

OPEID- Campus code Questions

1. Is it recommended using an OPEID already assigned to one of the conjoining schools or is it better to be assigned a new number?

USDOE standard system processing rules for consolidating institutions is that one institution retains their OPEID and the other institution's OPEID be discontinued. Going forward the new institution will be identified with the retained OPEID and all campuses will be assigned a location subscript.

2. What criteria should be considered in selecting the number?

DOE recommends using the OPEID from the institution offering **the highest degree level and the greater number of certificate programs (with highest degree level having first priority)**. For purposes of using the OPEID consolidating institutions will be:

Augusta State College (Eds)	to	Georgia Health Sciences University (D)
Gainesville State College (B)	to	North Georgia College & State University (D)
Macon State College (B+6)	to	Middle Georgia College (B+29)
Waycross College (A)	to	South Georgia College (B)

3. When can the new Federal School code be released to students to use on their FAFSA for 2013-2014?

Institutions can advise students to use their current Federal School code until such time the new institutions decide to discontinue publishing both codes. When the new institution is approved USDOE will change the current school names to the new institution name. USDOE will crosswalk the codes so students applying for aid will be processed regardless of which code they use. The original Federal School codes will remain on the list under the new name until the new institution advises USDOE to remove the non-surviving code.

4. How will the 2013-14 FAFSA with old institutions numbers be merged if the new number is not available until July 1, 2013?

Once the institution is approved USDOE will crosswalk the school codes so aid can be awarded starting July 2013.

5. If the new number is not activated until July 1, 2013, will the consolidated institution be able to load the 2013-14 FAFSAs into the student record system in preparation for disbursement July 1, 2013?

USDOE will crosswalk the school codes; institutions can continue to prepare awards for students as they would for any new academic year. **As part of the Banner Consolidation exercises in June the eight institution teams will decide how the consolidated information systems (C") will be consolidated so that financial aid can be disbursed on or after July 1.**



6. Does not using the new number mean that students can use it for their FAFSA on January 2013 but institutions cannot disburse aid or process Direct loans under it until July 1, 2013?

Theoretically institutions will be able to identify students and prepare awards for students seeking to enroll in 2013-2014 using whatever Federal School code number they apply with.

In October 2012, the eight institutions will prepare separate FISAPS and expenditure reports and included available balances. On or before 4-1-2013, USDOE will send tentative award letters to the institutions for verification of the information. **After verification and on or after July 1, (pending receipt of the countersigned new PPA)** USDOE will inform the four new institutions that funds have been de-obligated from the non-surviving institution and obligated as combined under the new institution. The new institution can begin drawdown from the combined account beginning July 1, 2013.



In October 2013, the new institutions will have to submit 2 FISAPS to capture results from 2012-2013 but only one of the FISAPS (associated with the surviving number) will project forward for 2014-2015.

7. When should the new OPEID number be release to other agencies that include the institution OPEID number as part of their file used to send and process state aid for the institution?

Other agencies can be informed of the surviving number and what number will be discontinued as of June 30, 2013. However, the surviving OPEID will not be active until July 1, 2013 or later depending upon what date the new PPA is returned and countersigned

8. Will the schools be listed on the SCHOOL CODE list as their old school names and the new school name to assist students trying to find the school?

Unfortunately, no. USDOE does not have a way to list both the old and the new names. Once the new institution has been approved the former names associated with federal school codes will be changed to the new name. Both codes with the new name, however, will remain on the list and the codes will be cross-walked by USDOE.

9. When will the number changed to the new school name be made public? NOTE: There is concerned that the use of a current number associated with new institution will confuse students who are still applying for aid for 12-13 FAFSA.

As there is no way to retain the old names once the new institution has been approved, institution will have to make a concerted effort to inform students on which federal school code to use if they are seeking aid for 2012-2013 or 2013-2014.

10. If no new number, how will institutions be able to separate out the financial aid in order to complete IPEDS, FISAP, etc?

Institutions will be expected to retain separate historical files and complete all appropriate reporting requirements as part-year separate and part-year combined. (Note: once approved any partial year audit information for the non-surviving number can be included under the surviving number's annual audit.)

11. When will the school with the discontinued number be able to start using the other school number? January 2013 or July 1, 2013?

The federal school codes will be cross-walked and ready when the USDOE activates the file as a single institution July 2013.

12. When should the institution begin marketing the assigned number to the students?

The new institution can begin marketing efforts after the PPA has been approved.

13. ISIR's received prior to consolidation - Will institutions be able to receive ISIR's from both OPEID #s and load them into new institution's database?

Each institution will be able to continue using their OPEID until June 30. At that time, files can be merged into the new institution's consolidated student information system. [See the comment to #14 below.](#)



14. Can the use of campus codes help manage the consolidation?

Pell – Pell funding will recognize the new institution as a single location.

Direct Loans - The institution can elect to use campus codes to identify where students are enrolled. **Reminder:** A school's OPEID (to include the additional location ID) is different from a school's Federal School Code and/or its Direct Loan Code. Though the **OPEID** will change after the merger/consolidation for the non-surviving school, the **Federal School Code** (used by the FAFSA and ISIRS) and the **Direct Loan Code** (used for processing DL) will **not** change and both codes may be allowed to remain active.



