



The Southern Regional Education Board, Electronic Campus (EC)

Procedures for the USG Institutional Submission of Courses and/or Programs

COURSES

All courses listed with the SREB *Electronic Campus* must have the following:

- Confirmation that the program follows the *Principles of Good Practice*.
- The course is accessible throughout the SREB region.
- At least 51 percent of the course is available in an electronic format.
- The course carries academic credit.
- Confirmation that the institution has committed to providing prospective students full information through an institutional transition page that refers to either the *Electronic Campus* or *Southern Regional Education Boards' (SREB) Electronic Campus*.
- Confirmation that the course has been taught one or more terms before offering through the *SREB Electronic Campus*.
- Submission of the course nomination form to the SREB *Electronic Campus* state liaison and approval before entering information into the SREB web portal.

PROGRAMS

All programs listed with the SREB *Electronic Campus* must have the following:

- Board approval of the stand-alone degree and/or major through the Board of Regents of the University System of Georgia.
- Confirmation that the program follows the *Principles of Good Practice*.
- Confirmation that the course is accessible throughout the SREB region.
- Confirmation that at least 90% of all didactic coursework required to complete the program is made available to prospective students in an electronic format (e.g., online, Internet, compressed video, etc.).
- Declaration that the institution can logistically support out of area enrollments and that no conflicts exist with applicable state policies.
- Declaration that the program carries academic credit.
- Affirmation that the program complies with appropriate accreditation standards.



- Confirmation that the institution has committed to providing prospective students full information through an institutional transition page.
- Confirmation from the institution that will assure students who are admitted, begin, and are making progress toward the degree program will have an opportunity to complete the stand-alone degree and/or major. The assurance includes a strategy for “teaching out” the program if the institution discontinues the curriculum of study.
- Confirmation that the program has been taught one or more terms *before* offering through the SREB *Electronic Campus*.
- Submission of the program nomination form to the SREB Electronic Campus state liaison and approval before entering information into the SREB web portal.