the Wimba Setup Wizard on the workstation that will be used to participate in the session. The wizard ensures the computer is properly configured to use Live Classroom. Click here to go directly to the Wizard:  
<http://67.202.210.69/wizard/launcher.cgi?wx=wms>.

**Configuration Tips:**

- Windows 7, Vista, or XP; Mac OSX 10.4+
- Internet Explorer 7.0+, Safari 3.0+, Firefox 3.0+ (Browser must be Java and JavaScript enabled)
- Internet access at 56k or above
- Pop-up blocker disabled before using Live Classroom
- For optimal performance, close all unnecessary applications

**Audio Difficulties:**

If you are having difficulties with the audio portion of the training session, try leaving the classroom and then re-entering it. In addition, you may also dial into Wimba so that you can listen to the session over the phone:

- Dial-In Number: 877-873-8017
- PIN: 1677482