15. Can institutions use the campus codes to help with reporting data such as IPEDS, graduation rates, retention rates, etc.?

IPEDS requires a single institution identifier. The BOR System Office staff is reviewing IPEDS reporting options to determine how best to report the data for the new institution. Directions will be provided.

USDOE System Issues

16. Will the institution have to have new password agreements assigned to log into NSLDS, FSA, etc.?

The primary destination point administrator (PDA) will be responsible for adding other school employees to the surviving institution's agreement.

17. Will the new institution receive a new TG number?

The surviving institution will continue to use their assigned TG number and the PDA will be responsible for managing the services assigned to the SAIG mailbox.

18. Will the institutions maintain their old SAIG mailboxes etc or get new ones?

The new institution will retain the SAIG mailboxes assigned to the surviving number. The PDA will be responsible for managing the services assigned to the SAIG mailboxes.

19. Will ED assist with the setup for processing students in COD, NSLDS, etc.?

Yes, ED will be available to assist with COD and NSLDS. At set up it will be important to remember to enroll the student under the new codes before un-enrolling them from the old.

20. Will there be any major setup changes for the use of EDConnect, DLTools, FSA ACCESS etc.?

There will be no new signature pages but the PDA will be responsible for registering other employees for access.

21. What issues, if any can the new institution expect to encounter with the USDOE transfer monitoring process with school name change? Will transfer monitoring associate the old and new institution as the same and not consider the students as transferring to a new school?

There should not be any issues with the transfer monitoring process. The former institutions will be cross-walked to the new institution so the students will be identified as continuing in the same institution.

22. Should the institution build the new financial aid year in Banner for disbursements that will happen for 2013-14 in a consolidated database starting in January 2013? Or is it recommended to start building the consolidated system until January 2014?

Yes, USDOE expects financial aid for 2013-2014 to be disbursed from the new institution. The BOR has determined that institutions will need to retain prior financial information in an accessible format for a period of time that allows for reconciliation. Prior information should be retained for a historical record.

USDOE Procedure Issues

23. The authorizing official of the new institution should send a letter on behalf of both institutions to the USDOE School Participation Team Division explaining the proposed change in status and details of the change in status. The letter should also request guidance regarding the consequences, if any, the change in status will have on the new institution's cohort default rate and Title IV program eligibility. The Operations Performance Division (OPD) will send a written response indicating how historical, current, and future cohort default rates will be calculated.

24. How will our default rate be calculated? If one school is above the 15% and the other is not, how do should the new institution determine what rate to use when disbursing freshman loans and one-term loans?

The new institution will adopt the cohort default rates of the former institution that has the highest total number of borrowers entering repayment in the two most recent cohort fiscal years for which cohort default rates have been published. As noted above, OPD will send the

institution a written response advising how cohort default rates for the new institution will be calculated.

25. If one school is below a 5% default rate and the other is not, can the new institution still disburse study abroad loans as normal?

See answer to #24

26. Can the Net Price Calculator be consolidating with both institutions data? Note: normally an institution will use 2010-2011 data for January 2013.

We are seeking direction from the NET PRICE CALCULATOR Office. Directions will follow.

27. Can the new institution maintain two different Net Price Calculators due to the diversity of the student population?

The new institution must meet the HEOA requirement by posting a net price calculator applicable to full-time, first-time degree/certificate seeking students. An institution may create and post as many additional calculators to the institution's website as desired. These additional calculators are optional, and as such, are not required in order to be in compliance with the HEOA.

From: http://nces.ed.gov/ipeds/resource/net_price_calculator.asp

USDOE Reconciliation Questions

28. Is it correct based on Title IX rules that the institutions must maintain separate financial systems through July 1, 2013?

The new institution must be able to access historical information from both former institutions for 2010-11, 2011-12, 2012-13. The new institution will report as a single institution for 2013-2014, and future.

29. Reconciliation of 2012-13 after the consolidation - Institutions will likely disburse loans, Pell and SEOG after July 1, 2013 as part the 2012-2013 year. Will those funds be a part of the consolidated school or will each school close their 2012-2013 year separately?

Funds disbursed as part of a 2012-2013 award will be reported by the originating institution before consolidation.

USDOE Funding Issues

30. If an institution decides to liquidate their Perkins program, how can they find out how much will be owed to USDOE?

As of 05-2012 we understand:

Middle Georgia has started the liquidation process

GHSU & ASU will consolidate portfolios

NGCSU will retain their portfolio

If this is not correct, please contact Tonya Lam ASAP



31. How long does it take to liquidate a portfolio? Should the institution plan to liquidate for the 2012-13 year or should they target the liquidation for 2013-14?

The process to liquidate takes on an average of 6-9 months. Guidelines are available at: <http://ifap.ed.gov/eannouncements/080511CBPerkinsLiquidationAssignmentProc.html>

32. Will the campus-based aid for 2013-14 be calculated based on a joint student population or just combination of what was awarded separately? NOTE: tentative awards are released to the institution in February 2013 for 13-14 year. Will the new institution award be just adding the two school numbers together or will the awards be recalculated?
Answer needed.