REGENTS ACADEMIC COMMITTEE ON LIBRARIES (RACL)
2020 FALL GENERAL MEETING MINUTES
November 20, 2020
Virtual Meeting

ATTENDEES:

RACL Committee Members:

Dr. Alan Bernstein, Valdosta State University
Joy Bolt, University of North Georgia
Dr. Lisandra Carmichael, Georgia Southern University
Dr. Laura Clark, Abraham Baldwin Agricultural College
Kathy Davies, Augusta University
Angiah Davis, Gordon State College
Dr. David Evans, Kennesaw State University
Julius Fleschner, Georgia Highlands College
Dr. Sonya Gaither, Clayton State University
Dr. Toby Graham, University of Georgia
Debbie Holmes, College of Coastal Georgia
Beth Jones, East Georgia State College
Alan Karass, Columbus State University
Lynn Kelly, South Georgia State College
Tamatha Lambert, Middle Georgia State University
Frank Mahitab, Fort Valley State University
Barbara Mann, Georgia Gwinnett College
Dr. LaVerne McLaughlin, Albany State University
Robert Quarles, Atlanta Metropolitan State College
Dr. Leslie Sharp, Georgia Institute of Technology
Andrea Stanfield, University of West Georgia
Jeff Steely, Georgia State University
Ru Story-Huffman, Georgia Southwestern State University
Dr. Shaundra Walker, Georgia College & State University
Melissa Whitesell, Dalton State College

University System of Georgia/GALILEO/GIL:

Lucy Harrison, Russell Palmer, John Stephens, Joy Woodson, Deena Anderson, Barry Robinson, Sean Purcell, and Sean Boyle

Guests:

Patrick Morgan, Savannah State University
Jennifer West, Savannah State University

MEETING CALLED TO ORDER:

- Chair Tamatha Lambert welcomed everyone and called the meeting to order
- Roll/Attendance of the group was conducted by Lucy Harrison
- The minutes from the 2020 Spring General RACL meeting held virtually on April 10, 2020, were approved
- The agenda for the meeting was presented by Lucy Harrison and approved

GALILEO UPDATES:

Russell Palmer provided the following OpenAthens update:

- USG-UGA & UGA Law scheduled to go live the week of 12/21/2020
- TCSG-smooth sailing
- GPALS-AMPALS Proceeding well through institutions
  - Next up Richmont Graduate University 12/1/2020; Berry College 12/7/2020
- GPLS-Admin set up delayed for proxy workaround
- K-12/P-K12—continuing to work with GaDOE to set path forward
- Upcoming features/fixes:
  - Multiple OA admin users/institution—Q1 2021
  - Fix for looping issue—by end of calendar year (12/8) 2020

Russell Palmer also provided the following Activities/Notable Dates for the Redesign Phase II:

- GDAC: 11/23/2020
  - Prioritize list of features
- Bento Box Team: Meeting frequently
  - Making progress toward test iteration
  - Will meet with other institutions (Smith, Stanford)
- Jamboree 2.2: 12/16/2020
  - Finalizing project plan
- July 2021: Possible release with substantial new features
- Dec 2021: Likely release with substantial new features

Lucy Harrison provided the following Affordable Learning Georgia update:

- Round 18 Grants:
  - 33 proposals were received
  - 29 proposals from 15 USG institutions were awarded
  - $375k awarded in total
- Affordable Learning Georgia's featured speaker series
  - August - December 2020 (archived on ALG site)
  - Film appreciation (11/20/2020)
  - Chemistry Case Studies (12/4/2020)
- Open Education Conference: 11/9 -11/13/2020 (presented and attended)
  - USG presentations available at ALG site

Lucy Harrison also provided the following Digital Library of Georgia update:

- Digital Library of Georgia: ArchivesSpace Hosting
  - Fee-based hosting of ArchivesSpace, an open-source archival management system
  - Onboarding the next cohort of implementers for fiscal year 2021/2022 this spring
  - For more information, see the ArchivesSpace hosting program page (see Activities Report for link) or contact Sheila McAlister (mcalists@uga.edu).
- Digital Library of Georgia: Staff Award
  - Donnie Summerlin, a digital projects librarian and archivist of The University of Georgia, was awarded the 2020 John C. Inscoe Award.

