



PeopleSoft Financials 9.2 Go-Live Known Issues

Purchasing

1. PO Dispatch - not requiring Business Unit

The PO Dispatch page in 9.2 is not requiring a business unit. If a business unit is not specified, the PO Dispatch process will run for all business units.

Navigation: Purchasing > Purchase Orders > Dispatch POs

Favorites - Main Menu - > Purchasing -> Purchase Orders -> Dispatch POs			
ORACLE			
Dispatch POs			
Run Control ID support Report Manage	ger Process Monitor	Run	
Language English 🔹 🔍 Specified Language 🔘 Recipient's Lar	nguage		
Process Request Parameters	Statuses to Include		
Business Unit 30000	Approved	Dispatched	Pending Cancel
То 30000 Q	Dispatch Methods to Includ	de	
PO ID Q. Select Purchase Order	Print	FAX	EDX EDX
Contract SetID	E-Mail	M Phone	
Contract ID	Miscellaneous Options		
Release	*Chartfie	elds Recycled AND Valid Ch	
From Date	Drint Change Ort	onanged and ononang	
Through Date	Trat Disector		Print BO Comments
	Brint Conv		Print Politem Description
Fax Cover Page	Sor	t By Sort by Line Number	- The Duplicate
Template ID			
🔲 Causa 🔿 Datuma ta Causada 🕷 Descrinum in Lint 🗤 Maustin Lint 🖂 Matifa.			Add II Undets/Display
Save 🙀 Return to Search T Previous in List 4 Next in List 🗈 Notify			Add Update/Display

Functional Workaround: Please confirm that the business unit field is populated each time you pull up the PO Dispatch page.

Estimated Resolution: This is tentatively planned to be included in Release 4.10 (April 18).

2. PO Dispatch – Dispatching to Email

Selecting a dispatch method of e-mail is causing the PO dispatch process to run to No Success in the Process Monitor. The PO is dispatched, but the email is not sent.

Navigation: Purchasing > Purchase Orders > Add/Update POs **Navigation:** Purchasing > Purchase Orders > Dispatch POs



People 5.2 ft

Favorites - Main Menu -	→ Purchasing ▼ > P	urchase Orders 👻 > Add/Up	date POs		
ORACLE					
Maintain Purchase Orde	r				
Purchase Order					
Business Unit 7 PO ID N Copy From	71000 NEXT		PO Stat Budget Stat	us Initial us Not ChK'd UHold From Fur	ther Processing
*PO Date 04 *Supplier	4/01/2015 🛐	Supplier Search	Doc Tol Sta	tus Valid	
*Supplier ID *Buyer	Q		Receipt Stat *Dispatch Meth	us Not Recvd nod Email V	Dispatch
PO Reference			Amount Summary (2)		
Hi P(P(eader Details O Defaults O Activities	Activity Summary Add Comments Add ShipTo Comments	Merchand Freight/Tax/M Total Amo	ise 0.00 isc. 0.00 unt 0.00	Calculate
*	Actions		lotal fullo		

Favorites - Main Menu - > Purchasing - > Purchas	e Orders ≖ → Dispatch POs					
ORACLE						
Dispatch POs Run Control ID support Language English V	Report Manager	Process Monitor Ru	In			
Process Request Parameters	Stat	uses to Include				
Business Unit 53000 Q	Process Scheduler Request					Help
To 53000 Q	User ID OIITPAGE		Run Control ID s	upport		
PO ID 0000510001 Q Select F	Server Name	✓ Run Date 04	4/01/2015	31		
Contract SetID	Recurrence	✓ Run Time 10	0:12:54AM	Reset to C	Surrent Date/Time	
Contract ID	Process List					_
Release	Select Description	Process Name Pro	ocess Type	*Type *Fo	ormat Distribution	1
From Date	PO Dispatch & Email	PODISP PS	Job	(None) 🗸 (N	lone) 🗸 Distributior	1
Through Date	PO BI Publisher Dispatch	POXMLP PS.	Job	(None) 🗸 (N	lone) 🗸 Distribution	1
Supplier ID	Email	PO_PO_EMAIL App	plication Engine	Web 💙 T)	KT V Distribution	1
Buyer						
Fax Cover Page	OK Cancel					
Template ID	Q					.::
Save 🔯 Return to Search 🎁 Previous in List	Next in List Notify				Add 🔎 Up	

Functional Workaround: Users will need to select a Dispatch Method of Print on the Purchase Order and then retrieve the .pdf file from the Report Manager. The .pdf can then be emailed to the Supplier. When running the batch Dispatch POs process, users should select the 'PO BI Publisher Dispatch' option instead of the 'PO Dispatch & Email' option. The .pdf file can be retrieved from the Report Manager and emailed to the Supplier.

