



PeopleSoft Financials 9.2 Go-Live Known Issues

Purchasing

1. PO Dispatch - not requiring Business Unit

The PO Dispatch page in 9.2 is not requiring a business unit. If a business unit is not specified, the PO Dispatch process will run for all business units.

Navigation: Purchasing > Purchase Orders > Dispatch POs

Favorites - Main Menu - > Purchasing -> Purchase Orders -> Dispatch POs			
ORACLE			
Dispatch POs			
Run Control ID support Report Manage	ger Process Monitor	Run	
Language English 🔹 🖲 Specified Language 🖱 Recipient's Lar	nguage		
Process Request Parameters	Statuses to Include		
Business Unit 30000	Approved	Dispatched	Pending Cancel
То 30000 Q	Dispatch Methods to Includ	de	
PO ID Q. Select Purchase Order	Print E-Mail	FAX	EDX EDX
Contract SetID		M Phone	
Contract ID	Miscellaneous Options		
Release		elds Recycled AND Valid Ch	
From Date	Print Changes Only	onanged and ononang	Print BU Comments
Through Date	Test Dispatch		Print BO Comments
Buver	Print Copy		Print Duplicate
Fax Cover Page		t By Sort by Line Number	- The Duplicate
Template ID			
Save Return to Search The Previous in List Next in List Notify			Add II Undets/Display
Save 🔍 Return to Search † Previous in List 🗐 Notify			Add Dydate/Display

Functional Workaround: Please confirm that the business unit field is populated each time you pull up the PO Dispatch page.

Estimated Resolution: This is tentatively planned to be included in Release 4.10 (April 18).

2. PO Dispatch – Dispatching to Email

Selecting a dispatch method of e-mail is causing the PO dispatch process to run to No Success in the Process Monitor. The PO is dispatched, but the email is not sent.

Navigation: Purchasing > Purchase Orders > Add/Update POs **Navigation:** Purchasing > Purchase Orders > Dispatch POs



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Favorites - Main Men	u 👻 > Purchasing 👻 > F	Purchase Orders 🔻 > Add/Up	odate POs		
ORACLE					
Maintain Purchase Or	der				
Purchase Order					
Business Unit	t 71000 NEXT		PO Status Budget Status		
Copy From			budget status	Hold From Furth	her Processing
🗢 Header 🕜					
*PO Date *Supplier	04/01/2015	Supplier Search Supplier Details	Doc Tol Status	Valid	
*Supplier ID			Receipt Status *Dispatch Method		Dispatch
*Buyer			Amount Summary (?)	- Critan	
PO Reference			Amount Summary		
	Header Details	Activity Summary	Merchandise		Calculate
	PO Defaults	Add Comments	Freight/Tax/Misc.	. 0.00	Carculate
	PO Activities ▼ Actions	Add ShipTo Comments	Total Amount	t 0.00	USD

Favorites - Main Menu - > Purchasing - > Purchase	e Orders ≖ → Dispatch POs			
ORACLE				
Dispatch POs	Report Manager	Process Monitor Run		
Language English 🗸	Specified Language Recipient's Language			
Process Request Parameters	Process Scheduler Request	uses to Include		
Business Unit 53000	Plotess Scheduler Request			Help
То 53000 🔍	User ID OIITPAGE	R	In Control ID support	
PO ID 0000510001 Q Select F	Server Name	Run Date 04/0	1/2015	
PO Status Dispatched	Recurrence	 ✓ Run Time 10:1 		Current Date/Time
Contract SetID	Time Zone			
Contract ID	Process List			
Release	Select Description			Format Distribution
From Date	PO Dispatch & Email	PODISP PSJo		(None) V Distribution
Through Date	PO BI Publisher Dispatch	POXMLP PSJo		(None) V Distribution
Supplier ID	Email	PO_PO_EMAIL Appli	cation Engine Web 🗸	IXI ♥ Distribution
Buyer Fax Cover Page Q	OK Cancel			
Template ID	Six Sancor			.::
Save 🔯 Return to Search 🕇 Previous in List	Next in List Notify			📑 Add 🔎 Update/Displa

Functional Workaround: Users will need to select a Dispatch Method of Print on the Purchase Order and then retrieve the .pdf file from the Report Manager. The .pdf can then be emailed to the Supplier. When running the batch Dispatch POs process, users should select the 'PO BI Publisher Dispatch' option instead of the 'PO Dispatch & Email' option. The .pdf file can be retrieved from the Report Manager and emailed to the Supplier.