Lucy Harrison additionally provided the following E-Resources and Billing updates:

- E-Resources
  - Annual statistical reports now available;
  - USG E-Resources Committee looking at usage data;
  - Considering options for possible portfolio changes; and
  - Looking at Hein Online vs. Westlaw.

Further updates included:

- GUGM (Virtual) 10/13 – 10/16/2020
  - 150 attendees over the 4 days
  - Slides and recordings available at https://gil.usg.edu/conference/
  - Looking at options for virtual conferences next year
- GALILEO Annual Survey
  - 3,449 surveys submitted; 1,943 complete (11/19/2020)
  - ABAC highest number (141) from USG, but Athens Tech is more
  - Closed 11/20/2020
  - Two $50 Amazon gift cards to random winners
- Redesigned "About GALILEO" site (including events calendar, news, statistics, program information): https://about.galileo.usg.edu/

GIL/ALMA/COMMITTEE UPDATES:

Sean Boyle provided the following GIL/Alma/Committee Updates:

- GIL Goal Updates
  - Syndetics
    - Set-up in Sandboxes
    - OPAC discussion
  - AutoFulfillment Network (AFN)
    - Set-up in Sandboxes
    - Experiencing request issue
  - Primo VE
    - Wait and see approach

- o Improve/standardize patron load process
    - Alma CSV User Load cloud app
    - Test using faculty data

- General Updates
    - o Planning for RFP (Lucy will review in detail this afternoon)
        - We already have requirement examples from FALSC, PASCAL, and GALILEO
        - Will need to get this in front of functional committees for input
        - This is merely the beginning of the process, just laying the groundwork for an eventual RFP
    - o SAML Certificate Updates
        - 10 institutions expire 1/5/2021
        - GIL (Kevin Cottrell) will work to renew
        - Add contact to certificate (Config → General → External Systems → Integration profiles)
    - o HathiTrust
        - ETAS removed
        - New physical holdings files submitted - HathiTrust Record Counts (2020)
    - o ExLibris Training Schedule (draft)
        - Syndetics – 12/8/2020, 10:00 a.m. - Noon
        - Consortial workflows - webinars on Consortial DDS and centralized activation of e-resources
    - o Alma training topics (proposed - each session is approximately 1.5 hrs):
        - Ordering Workflows
        - Receiving and Activation
        - Invoicing
        - Cataloging and Record mgmt
        - Bulk catalog and inventory maintenance
        - Fulfillment overview
        - User mgmt and notices
        - Patron services
        - Requests and resource sharing
    - o Analytics training topics (proposed - each session is approximately 2 hrs):
        - Starting with Analytics to Understand and Manage Physical Resources
        - Creating and managing dashboards
        - Reporting for Consortia with Networks
        - Data Visualization with Oracle analytics server
    - o Primo VE training topics (proposed - each session is approximately 1.5 hrs)
        - Search Configuration
        - Search Interfaces
        - Display
        - Delivery
        - Local Data
        - External Data Sources
        - Deduplication and FRBR
        - Primo Analytics

- **Final PRIMO NERS Enhancement Requests for 2020 (USG enhancement in red)**:
  - 6718 Add Journal Coverage Dates to Brief Results Page (Votes: 6550 Dev. Points: 70)
  - **6440 Create spinner or indicator for GetIt frame to indicate content is loading (Votes: 5347 Dev. Points: 5)**
  - 6702 Ability to dedup or FRBR between local data and CDI data (Votes: 5217 Dev. Points: 50)
    - The solution will allow more control for customers by not grouping the results, but rather allowing more control on the activation side such as to not include a Book package from CDI, which will mean no duplicates with the local Books, but to choose to still include all the Book Chapters of that package
  - 4457 Fix indexing of words with hyphens (e.g. hand-book, etc.) (Votes: 4017 Dev. Points: 25)
    - The solution will be for a closed list, not any hyphenated term
  - 6637 Extend customization options for all request forms (Primo VE) (Votes: 2309 Dev. Points: 40)
  - 6710 Add support for microlanguages ISO 639-3 and language codes recognized by Library of Congress (Votes: 1067 Dev Points: 60)
  - 6552 Add 505$t to Primo VE TOC and Title indexes (Votes: 1173 Dev. Points: 10)

