

Announcement

TO: Accounts Payable, GeorgiaFIRST Marketplace Participating Institutions
POSTED: Monday, June 22, 2015
SUBJECT: GeorgiaFIRST Marketplace e-Invoice Delay Removed

Announcement:

In order to allow timely processing of e-Invoices during fiscal year-end, the three day delay for e-Invoices from GeorgiaFIRST Marketplace has been removed effective today, June 22, 2015. This will allow e-Invoices to be available to be built into Vouchers as soon as they are sent from the Supplier.

Please note that if receiving is required and the items have not yet been received, the e-Invoice voucher will receive a match exception and will not be available to be budget checked or posted until a receipt has been created.

ITS plans to reinstate the three day delay on July 6, 2015.

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit <http://status.usg.edu>.