Estimated Resolution: A fix for this issue is currently being identified and an update will be provided as soon as the expected resolution date is determined.

General Ledger/Commitment Control

1. Budget Overview Page – Not correctly calculating some budgeted amounts

The Budget Overview page is not displaying/calculating amounts for budget journals with a Budget Type of Permanent Adjustment or Transfer Permanent Adjustment.

Navigation: Commitment Control> Review Budget Activities> Budget Overview

										Jearci			
Lee	dger 1	Totals (14 Rows)											
				Budget		1,151,1	105.00			Net Transfers		-1,037,	,307.00
			E	xpense		245,2	249.35						
			Encum	brance		15,1	108.35						
			Pre-Encum	brance			0.00						
			Budget E	Balance		890,7	747.30						
			Associate R	evenue			0.00						
			Available	Budget		890,7	747.30						
											_	_	_
Bu	dget	Overview Result	s					P	ersonalize Fi	ind View All	🖉 🛗 🛛 Fi	irst 🖪 1-14 of 14	Last
Bu	dget	Overview Result Ledger Group	S Account	Fund	Dept	Program	Class	Pe Bud Ref	ersonalize Fi Fiscal Year	ind View All Period	Budget	irst 🖪 1-14 of 14 Expense	
Bu 1				Fund 10500	Dept 1045101	Program 16200	Class 11000		Fiscal	Period			Last
1	Ē,	Ledger Group	Account			-		Bud Ref	Fiscal Year	Period 1	Budget	Expense	
1	E.	Ledger Group APPROP	Account 700000	10500	1045101	16200	11000	Bud Ref 2015	Fiscal Year 2015	Period 1 1	Budget 72,279.000	Expense 2,898.460	
1 2 3	Eq. Eq.	Ledger Group APPROP APPROP	Account 700000 700000	10500 10500	1045101 1045102	16200 16200	11000	Bud Ref 2015 2015	Fiscal Year 2015 2015	Period 1 1	Budget 72,279.000 11,222.000	Expense 2,898.460 9,647.470	
1 2 3 4		Ledger Group APPROP APPROP APPROP	Account 700000 700000 700000	10500 10500 10500	1045101 1045102 1045103	16200 16200 16200	11000 11000 11000	Bud Ref 2015 2015 2015	Fiscal Year 2015 2015 2015	Period 1 1	Budget 72,279.000 11,222.000 40,471.000 0.000	Expense 2,898.460 9,647.470 21,679.800	

If you click on the Drill to Detail icon (below), you will get the following error message

			Budget xpense					Net T	Net Transfers -1,037,307.00			7,307.00	
Encumbrance Pre-Encumbrance				Message									
Pre-Encumbrance Budget Balance				Field does not e	xist KK_INQ_B	OV_WRK.K	K_BD_PADJ_A	IT_BOR. (180,1	04) KK_IN(2_WRK.SHOW	_BUD_TRANS_	TYP.FieldCha	inge PCPC:8764 Statement:60
Budget Balan Associate Reven Available Budg				A reference to a	record field name	a wae made	and the record	6-14	notfound	to exist Mariful	haddha Galdania		
_			Budget		ram for errors. If							ts on the pag	e in which the PeopleCode program is being exe
Bud	get Overview Re		Budget									ts on the pag	e in which the PeopleCode program is being exe
Bud	get Overview Re Ledger Grou	sults	Budget	Review the prog						program that fa		ts on the pag	e in which the PeopleCode program is being exe
		sults	Budget	Review the prog				ode trace to dete		program that fa		ts on the pag	e in which the PeopleCode program is being exe
1	Ledger Gro	sults p Account	Budget	Review the prog	ram for errors. If	necessary,	run a PeopleCo	ode trace to deter		OK	led.	ts on the pag	e in which the PeopleCode program is being exe
1	Ledger Gro	Account 700000	Budget Fund 10500	Review the prog	ram for errors. If	necessary, class 11000	run a PeopleCo	Year 2015		OK OK 72,279.000	2,898.460	ts on the pag	e in which the PeopleCode program is being exe
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Functional Workaround: If you use the drill down on the budget amount column, the correct information will be displayed. Until this issue is resolved, you can also use other reports like the Budget Activity Report and Budget Status Report or queries such as the BOR_KK_AVAIL_BALANCE query.

Estimated Resolution: This is tentatively planned to be included in Release 4.20 (May 16).