- **Final ALMA NERS Enhancement Requests for 2020**:
  - Provide the ability to identify broken links to electronic and digital resources
    - Incorporate automatic link checking functionality into Alma that provides customers with regular reports of broken links for electronic and digital resources.
  - Improve Repository Search functionality with free text options for MARC tags and subfields in Advanced Search
  - Resource sharing: updates to due dates of borrowing request loans to be reflected in resource sharing and fulfillment
  - If updating the due date of a borrowing request on loan, it should be reflected in both the patron account and the borrowing request, irrespective of where it was updated. Using the renew option in the borrowing request will update the due date in both borrowing and the patron side, but it should also be possible to update the due date in the patron side and for this to be reflected in the borrowing request, rather than having to do this twice.

- Committee Updates

  - Acquisitions/ERM
    - Goal Updates:
      - FY21 committee roster and goals in Wiki - complete
      - ACQ updates and subcommittee roster in Wiki - complete
      - Data visualization examples in ERM section of Wiki – in progress
      - OpenAthens help, problems/solutions; will add steps to create an account for emeritus faculty – in progress

- ▪ Current/planned work
  - ➢ Print acquisitions subcommittee survey
  - ➢ Print acquisitions update for Wiki
  - ➢ Examine screenshots in the Wiki for layout differences
  - ➢ Discuss remaining goals
  - ➢ We are looking forward to a collaboration with the Assessment Committee
- o Assessment
  - ▪ Goals update
    - ➢ Updating the Wiki - add training, consolidate training pages – in progress
    - ➢ Training session in conjunction with fulfillment committee occurred on 11/12/2020, at 10:00 a.m. - Mike Holt (VSU) and Simon Hunt (UGA) presenting. - complete
    - ➢ Best practices for COVID - in progress
    - ➢ Acq/ERM and data visualization examples - in progress
  - ▪ Current/planned work
    - ➢ More training ideas for the Wiki.
    - ➢ Beginning of talks on COVID best practices
    - ➢ Regrouping on Acq/ERM collab on data visualization

- o Cataloging
  - ▪ Goals update
    - ➢ Complete updating the Wiki – in progress
    - ➢ Continue to work with the GIL committees to improve Primo performance –
    - ➢ Identify data quality projects that will improve Primo discoverability of library resources and/or prepare for Linked Data/BIBFRAME initiatives
      - ▪ New display fields for Includes and Related Fields - complete
      - ▪ Continue with 505 enhancement project to give title and author access within poetry collections
  - ▪ Current/planned work
    - ➢ Alma Level 30 Privileges Subcommittee- working to create guidelines for level 30 catalogers in the USG.
    - ➢ 505 enhancement project (goal #3): The title list for the next phase of this project has been posted to the Cataloging Wiki Projects page. Catalogers are working on the list as they have time
    - ➢ Collaborate and gather information about problems with the new MD Editor
    - ➢ Continue with our Wiki update project
    - ➢ Issues identified – erratic behavior of cataloger levels in MD Editor (SF ticket opened)

- o Fulfillment
  - ▪ Goals update
    - ➢ Task forces formed for goal work – in progress
    - ➢ Worked with Assessment team on 11/12/2020, analytics training - complete
    - ➢ Update Fulfillment Wiki – in progress
  - ▪ Goals/work update (ILL subcommittee)
    - ➢ Discussion of WorldCat issues