Estimated Resolution: A fix for this issue is currently being identified and an update will be provided as soon as the expected resolution date is determined.

General Ledger/Commitment Control

1. Budget Overview Page – Not correctly calculating some budgeted amounts

The Budget Overview page is not displaying/calculating amounts for budget journals with a Budget Type of Permanent Adjustment or Transfer Permanent Adjustment.

Navigation: Commitment Control> Review Budget Activities> Budget Overview

						Max Nows	00	0.00000.01		Jearu			
Lee	lger 1	Totals (14 Rows)											
				Budget		1,151,1	05.00			let Transfers		-1,03	7,307.00
			E	xpense		245,2	49.35						
			Encum	brance		15,1	08.35						
			Pre-Encum	brance			0.00						
			Budget E	Balance		890,7	47.30						
			Associate R	evenue			0.00						
			Available	Budget		890,7	47.30						
Bu	dget	Overview Result	s					Pers	onalize Fi	nd View All	🖉 I 🛗 🛛 I	First 🚺 1-14 of 1	4 🕨 Last
		Ledger Group	Account	Fund	Dept	Program	Class	Bud Ref	Fiscal Year	Period	Budget	Expense	Encun
1	R	APPROP	700000	10500	1045101	16200	11000	2015	2015	1	72,279.000	2,898.460	
2	R	APPROP	700000	10500	1045102	16200	11000	2015	2015	1	11,222.000	9,647.470	
3	R	APPROP	700000	10500	1045103	16200	11000	2015	2015		40,471.000	91,679.800	e
4	Eq.	APPROP	700000	10500	1045104	16200	11000	2015	2015	1	0.000	385.250	
5	R	APPROP	700000	10500	1045105	16300	11000	2015	2015	1	101,302.000	85,726.620	2
6	R	APPROP	700000	10500	1045106	16300	11000	2015	2015	1	7,535.000	5,657.860	1

If you click on the Drill to Detail icon (below), you will get the following error message

Leo	dger T	Fotals (14 Rows)												
			В	ıdget	1,151,105.00					Net Transfers -1,037,307.00			7,307.00	
			Exp	ense		245,249	.35							
			Encumbr	ance	Message	15.100								
			Pre-Encumbr	ance	message									
	Budget Balance Field does not exist KK_INQ_BOV_WRK.KK_BD_PADJ_AMT_BOR. (180,104) KK_INQ_WRK.SHOW_BUD_TRANS_TYPFin										TYP.FieldCh	ange PCPC:8764 Statement:60		
			Associate Rev	enue	k reference to a record field name was made and the record field name was not found to evist. Verify that the field evists on the name in which the PeonleCode program is being everyted									
	Available Budg			Idget										
				F	Review the progr	am for errors. If	necessary, i	run a PeopleCo	de trace to o	letermine the	program that fa	ailed.		
Bu	dget	Overview Results									OK			
		Ledger Group	Account	Fund	Dopt	riogram	01033	ouu noi	Year	renou	buuget	LAPOILOU	Lincom	
1	R,	APPROP	700000	10500	1045101	16200	11000	2015	2015	1	72,279.000	2,898.460		
2	FQ.	APPROP	700000	10500	1045102	16200	11000	2015	2015	1	11,222.000	9,647.470		
~	EQ	PROP	700000	10500	1045103	16200	11000	2015	2015	1	40,471.000	21,679.800	e	
4	Б	APROP	700000	10500	1045104	16200	11000	2015	2015	1	0.000	385.250		
5	Eq.	APPROP	700000	10500	1045105	16300	11000	2015	2015	1	101,302.000	85,726.620	2	

Functional Workaround: If you use the drill down on the budget amount column, the correct information will be displayed. Until this issue is resolved, you can also use other reports like the Budget Activity Report and Budget Status Report or queries such as the BOR_KK_AVAIL_BALANCE query.

Estimated Resolution: This is tentatively planned to be included in Release 4.20 (May 16).



2. Journals Not Requiring Approval (Payroll, Banner and PCARD)

It was reported that payroll journals created on Monday, March 30 and Tuesday, March 31 were not requiring approval. ITS has identified that a workflow setting had not been set to require approval for journals with a system source of 'GOT' which includes Payroll, Banner and PCARD journals.

