

SUBJECT: Carrier Enrollment Services Data File (CES Data Dump) and Supplemental PDR Data File
March 2011

POSTED: April 6, 2011

ANNOUNCEMENT

This announcement is to notify users at all institutions using GeorgiaFIRST PeopleSoft Financials Version 8.9 that the Carrier Enrollment Services Data File (CES Data Dump) for March 2011 has been loaded into PeopleSoft Financials and can now be utilized to run the Carrier Enrollment Accounting and Reconciliation process for Active Employees and the newly available Retiree Benefits Accounting process for the Retirees.

Friendly reminder: User should NOT check the “Process Retiree” checkbox on the Create CES Accounting Entries run page in the PeopleSoft Financials application when running for the month of March 2011.

The Supplemental PDR Data File for March 2011 has also been loaded into PeopleSoft Financials and can now be utilized to run the Supplemental PDR Accounting process for creating retiree receivable relief and cash accounting entries.

SUPPORTING DOCUMENTATION

N/A

MORE INFORMATION AND SUPPORT

For a production down, business interrupting (emergency) situation, call the ITS Helpdesk immediately at 706-582-2001 or 1-888-875-3697 (toll-free within Georgia). For anything else, contact the ITS Helpdesk at http://www.usg.edu/customer_services (self-service support requests requires a User ID and Password; contact the ITS Helpdesk to obtain self-service login credentials), or email helpdesk@usg.edu.

ADDITIONAL RESOURCES

For information about ITS maintenance schedules or Service Level Guidelines, please visit <http://www.usg.edu/oit/policies>.