- ➢ Alma/Illiad NCIP investigation
- ➢ Investigating whole ebook lending similar to VIVA
  - ▪ Current/planned work
    - ➢ Inst Billing – share billing info prior to graduation, payment will take place early 2021
    - ➢ Wiki updates

- o GALILEO Portfolio Analysis
  - ▪ Goals update
    - ➢ Evaluation/review of EBSCO and Proquest eBook packages – complete
    - ➢ Westlaw usage and HeinOnline eval – in progress
    - ➢ Usage numbers preCovid vs present – in progress
  - ▪ Current/planned work
    - ➢ Begin reviewing the list of GALILEO eResources
    - ➢ Evaluate MLA International Bibliography as a possible cost saving/subscription cancellation if needed.

- o Georgia Knowledge Repository
  - ▪ Goals update
    - ➢ Increase marketing and promotion of the GKR – in progress. We have submitted a write-up about the GKR to the Georgia Library Quarterly
    - ➢ Sent out our first newsletter to all of the repository managers of GKR. Theme was Open Access Week (10/19 -10/25/2020)
  - ▪ Current/planned work
    - ➢ Submitted promotional piece to GLQ
    - ➢ Create GKR statistics report
    - ➢ Currently working on marketing flyers

- o OPAC
  - ▪ Goals update
    - ➢ Surface more record metadata; improve the discovery of unique content – complete but also continuing.
      - o Finished reviewing serial fields and they are on their way to production. (246, 310, 321, 362, 580, 770, 772, 787)
    - ➢ Survey of how institutions are using their EDS environments - on deck
    - ➢ Collaborating with the Cataloging Team - continuing as needed.
    - ➢ **Rolling out Syndetics Unbound - In Progress**
    - ➢ Exploring the steps / feasibility of Primo VE – ExLibris will offer training soon
  - ▪ Current/planned work
    - ➢ Syndetics review in Primo sandbox

- o Special Collections
  - ▪ **Vice-chair position is currently vacant.**
    - ➢ Allison Galloup (UNG) has been nominated
    - ➢ Need RACL approval for new officers

- Upon a motion made by Dr. Leslie Sharp and seconded by Debbie Holmes, the nomination of Allison Galloup was approved
  - Goals update (all in progress)
    - Investigate integration between Alma and ArchivesSpace. (Goal carried over from FY20.)
    - Update and increase documentation on committee training Wiki.
    - Assess role and future direction for the committee including possible outreach and developing GUGM 2021 track.
  - Current/planned work
    - Met with GIL to discuss future committee plans/direction and officers
    - GIL staged Alma/Archive space integration, discussed at mtg
    - Assessing resources on hand for committee Wiki update

YEWNO OVERVIEW:

Manisha Bolina from Yewno provided an overview and demonstration of their platform.

FOLIO OVERVIEW AND DEMONSTRATION:

Christopher Holly, Neil Block and Anya Arnold from EBSCO provided an overview and a demonstration of FOLIO for the GALILEO Consortium.

The meeting adjourned for a lunch break at Noon and reconvened at 1:00 p.m.

ICOLC OCLC TASK FORCE UPDATE:

Lucy Harrison provided the following ICOLC OCLC Task Force update:

- Issues brought up to ICOLC
- Meeting with OCLC Representatives at ALA Midwinter
- Questions sent to OCLC
  - Pricing too high/pricing models not transparent
  - How to ensure WorldCat remains (returns to?) an accurate and accessible reflection of the world's library holdings
  - Need for sustainable and flexible product development that addresses relevant standards and interoperability
  - General concerns about plans for future given external threats
- Presentation at ICOLC meeting 7/22/2020
- Written "takeaway" received from OCLC some months after the presentation
- ICOLC task force identifying specific actions requested

ILS DISCUSSION – PLANNING AND PATH FORWARD:

Lucy Harrison led the following discussion by the group of the ILS – Planning and Path Forward:

- Current Situation: GIL manages Alma Integrated Library Platform for USG. TCSG also on Alma/Primo, but not managed by GIL