<u>RESOLVED</u>: This issue is now resolved. Workflow configuration was updated in production prior to 7:00am this morning (4/01/2015). These journals will now require approval. Institutions should make note of any manual approval of journals during this time period for audit purposes.

3. Revenue Budget Progress Report (BORRG037) – Runs to a status of Error

The Revenue Budget Progress Report appears to be a valid menu item when viewing the BOR GL Reports menu but the report has not yet been released. As a result the report runs to a status of Error.

Navigation: BOR Menus>BOR General Ledger> BOR GL Reports

Functional Workaround: Users can use the ledger inquiry functionality at General Ledger > Review Financial Information > Ledger or the Ledger Activity Report at General Ledger > General Reports > Ledger Activity

Estimated Resolution: This report will be included in Release 4.10 (April 18). Please note that the report name will be changed to Revenue Budget Activity Report in 9.2.

4. Ledger History Report (BORRG014) - Omitting Data

The Ledger History Report results are omitting any lines in Ledger where the department id is not populated

Navigation: BOR Menus>BOR General Ledger> BOR GL Reports

Functional Workaround: Users can use the ledger inquiry functionality at General Ledger > Review Financial Information > Ledger or the Ledger Activity Report at General Ledger > General Reports > Ledger Activity





Estimated Resolution: A fix for this report is currently being identified and an update will be provided as soon as the expected resolution date is determined.

5. BOR_GL_LEDGER_BALANCES query

This query is currently including information from GAAP

Navigation: Reporting Tools > Query

Functional Workaround: Save query as an institutional specific query and add the following criteria: Ledger in ('ACTUALS', 'DETAIL_PR', 'DETAIL_EN')

Estimated Resolution: The updated query will be released in Release 4.30 on June 6.

6. Budget Activity Report (BORRG045) – Slow Performance/Causing other user's sessions to be blocked

The Budget Activity Report is running slowly when the result set being brought back is very large.

Navigation: BOR Menus > BOR General Ledger > BOR GL Reports

Functional Workaround: Please utilize run page parameters to narrow the result set being brought back, e.g., if running for multiple funds, restrict accounting periods to 1 or 2 periods, if running for all fiscal periods, restrict by multiple chartfields such as fund and department.

Estimated Resolution: This report is being evaluated to see if the performance can be modified and/or if a change to the required parameters is needed.

Accounts Payable

1. Unable to select Withholding Vouchers for Payment

Institutions have reported that they are unable to get withholding vouchers to select for payment. Note: This issue did not impact consolidated institutions using SHARE vendors/suppliers.





<u>RESOLVED</u>: This issue has now been resolved. New 9.2 withholding entity configuration was completed in production 4/01/2015. Institutions that previously encountered this issue should now be able to select withholding vouchers for payment.

2. Open Item lookup displaying all Business Units when entering an Employee Travel Voucher

When entering a travel voucher for an employee reimbursement and using the search function on the open item, Employee IDs for all business units are returning in the search.

Navigation: Accounts Payable> Vouchers> Add/Update> Regular Entry

Estimated Resolution: A fix to restrict this search by business unit is tentatively planned for Release 4.20 (May 16).

Travel and Expenses

1. Quick-Fill window displays twice

When using Quick-Fill functionality to add lines to an Expense Report, the Quick-Fill window displays twice.

Navigation: Travel and Expenses > Expense Report > Create/Modify Navigation: Employee Self-Service > Employee T & E Center > Expense Reports > Create

Create Expense Report			🔛 Save for Later 📓 S	Summary and Submit
Katherine Smith 👔			Quick Start Populate From	
*Business Purpose *Report Description Reference	Destination Location 🥖 Attachments	Q.		
Expand All Collapse All Add: 🖥 My Wallet (0) 🖸 Quick-f			Totals (0 Lines) 0.00 USD	
*Date *Expense Type	Description	*Payment Type	*Amount *Curre • 0.00 USD	ncy
Expand All Collapse All			Totals (0 Lines) 0.00 USD	



People 5.2 ft

Quick-Fill			×
Enter the date types and wh each day with	range you wa ether you wan iin the date ran	nt applied to the expenses you will be adding to the report. Then choose the expense to add one instance of the expense type or have an entry of that expense type for ge.	нер
Date Range	e		
From	04/01/2015	To 04/01/2015	
Add Expens	e Types:		
One Day	All Days	Expense Type	
		2010 FSA Dependent Care	▲ E
		2010 FSA Medical Care	
		2011 FSA Dependent Care	
		2011 FSA Medical Care	
		2012 FSA Dependent Care	
		2012 FSA Medical Care	
		2013 FSA Dependent Care	
		2013 FSA Medical Care	
		Agency Expense	
		Emp Air Transportation	-
OK	Cancel		

Functional Workaround: Make Expense Type selections in the first Quick-Fill window that displays and click OK. A second window will display. Do not make any selections in the second window, simply click OK. Lines will be added for the Expense Types selected in the first window.