2. Journals Not Requiring Approval (Payroll, Banner and PCARD)

It was reported that payroll journals created on Monday, March 30 and Tuesday, March 31 were not requiring approval. ITS has identified that a workflow setting had not been set to require approval for journals with a system source of 'GOT' which includes Payroll, Banner and PCARD journals.

<u>RESOLVED</u>: This issue is now resolved. Workflow configuration was updated in production prior to 7:00am this morning (4/01/2015). These journals will now require approval. Institutions should make note of any manual approval of journals during this time period for audit purposes.

3. Revenue Budget Progress Report (BORRG037) – Runs to a status of Error

The Revenue Budget Progress Report appears to be a valid menu item when viewing the BOR GL Reports menu but the report has not yet been released. As a result the report runs to a status of Error.

Navigation: BOR Menus>BOR General Ledger> BOR GL Reports

Functional Workaround: Users can use the ledger inquiry functionality at General Ledger > Review Financial Information > Ledger or the Ledger Activity Report at General Ledger > General Reports > Ledger Activity

Estimated Resolution: This report will be included in Release 4.10 (April 18). Please note that the report name will be changed to Revenue Budget Activity Report in 9.2.

4. Ledger History Report (BORRG014) - Omitting Data

The Ledger History Report results are omitting any lines in Ledger where the department id is not populated

Navigation: BOR Menus>BOR General Ledger> BOR GL Reports

Functional Workaround: Users can use the ledger inquiry functionality at General Ledger > Review Financial Information > Ledger or the Ledger Activity Report at General Ledger > General Reports > Ledger Activity





Estimated Resolution: A fix for this report is currently being identified and an update will be provided as soon as the expected resolution date is determined.

5. BOR_GL_LEDGER_BALANCES query

This query is currently including information from GAAP

Navigation: Reporting Tools > Query

Functional Workaround: Save query as an institutional specific query and add the following criteria: Ledger in ('ACTUALS', 'DETAIL_PR', 'DETAIL_EN')

Estimated Resolution: The updated query will be released in Release 4.30 on June 6.

6. Budget Activity Report (BORRG045) – Slow Performance/Causing other user's sessions to be blocked

The Budget Activity Report is running slowly when the result set being brought back is very large.

Navigation: BOR Menus > BOR General Ledger > BOR GL Reports

Functional Workaround: Please utilize run page parameters to narrow the result set being brought back, e.g., if running for multiple funds, restrict accounting periods to 1 or 2 periods, if running for all fiscal periods, restrict by multiple chartfields such as fund and department.

Estimated Resolution: This report is being evaluated to see if the performance can be modified and/or if a change to the required parameters is needed.

Accounts Payable

1. Unable to select Withholding Vouchers for Payment

Institutions have reported that they are unable to get withholding vouchers to select for payment. Note: This issue did not impact consolidated institutions using SHARE vendors/suppliers.





<u>RESOLVED</u>: This issue has now been resolved. New 9.2 withholding entity configuration was completed in production 4/01/2015. Institutions that previously encountered this issue should now be able to select withholding vouchers for payment.

2. Open Item lookup displaying all Business Units when entering an Employee Travel Voucher

When entering a travel voucher for an employee reimbursement and using the search function on the open item, Employee IDs for all business units are returning in the search.

Navigation: Accounts Payable> Vouchers> Add/Update> Regular Entry

Estimated Resolution: A fix to restrict this search by business unit is tentatively planned for Release 4.20 (May 16).

Travel and Expenses

1. Quick-Fill window displays twice

When using Quick-Fill functionality to add lines to an Expense Report, the Quick-Fill window displays twice.

Navigation: Travel and Expenses > Expense Report > Create/Modify Navigation: Employee Self-Service > Employee T & E Center > Expense Reports > Create

Create Expense Report			🔛 Save for Later 📓 S	Summary and Submit
Katherine Smith 👔			Quick Start Populate From	
*Business Purpose *Report Description Reference Expenses @	Destination Location 🥖 Attachments	Q.		
Expand All Collapse All Add: 🖥 My Wallet (0) 🖸 Quick-f			Totals (0 Lines) 0.00 USD	
*Date *Expense Type	Description	*Payment Type	*Amount *Curre • 0.00 USD	ncy
Expand All Collapse All			Totals (0 Lines) 0.00 USD	



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Quick-Fill			×
types and wh		nt applied to the expenses you will be adding to the report. Then choose the expense to add one instance of the expense type or have an entry of that expense type for ge.	Help
Date Range	9		
From	04/01/2015	To 04/01/2015	
Add Expens	e Types:		
One Day	All Days	Expense Type	
		2010 FSA Dependent Care	▲ E
		2010 FSA Medical Care	
		2011 FSA Dependent Care	
		2011 FSA Medical Care	
		2012 FSA Dependent Care	
		2012 FSA Medical Care	
		2013 FSA Dependent Care	
		2013 FSA Medical Care	
		Agency Expense	
		Emp Air Transportation	-
ОК	Cancel		
			.:

Functional Workaround: Make Expense Type selections in the first Quick-Fill window that displays and click OK. A second window will display. Do not make any selections in the second window, simply click OK. Lines will be added for the Expense Types selected in the first window.