- Problem: It's expensive. Negotiation reduced annual subscription costs some, but:
  o Predecessor system (locally-hosted, Voyager) was much less, even including hosting costs
  o Several peer consortia pay less than we do
  o Our state funding is declining

- Negotiated terms for the next five years, but planning an RFP for FY21-22:

FISCAL YEAR	Status	Notes
2019-20	Final year of original contract	Negotiated to renew terms. Some concessions.
2020-21	First year of renewed terms	Decision on process Planning for RFP (?)
2021-22	2nd year of renewed terms	RFP released (Mid FY)
2022-23	3rd year of renewed terms	Decision on system for 2025 onwards (early in FY) Robust plan for moving to new system (if necessary – late FY)
2023-24	4th year of renewed terms	Moving to new system (if necessary)
2024-25	Final year of renewed terms	Moving to new system (if necessary)

- Potential Alternatives
  o Commercial solution
    ▪ Ex Libris or OCLC, realistically
    ▪ RFP may reduce price
  o Open source solution
    ▪ PINES (GPLS) has proven robust
    ▪ FOLIO in development for academic institutions
    ▪ Consortial workflows still in development
    ▪ Vendors provide hosting and support options (3+)
    ▪ Could also host locally

- Potential Next Steps
  o Traditional RFP?
    ▪ Commercial vendors and OS hosting/support vendors can respond
    ▪ Need robust requirements
    ▪ How to consider self-hosting?
  o Evaluate Open Source Options First?
    ▪ Still need robust requirements
    ▪ How to get costs from OS hosting/support vendors? RFP? RFI?
    ▪ If unsuccessful, delays vendor RFP
  o Start Working on FOLIO?
    ▪ Can do this either way

- Needed Either Way
  - Requirements
    - Old GIL requirements (plus SC, Florida)
    - Functional committees provide expertise
    - Minimum requirements?
  - Open Source evaluation and gap analysis
  - Decision early next FY:
    - Is Open Source viable?
    - If so, how to proceed? (Funding, staff resources, preferred infrastructure, etc.)
  - Discussion at Fall and Spring RACL meetings

USG RETIREES ACCESS:

USG Retirees Council Members Kathy Tomajko, Dorothy Zinsmeister and Ron Bohlander led the following discussion concerning USG Retiree Access with the group:

- Approved policy at Fall 2019 meeting
- Some implementation concerns:
  - How to determine retirement status?
  - Emeritus status not consistent
  - COVID!
- Policy statement in place on GALILEO website
- Local implementation issues?
- Local awareness of policy?

ASSESSMENT COMMITTEE:

Sonya Gaither provided an Assessment Committee update and Ken Henslee provided a review of the Annual Statistical Reports and the OpenAthens statistics tool.

INFORMATION LITERACY COMMITTEE:

Julius Fleschner provided an Information Literacy Committee update.

LIBRARY STAFFING/BUDGET ISSUES:

Laura Clark and David Evans led the following discussion of the Library Staffing/Budgetary Issues by the group. They reviewed the ACRL Standards (Performance Indicators) and provided some data to provide context for the current situation in the USG (staffing levels at USG institutions; amount spend on library resources per FTE). They also provide some national context from the 2018 Academic Library Trends and Statistics from ACRL Metrics (https://acrl.ala.org/acrlinsider/archives/17996)
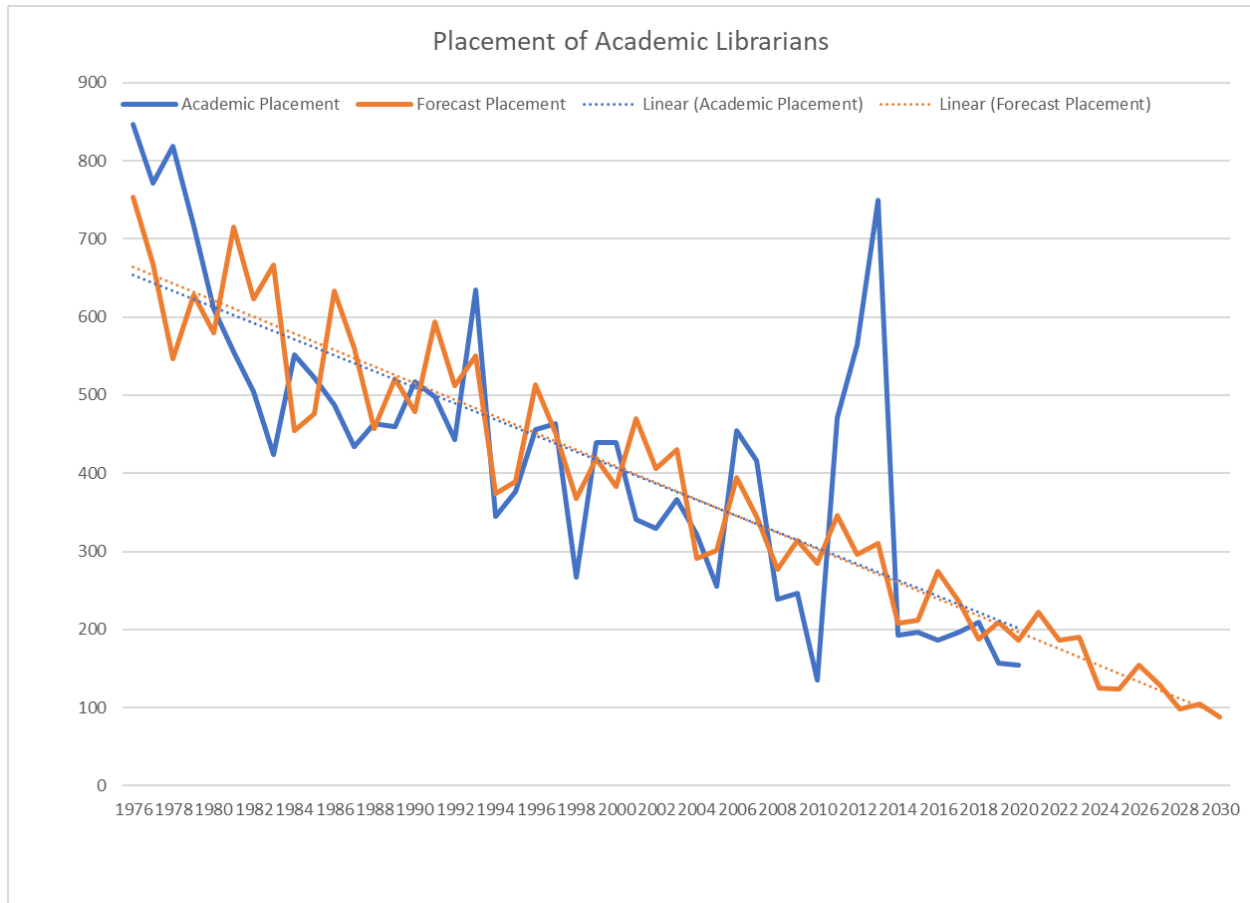
- Salaries accounted for 55.6% of the total library budget
- Spending per FTE student averaged $400 for baccalaureate schools

- Staffing at baccalaureate schools averaged 5.44 FTE librarians

Issues to Consider
- How much does the USG offset the amount colleges spend on FTE students?
- How do we examine the library resource amount in relation to other colleges our size, the USG's contribution, and our individual institution?
- How do we discuss the budget cuts due to COVID-19?
- At what point do smaller colleges review their GIL and GALILEO costs?
- Does the USG have power to recommend standards (library budget expenditures) for the different institutional rankings?
- How do we provide context to FTE librarians?
    - Full time versus part time
    - Budget expenditures for salaries

David also provided a chart he had created showing placement trends for the past 50 years:

Placement of Academic Librarians

OTHER MEMBER UPDATES:

Lucy Harrison led the discussion of other member updates by the group.

The meeting was adjourned at 4:31 p.m.