Estimated Resolution: A fix for this issue will be provided by Oracle and an update will be provided as soon as the expected resolution date is determined.

2. Issues applying First or Last Day of Travel per diem deduction for meal lines added to Expense Reports using Quick-Fill

If the First or Last Day of Travel per diem deduction is applied to meal lines added using Quick-Fill, it causes a message to display and per diem calculation to be \$0.00.

Navigation: Travel and Expenses > Expense Report > Create/Modify **Navigation:** Employee Self-Service > Employee T&E Center > Expense Reports > Create

*Date	*Expense Type	(Description		*Payment Type		*Amount	*Currency	
03/25/2015	Emp Dinner -] [Credit Card	•	15.00	USD 🔍	+ -
*Billing Type	Internal -		First or Last Day of Travel	🗹 Defau	ılt Rate	*Exchange Rate	1.00000000	Ф 💾	
**Location	ATLANTA	Q	🖫 Receipt Split	Non-F	Reimbursable	Reimbursement Am	t 15.00	USD	
				🔲 No Re	eceipt				



Check the Deduction Flag and click OK.

Per Diem Info				
Create Expense Report				
Deductions for First o	r Last Day of	f Travel		
			R	eport ID NEXT
Per Diem Amount Per Diem Details	20.00 USE	Personalize Find	121	First 🕚 1 of 1 🕭 Last
	Deduction Percentage	Deduction Amount	Calc Code	Deduction Flag
Emp Dinner	25.00			V
OK Cancel				

Message will display and amount on meal line will change to \$0.00.

Message
The deductions taken caused the calculated per diem amount to be zero.
Please review and contact your manager if you believe there is an error.
ок

Functional Workaround: Select the First or Last Day of Travel link a second time.

*Date	*Expense Type	D	escription		*Payment Type		*Amount	*Currency	
03/25/2015	Emp Dinner 👻	[Credit Card	•	15.00	USD 🔍	+ -
*Billing Type	e Internal 👻		First or Last Day of Travel	🔽 Defau	It Rate	*Exchange Rate	1.00000000	Ф 📑	
**Location	ATLANTA	0	Eng Receipt opin	Non-F	leimbursable	Reimbursement Am	15.00	USD	
				No Re	ceint				

No changes need to be made in the Per Diem Info box, simply click OK and the per diem amount will be corrected.

Per Diem Info					
					Help
Create Expense Report					
Deductions for First	or Last Day o	f Travel			
			R	eport ID NEXT	
Please select the expense that Per Diem Amou	it occurred on a first o nt 20.00 USI	or last day of travel. D			
Per Diem Details		Personalize Find	2	First 🕚 1 of 1 🕑 Last	
	Deduction Percentage	Deduction Amount	Calc Code	Deduction Flag	
Emp Dinner	25.00				
OK Cancel					

Estimated Resolution: This is tentatively planned to be included in Release 4.20 (May 16).



3. Lines on Printed Expense Report Not Displaying in the Order Entered Online

The printed expense report is not displaying expense lines in the order that they were entered online.

Navigation: Travel and Expenses > Expense Report > Print **Navigation:** Employee Self-Service > Employee T&E Center > Expense Reports > Print

Functional Workaround: Navigate to Travel and Expenses > Expense Report > View or Employee Self-Service > Employee T&E Center > Expense Reports > View. Select Expense Details link Repense Details (located in the top right of the View page) and print via your browser. Note that this method of printing will not print the disclaimer statement and signature line information.

Estimated Resolution: A fix to correct the printed expense report is tentatively planned for Release 4.30 (June 6).

BORBATCH

The Daily BORBATCH processes that normally run each weekday at 6:00pm did not run as scheduled on Monday, March 30th or Tuesday, March 31st. This process was started manually at 11:30am today, Wednesday, April 1st to catch everything up. ITS will monitor this evening to make sure this batch process runs as scheduled.