Estimated Resolution: A fix for this issue will be provided by Oracle and an update will be provided as soon as the expected resolution date is determined.

2. Issues applying First or Last Day of Travel per diem deduction for meal lines added to Expense Reports using Quick-Fill

If the First or Last Day of Travel per diem deduction is applied to meal lines added using Quick-Fill, it causes a message to display and per diem calculation to be \$0.00.

Navigation: Travel and Expenses > Expense Report > Create/Modify **Navigation:** Employee Self-Service > Employee T&E Center > Expense Reports > Create

*Date	*Expense Type	I	Description		*Payment Type		*Amount	*Currency	
03/25/2015	Emp Dinner 🗸] [: Z	Credit Card	•	15.00	USD 🔍	+ -
*Billing Type	e Internal 👻		First or Last Day of Travel	🔽 Defau	ult Rate	*Exchange Rate	1.00000000	Ф 📑	
**Location	ATLANTA	Q	📲 Receipt Split	Non-F	Reimbursable	Reimbursement Am	t 15.00	USD	
				No Re	eceipt				



Check the Deduction Flag and click OK.

Per Diem Info				
Create Expense Report				
Deductions for First o	r Last Day o	f Travel		
			R	eport ID NEXT
Please select the expense that o Per Diem Amount Per Diem Details	20.00 US		121	First 🕚 1 of 1 🕭 Last
	Deduction Percentage	Deduction Amount	Calc Code	Deduction Flag
Emp Dinner	25.00			V
OK Cancel				

Message will display and amount on meal line will change to \$0.00.

Message
The deductions taken caused the calculated per diem amount to be zero.
Please review and contact your manager if you believe there is an error.
ок

Functional Workaround: Select the First or Last Day of Travel link a second time.

*Date	*Expense Type	D	Description		*Payment Type		*Amount	*Currency	
03/25/2015	Emp Dinner 👻				Credit Card	•	15.00	USD 🔍	+ -
*Billing Type	e Internal 👻		First or Last Day of Travel	🔽 Defau	It Rate	*Exchange Rate	1.00000000	Ф 📑	
**Location	ATLANTA	Q	Big Receipt Spin	Non-F	Reimbursable	Reimbursement Am	15.00	USD	
				No Re	eceipt				

No changes need to be made in the Per Diem Info box, simply click OK and the per diem amount will be corrected.

Per Diem Info					
					Help
Create Expense Report					
Deductions for First	or Last Day o	f Travel			
			R	eport ID NEXT	
Please select the expense that Per Diem Amou					
Per Diem Details		Personalize Find	🖓 🔣	First 🕚 1 of 1 🕑 Last	
	Deduction Percentage	Deduction Amount	Calc Code	Deduction Flag	
Emp Dinner	25.00				
OK Cancel					

Estimated Resolution: This is tentatively planned to be included in Release 4.20 (May 16).



3. Lines on Printed Expense Report Not Displaying in the Order Entered Online

The printed expense report is not displaying expense lines in the order that they were entered online.

Navigation: Travel and Expenses > Expense Report > Print **Navigation:** Employee Self-Service > Employee T&E Center > Expense Reports > Print

Functional Workaround: Navigate to Travel and Expenses > Expense Report > View or Employee Self-Service > Employee T&E Center > Expense Reports > View. Select Expense Details link Repense Details (located in the top right of the View page) and print via your browser. Note that this method of printing will not print the disclaimer statement and signature line information.

Estimated Resolution: A fix to correct the printed expense report is tentatively planned for Release 4.30 (June 6).

BORBATCH

The Daily BORBATCH processes that normally run each weekday at 6:00pm did not run as scheduled on Monday, March 30th or Tuesday, March 31st. This process was started manually at 11:30am today, Wednesday, April 1st to catch everything up. ITS will monitor this evening to make sure this batch process runs as scheduled.