GSFAPPS
Instructions

USE GSFAPPS TO APPLY FOR MOST STATE SCHOLARSHIP AND GRANT PROGRAMS (INCLUDING HOPE)

Go to GAcollege411.org
First create a GAcollege411 account by clicking on "Create an Account" at the top right of the homepage.

SET UP YOUR PROFILE

STEP 1 of 3 – Who Are You?

- Click on **"GO"** next to the appropriate choice (Middle or Junior High School Student, High School Student, College Student, Adult, or Parent)

STEP 2 of 3

- Use pull down menus for your month and day of birth and type in the 4-digit year. Type in your full school name or choose find to choose from the list of schools already in the database.

- Click **Next** at the bottom of the page.

  Please note, if you are not asked to enter your date of birth you will need to add it to your Profile.

STEP 3 of 3

- Type in your name
- Use pull down menu for **Year of high school graduation**
- Type in your **E-mail address** (If you don't have an E-mail address, you can choose to create a GAcollege411.org email address: accountname@gacollege411.org).
- Enter an **Account Name** – this is the name that will be part of your email address. Use a name that is easy for you to remember and that will be appropriate when you are sending E-mail.
- Choose a **password**.
- Next enter a question and answer in the next two boxes.

  If you forget your password, help is provided on the sign in screen. When you request your password within sign in help, you will be asked a question. To get your password, you must submit the correct answer to that question.

- Enter your **permanent address** and **county**.
- Enter your **Social Security Number**.

  Your SSN is optional to open your account; however, it is required to fill out your application form using the information from your account. If you do not enter it when creating your account, you will need to add it to your Profile.

  *You must also click the box next to the line: **I have read and agree to the privacy policy and terms of use of this site**.*

- Click on **Create Your Account**.
- On the **Financial Aid Planning** page, click on the **Start Applying** link under **Financial Aid Applications** and then click **Start GSFAPPS**.

COMPLETING A GSFAPPS APPLICATION

Welcome Screen – PLEASE READ
Click **Apply Now** to apply online (at bottom).

Click **"SUBMIT NEW APPLICATION"**.

*Note: In order to select any program, first click on the program name you want to apply for. This will open an informational box containing the program requirements. At the bottom of the dialogue box, click **"Apply for this Program". Then, click "Select".***

STUDENT DEMOGRAPHIC INFORMATION

Most of the information is pre-filled; however, you will need to complete any required fields that are blank. If you make a mistake in any field other than your social security number or birth date field, go back and make any necessary corrections. You will be prompted to do a final review of your information before submitting.

If the pre-filled information is incorrect, you need to update your Profile. To do this, sign in to your account, select the "Portfolio" tab and then "Profile".

Click **Continue**.

SUMMARY INFORMATION

Click on the Colleges to which you plan to apply. You can choose up to 6 schools.

Review your application carefully! Make any changes or corrections, and then select submit.

Read the certification and electronically sign your application by checking the box.

Once your application has been completed and signed, you should receive a confirmation page that you may print for your records. Don't forget to review this page for any additional requirements.

FORGET YOUR PASSWORD?

If you forget your password in GAcollege411, contact school personnel or call the Technical Support line at 800-468-6927.

Georgia Student Finance Commission
LOANS ◂ SCHOLARSHIPS ◂ GRANTS